



**BOOK 37**  
**Pages 128-135**



**AMHERST COUNTY**  
**BOARD OF SUPERVISORS**

**Board of Supervisors**

Claudia D. Tucker, Chair  
District 2  
Jennifer R. Moore, Vice-Chair  
District 5  
David W. Pugh, Jr., Supervisor  
District 4  
Tom Martin, Supervisor  
District 1  
L. J. Ayers III, Supervisor  
District 3

**MINUTES**

**June 2, 2020**

Administration Building - 153 Washington Street -  
Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened - 3:00 PM

**County Administrator**  
Dean C. Rodgers

**County Attorney**  
Michael W. S. Lockaby

**I. Call to Order**

At a Regular Meeting of the Amherst County Board of Supervisors held on June 2, 2020 at 3:00 p.m., the following members were present:

**BOARD OF SUPERVISORS:** Chair Claudia D. Tucker, Vice-Chair Jennifer R. Moore, Supervisor David W. Pugh, Jr. and Supervisor Tom Martin.

**ABSENT:** Supervisor J. L. Ayers, III

**STAFF:** County Administrator Dean C. Rodgers, Deputy County Administrator David R. Proffitt, County Attorney Michael W. S. Lockaby, and Legal & Executive Assistant Regina M. Rice

**II. Approval of Agenda**

By motion of Supervisor Martin and with the following vote, the Board amended the agenda for June 2, 2020 and deleted Item B. Dam Financing under VII. New Business.

**AYE:** Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

**NAY:** None

**ABSENT:** Mr. Ayers

**III. Invocation and Pledge of Allegiance**

Supervisor Martin led the Invocation and Pledge of Allegiance.

#### **IV. Citizen Comment**

There was no public comment.

#### **V. Consent Agenda**

By motion of Supervisor Vice-Chair Moore and with the following vote, the Board approved the Consent Agenda.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: None

##### **A. Minutes - May 5, 2020 (3PM), May 5, 2020 and May 11, 2020 Budget Workshops**

It was moved that the Board adopt the Minutes of May 5, 2020 (3PM), May 5, 2020 and May 11, 2020 Budget Workshop.

#### **VI. Ordinance - First Read**

##### **A. Ambulance Billing Ordinance**

County Administrator Rodgers addressed the Board regarding a proposed ordinance relating to a fee increase for emergency services. The fee increase will bring County emergency services to a 150% level of the amount authorized for payment to Medicare.

By motion of Supervisor Pugh and with the following vote, the Board directed staff to modify the ordinance to allow charges for cases of treat-and-not-transport and charges for supplies expended and to proceed with a public hearing at the Board's June 16 meeting.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

##### **B. Parking in Fire Lane Ordinance**

County Administrator Rodgers addressed the Board regarding a proposed ordinance to increase the existing \$10 fine for parking in a fire line to \$100.

By motion of Vice-Chair Moore and with the following vote, the Board directed staff to advertise and hold a public hearing on this ordinance amendment at its second June meeting.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

C. Waste Receptacles Ordinance

County Administrator Rodgers addressed the Board regarding a proposed ordinance relating to businesses in the County that produce trash to provide a waste receptacle near their entrances and exits.

He advised he informed the EDA Director and Chair of the Chamber of Commerce to make the business community aware of the proposed ordinance.

By motion of Supervisor Martin and with the following vote, the Board directed staff to advertise and hold a public hearing on this item at its second June meeting.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

**VII. New Business**

A. Video Recording of Board Meetings

County Administrator Rodgers addressed the Board regarding live broadcasts of Board meetings via YouTube.

Chair Tucker believed it was important to continue the live meetings for transparency and to make available those meeting to the public who may not be able to attend.

It was the Board's consensus to continue the live broadcasts of Board meetings.

By motion of Supervisor Tucker and with the following vote, the Board directed staff to continue the broadcast of the of Amherst County Service Authority and Board of Supervisors' meetings.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

B. Dam Financing

The Board deleted this item from the June 2, 2020 Agenda.

C. Award of Contract for Financial Auditors

County Administrator Rodgers addressed the Board regarding a contract for audit services for the County, Schools and the Service Authority.

Mr. Rodgers advised that the Finance panel received bids and conducted interviews. The panel selected Brown, Edwards & Co., PLLC.

By motion of Supervisor Pugh and with the following vote, the Board approved the contract for audit services with Brown, Edwards & CO PLLC as drafted and directed the County Administrator sign the contract.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

D. Museum Repairs

County Administrator Rodgers addressed the Board regarding porch repairs at the Museum. He advised the south porch floor is closed to the public due to rot and deterioration.

He reported when the inside of the Museum was painted earlier this year, there was a \$16,700 savings from the initial cost estimate.

Mr. Rodgers asked the Board to consider either using those excess funds to repair the Museum porch or apply that money towards the replacement of the HVAC system at the Monroe Building.

By motion of Supervisor Martin and with the following vote, the Board approved the Museum porch repair and to move the remaining savings into the general fund for replacement of the HVAC system at the Monroe building.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

**VIII. County Administrator's Report**

A. Boards/Commissions/Committees - Quarterly update

County Administrator Rodgers advised the quarterly update informs the Board of upcoming vacancies. He suggested that Board members find appropriate nominees they would like to represent their districts when vacancies open up.

B. Boards/Commissions/Committees - Amherst County Library Board of Trustees

County Administrator Rodgers advised the term of Ed Kryspin, District 3 representative on the Library Board term will expire on June 30, 2020. Mr. Kryspin submitted his letter requesting reappointment. Staff advertised the vacancy in the New Era Progress on May 14, 2020 and in the News & Advance on May 17, 2020. No other expressions of interest were received.

By motion of Supervisor Pugh and with the following vote, the Board reappointed Mr. Ed Kryspin as the District 3 representative to the Library Board of Trustees for a second 4-year term.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

C. Boards/Commissions/Committees - Amherst County Social Services Board

County Administrator Rodgers advised the term of Glenda Hash, At-Large representative on the Social Services Board will expire on June 30, 2020. Ms. Hash submitted her letter requesting reappointment. Staff advertised the vacancy in the New Era Progress on May 14, 2020 and in the News & Advance on May 17, 2020. No other expressions of interest were received.

By motion of Supervisor Pugh and with the following vote, the Board reappointed Ms. Glenda Hash as the At-large representative to the Department of Social Services Board for a second 4-year term.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

#### D. Calendar Updates

County Administrator Rodgers provided the Board the following calendar updates:

June 02 – BOS meeting 3:00 p.m. and 7:00 p.m. Public Hearing for approval of the O&M Budget and to receive public comments.

June 10 – Scottish Inn demolition permit application deadline.

June 16 – BOS meeting – 7:00 p.m. Public Hearing on proposed ordinances.

June 23 – BOS meeting – 7:00 p.m. Public Hearing on non-equalization of real estate taxes and approval of budget.

July 07 – BOS meeting – 3:00 p.m. Presentation of business tax change proposals.

#### **IX. County Attorney's Report**

County Attorney Michael Lockaby addressed the Board regarding a proposed ordinance addressing curfews. He advised when there is a local emergency the County Administrator may declare a curfew with exceptions of citizens going to and from job, emergency personnel and the homeless.

He said that County Code does have an unlawful assembly ordinance which provides the Sheriff's Office authority to command, disburse, break up unlawful assemblies and to arrest and fine people.

Mr. Lockaby advised this emergency ordinance can be adopted today and in effect for no longer than 60 days.

Chair Tucker was in favor adopting the emergency ordinance today to give the Sheriff's Office and Commonwealth Attorney every tool necessary and to be prepared.

Supervisor Martin reiterated that a curfew was not currently in place, however, this ordinance could be used if the County Administrator deemed it necessary.

By motion of Supervisor Martin and with the following vote, the Board (by emergency authority) adopted Ordinance 2020-0008, declaration of curfews in times of emergency.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers

#### **X. Liaison and Committee Reports**

A. Central Virginia Planning District Commission, May 21, 2020  
For information only.

## **XI. Departmental Reports**

A. Department Spotlight - Department of Social Services (DSS)  
DSS Director Susan Mays provided the Board with an overview of the functions of the Department of Social Services.

## **XII. Citizen Comment**

Ms. Virginia Myers, Chair of the of a Coalition Cleaner County, addressed the Board and advised a third trash pickup was conducted this past weekend. She asked the Board to share her name to at least one person in their district who would be interested in volunteering for trash pick up. She said that bags and vests would be provided to all those volunteers.

## **XIII. Matters from Members of the Board of Supervisors**

Supervisor Ayers had no matter to discuss.

Supervisor Martin had no matter to discuss.

Supervisor Pugh had no matter to discuss.

Vice-Chair Moore had no matter to discuss.

Chair Tucker had no matter to discuss.

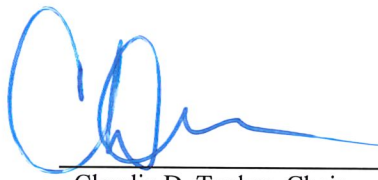
## **XIV. Adjournment**

By motion of Vice-Chair Moore and with the following vote, the Board adjourned at 4:01 p.m.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh and Mr. Martin

NAY: None

ABSENT: Mr. Ayers



---

Claudia D. Tucker, Chair  
Amherst County Board of Supervisors



---

Dean C. Rodgers, Clerk