

# MINI GRANT APPLICATION

1) Purpose: The purpose of the Route 29 Business Beautification Mini-Grant program is to assist businesses along the corridor to make improvements to the overall appearance of their property. The goal of the grant program is to enhance the sense of community and environmental wellness of the corridor with sustainable community planning.

The geographic boundaries of the Route 29 Business corridor extend from the James River to Route 657 Cedar Gate Road. The boundary also includes Route 163 (Old Route 29) from the James River to the terminus of Route 29 Business; and Route 210 and Route 130 as it lies between Route 29 and Route 29 Business.

2) Project Description: Each community has unique needs. The committee wants to encourage community members to take pride in and responsibility for their property that fronts on Route 29 Business. Examples of qualifying improvements could be: sign replacement and restoration, landscaping, removal of blight, façade improvement, landscaping and tree planting, fresh paint on a building, curb painting and repairs, parking lot improvements, fencing to hide unattractive storage of supplies or waste.

3) Guidelines: In order to compete for grant funds, the applicant must complete a Route 29 Business Beautification Mini-Grant Program application. It should be submitted to the Community Development Department. Once complete, the item will be presented at the monthly meeting of the Route 29 Business Beautification Committee. The applicant must match dollar for dollar the grant amount and the project must be completed within 12 months of receiving approval. Should the project not be completed within 12 months, the applicant will need to reapply for mini-grant funding. One approved application per property, every 12 months or as allowed by the Route 29 Business Beautification Committee. The committee can only approve projects as the funds are available. The application can be found on the county website at the “How Do I?” tab. Grant funding is approved in advance of the project and paid upon presentation of invoices or receipts for work accomplished.

3) Funding Match: The County and Economic Development Authority (EDA) will match up to \$5,000 on qualifying projects. For example, if a property owner invested \$5,000 in a project and was pre-approved by the Route 29 Business Beautification Committee, the County could fund \$2,500 and the Economic Development Authority could fund \$2,500. Project matches cap out at a \$5,000 totaling both County and EDA funds.

4) (NEW) Landscaping Initiative: Amherst County Public Works can provide equipment and manual at the rate of \$55.00 per hour for labor. The cost can be included in the project cost for grant application purposes. [A list of approved tree and shrub species can be found here.](#)

# ROUTE 29 BUSINESS BEAUTIFICATION MINI GRANT PROGRAM APPLICATION.

(PLEASE ATTACH ADDITIONAL SHEETS IF NEEDED TO FULLY ANSWER THE QUESTIONS BELOW)

Property Address:

Tax Map #

Date of Application

## PLEASE PROVIDE TWO POINTS OF CONTACT FOR THIS PROJECT.

### First Contact

Name:

Title:

Mailing Address:

Email Address:

Phone Number:

### Second Contact

Name:

Title:

Mailing Address:

Email Address:

Phone Number:

## PROJECT DESCRIPTION

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### CALCULATE THE TOTAL COST OF YOUR PROJECT:

Description of Budget Item	Route 29 Business Beautification Mini-Grant Program	Cash from other Sources	In-kind Goods/Services (including volunteer hours at \$20.00 per hour)	Total
Total Budget	\$	\$	\$	\$

### PROJECT MUST BE MAINTED FOR A MINIMUM PERIOD OF 5 YEARS

Project Date:

Project Completion Date:

Name(s) of applicable community partners/sponsors:

### ARE YOU APPLYING FOR THE LANDSCAPING INIATIVE?

Equipment Needed:

Dates Needed:

Expected number of hours project will require:

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**RECORD OF PROJECT, VOLUNTEER AND PARTNER OR SPONOR  
SUPPORT WILL BE MAINTED FOR FIVE YEARS. APPLICATION MUST BE  
SIGNED BY APPLICATN, COMMITTEE CHAIR, AND COUNTY'S  
FINANCE DIRECTOR.**

Applicant Signature:

Applicant Printed Name:

Date:

Committee Chair Signature:

Committee Chair Printed Name:

Date:

Finance Director Signature:

Finance Director Printed Name:

Date: