



COUNTY OF AMHERST



Department of Community Development Building Safety and Inspections Division

PHONE (434) 946-9302

FAX (434) 946-9370

AMHERST COUNTY ADMINISTRATION BUILDING
153 WASHINGTON STREET
P. O. Box 390
AMHERST, VIRGINIA 24521

THIRD PARTY INSPECTION POLICY

Pursuant with VUSBC. 113.7

Applicability:

Third party inspections will be permissible when conditions and/or circumstances necessitate the need. Such inspections are not accepted unless they are requested and approved in accordance with the requirements outlined in this policy. The Building Official reserves the right to rescind the approval upon discovery of any violation(s) of the requirements herein.

Request:

A request must be submitted in writing, a minimum of five (5) working days prior to the inspection(s) that are intended to be performed, or as otherwise approved by the Building Official.

Such requests must include:

- Project name and permit number.
- Area or portion of the project to be inspected.
- Trade(s) to be inspected.
- Inspector's name, firm and contact information.
- Inspector's qualification certifications and/or license numbers.

Qualifications:

Inspectors must possess a valid license as a registered design professional, VA DHDC inspector certification or equivalent, in the trade or discipline of the inspection to be performed. Alternate qualifications may be approved by the Building Official if deemed competent to meet the intent of the VUSBC.

Reports:

A written report must be received by the Building Official within five (5) working days of the inspection.

Such reports must include:

- The date, time and scope of the inspection, with any variable conditions or factors.
- The code edition and section for any violations noted.
- Final approval of the inspection and compliance with any violations noted.

PLEASE BE ADVISED THAT THIRD PARTY INSPECTION APPROVALS ONLY APPLY TO THE SPECIFIC AREAS AND/OR TRADES AS OUTLINED IN THESE PROCEDURES AND ARE NOT TO BE CONSIDERED ALL ENCOMPASSING. FAILURE TO COMPLY MAY RESULT IN ENFORCEMENT ACTIONS AS PRESCRIBED BY THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE.