

**IMPORTANT NOTICE REGARDING AMHERST COURTS
AND CLERKS' OFFICES OPERATIONS:**

PLEASE READ

Effective immediately, due to the current public health concerns surrounding COVID-19 (Coronavirus), which has been declared a pandemic by the World Health Organization, the Clerk's Office for the Amherst Circuit Court, Amherst General District Court and Amherst J&DR District Court are taking the following precautions in an effort to protect you, other members of the community, and court personnel.

COURTS

A. INDIVIDUALS SHOULD NOT ENTER THE BUILDING IF THEY HAVE:

- a. visited China, Iran, South Korea, any European countries, or any other high-risk countries identified by the CDC in the previous (14) fourteen days;
- b. traveled domestically within the United States where COVID-19 has sustained widespread community transmission;
- c. been asked to quarantine, isolate, or self-monitor by any doctor, hospital, or health agency;
- d. been diagnosed with, or have had contact with anyone who has been diagnosed with, COVID-19;
- e. a fever, cough, or shortness of breath; or
- f. resided with or been in close contact with any person in the above-mentioned categories.

If you are an attorney, party, juror or witness for a case scheduled to be heard and one of the above provisions applies to you, **DO NOT** come into the Courthouse, but contact the appropriate Clerk's Office:

Circuit Court Clerk's Office (434) 946-9321
Circuit Court Judge's Office (434) 946-9329
General District Court (434) 946-9351
J&DR Court (434) 946-9355 for further instructions.

2) The Courts will have a liberal continuance policy until further notice. Phone-in requests for continuances are encouraged in all cases.

3) The Courts will utilize video conferencing when available.

CLERKS' OFFICES

The Clerks' Offices remains open at this time, however, please consider not accessing the Clerks' Offices unless your business is considered essential or an emergency. Where your business is pressing, the Clerk's Offices will attempt to assist you at the window. If there is a person already at the window, please wait in the hallway until that person exists.

Thank you for your understanding and cooperation amidst unique and challenging circumstances. Please continue to check the appropriate Clerk's Office websites and the Virginia Judicial System website for further information.