



AMHERST COUNTY PUBLIC SAFETY

Communications Division Manager

Compensation:

- ◆ **Starting Annual Pay: \$60,755-\$70,755**
- ◆ Dental, Vision, Life Insurance
- ◆ Vacation/Sick Leave
- ◆ Virginia Retirement System
- ◆ Tuition Assistance

Requirements:

- ◆ Prior Public Safety dispatching experience, Fire/EMS experience or law enforcement. Minimum 3-5 years.
- ◆ Bachelors degree or combination of education and experience.
- ◆ Experience with a variety of technology including computer, radio system and Public Safety type software.
- ◆ Certification in Fire/EMS, VCIN, EMD, or Dispatch Academy preferred.

About the Department:

Amherst County Public Safety 911 Center is the hub of all emergency calls for Fire, EMS, and Law enforcement for Amherst County and the Town of Amherst. Our dispatch center processes over 5000 Fire/EMS calls each year as well as thousands of calls for law enforcement.

About the Position:

The Communications Division Manager is responsible for scheduling of personnel, ensuring adequate dispatch coverage, providing training, resolving personnel disputes, and enforcing policies and procedures by providing structured discipline.

The division manger must be able to operate and manage a wide variety of technology to include, regional radio system, CAD, radio programming, phone and mapping software.

The Communications Division Manager will also have the opportunity to participate with the Regional Radio Board in maintaining the current system and future upgrades.

Applications can be mailed to P.O. Box 140 Amherst, VA 24521 or dropped off at 119 Taylor St. Amherst, Va., 24521 M-F, 8:30 am — 5:00 pm

Download an application at: https://www.countyofamherst.com/egov/documents/1594748915_51893.pdf