

AMHERST COUNTY BOARD OF SUPERVISORS

AGENDA

January 20, 2015

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM
7:00 P.M.

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Citizen Comments** Citizens shall speak once to an issue and confine their remarks to the question before the Board. Citizens should avoid repetition insofar as possible and limit their comments to three (3) minutes.
- V. Public Hearings**
 - A. Designation of Route 60 as Scenic Byway
 - B. Offer by Teresa Dudley to purchase County property
- VI. Consent Agenda**
 - A. Resolution – 2015-0001-CR, commemorative resolution recognizing and commending William G. “Bill” Camm
 - B. Resolution – 2015-0002-CR, commemorative resolution recognizing and commending Charles C. “Charlie” Singleton
 - C. Minutes – December 16, 2014, 5:30p.m., 7:00 p.m.
- VII. New Business**
 - A. Appropriation – Sheriff’s Dept.
 - 1. DARE-ALHE Fund 16
 - B. Design-Build Contract Procedures
- VIII. County Administrator Report**
 - A. CIP work session
 - B. Supplemental Budget materials
 - C. Projects status
 - D. Watershed Coordinator January 2015 Quarterly Report
- VIII. Citizen Comments**
- IX. Matters from Members of the Board of Supervisors**
- X. Closed Session**
 - A. Virginia Code § 2.2-3711(A)(29): To discuss (i) two PPEA proposals for the Amherst County Fire & Rescue building project, and (ii) a proposed contract with AMERESCO for certain energy efficiency improvements to County facilities.
- XI. Adjourn**

MINUTES

At a regular meeting of the Board of Supervisors of Amherst County and held at the Administration building thereof on Tuesday, the 20th day of January, 2015, at 7:00 p.m. at which the following members were present:

BOARD OF SUPERVISORS:

PRESENT: Mr. David W. Pugh, Chairman
 Mrs. Claudia D. Tucker, Vice-Chair
 Mr. Robert M. Curd, Supervisor
 Mr. John M. Marks, Jr., Supervisor
 Mr. Donald W. Kidd, Supervisor

ABSENT: None

STAFF PRESENT: Dean Rodgers, County Administrator, David Proffitt, Deputy County Administrator/Purchasing Agent, Ellen Bowyer, County Attorney, and Regina Rice, Executive Administrative Assistant

Chairman Pugh called the meeting to order at 7:01 p.m. Supervisor Marks gave the Invocation and led the Pledge of Allegiance.

III. Approval of Agenda

On motion by Supervisor Tucker, and with the following vote, the Board approved the agenda for January 20, 2015.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
 NAY: None
 ABSENT: None

IV. Citizen Comments

Chairman Pugh asked the audience if anyone wished to come forward to speak.

Ms. Martha Bryant of Madison Heights, Virginia reported on General Assembly actions related to training centers and provided the Board with a copy of Senator Newman's bill SB1300 which prohibits closure of the three training centers and to remove these properties from the surplus land list. Ms. Bryant also provided a copy of language in the Governor's budget which would change bonds. Ms. Bryant explained bonds as being a government-related investment for the long term to pay for renovations such as roofs, waterlines, boilers and intra-structure for state facilities. This language redirects to localities and also to private sponsors, which she sees as a move towards privatization of these facilities.

Ms. Bryant advised the Board that Senator Tom Garret is a co-patron of Senator Newman's bill and she hoped the Board would consider writing a letter of support of appreciation of his efforts.

Chairman Pugh thanked Ms. Bryant for her comments.

Chairman Pugh closed the Citizen Comments section.

V. Public Hearings**A. Designation of Route 60 as Scenic Byway**

Dean Rodgers, County Administrator, informed the Board the Virginia Department of Transportation is prepared to designate Route 60 as a Scenic Byway. On April 2, 2013, the Board adopted Resolution 2013-0008-R supporting this designation.

Mr. Don Austin, Residency Administrator for the Virginia Department of Transportation, addressed the Board regarding the effects of this designation. Mr. Austin stated the existing signage including billboards are grandfathered in; however, if existing signage is replaced it would then fall under the Byway regulations and would not be allowed. Mr. Austin advised this would not apply to church signs. Mr. Austin explained if a sign structure is replaced or falls down, it would no longer be grandfathered; however this does not apply to advertisement changes on existing signs.

Chairman Pugh opened the Public Hearing and asked for anyone in favor of or opposed to the scenic byway designation to come forward.

Proponents:

- None

Opponents:

- None

The Public Hearing was closed.

On motion by Supervisor Marks and with the following vote, the Board recommended that the Commonwealth Transportation Board be notified that the County of Amherst is in favor of Route 60's designation as a Virginia Byway.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd

NAY: None

ABSENT: None

B. Offer by Teresa Dudley to purchase County property

Jeremy Bryant, Director, Planning/Zoning addressed the Board regarding an abandoned right-of-way purchase by Teresa Brooks-Dudley. Mr. Bryant stated in order for Ms. Dudley to purchase the unused public right-of-way located at Tax Map 155B, Madison Heights, the Board must adopt Ordinance 2015-0001 vacating any interest held by Amherst County in the unused public right-of-way located in Tax Map 155B. Mr. Bryant noted the purchase price is \$845.00 as Ordinance 2015-0001 states.

Chairman Pugh opened the Public Hearing and asked if anyone in favor or opposed to come forward.

Proponents:

- None

Opponents:

- None

The Public Hearing was closed.

On motion by Supervisor Marks and with the following vote, the Board recommended adoption of Ordinance 2015-0001 vacating any interest held by Amherst County in a possible public right-of-way located in Tax Map 155B, bordered by tax map parcels 155B-1-1-8, 155B-1-15, 155C-1F-1A, and Woodvue Drive, all sited in Madison Heights, Virginia, 24572, conditional on its purchase by Brooks-Dudley LLC, an adjoining landowner.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
 NAY: None
 ABSENT: None

VI. Consent Agenda

A. Resolution – 2015-0001-CR, commemorative resolution recognizing and commending William G. “Bill” Camm

B. Resolution – 2015-0002-CR, commemorative resolution recognizing and commending Charles C. “Charlie” Singleton

C. Minutes – December 16, 2014, 5:30p.m., 7:00 p.m.

On motion by Supervisor Curd and with the following vote, the Board voted to approve the Items A., B. and C. of the Consent Agenda.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
 NAY: None
 ABSENT: None

VII. New Business

A. Appropriation – Sheriff’s Dept.

1. DARE-ALHE Fund 16

On motion by Supervisor Kidd and with the following vote, the Board voted to approve the Sheriff’s Department appropriation.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
 NAY: None
 ABSENT: None

B. Design-Build Contract Procedures

Ellen Bowyer, Amherst County Attorney provided the Board information regarding Resolution 2015-0001-R, which gives the Board more flexibility in procurement of major construction projects. Ms. Bowyer distributed to the Board changes on pages 4 & 6. These changes reflected additional recommendations made by Supervisor Marks on January 9, 2015. Ms. Bowyer stated the Board must adopt the Design-Build Contract Procedures by ordinance or resolution to be consistent with State Law.

Chairman Pugh stated he found the document in good working order with these changes.

On motion by Supervisor Kidd, and with the following vote the Board adopted Resolution 2015-0001-R with noted amendments to pages 4 and 6 providing for the adoption of the Design-

Build Contract Procedures to be used as an alternative to the procedures governing the traditional competitive sealed bid process for procuring development of construction projects.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd

NAY: None

ABSENT: None

VIII. County Administrator Report

A. CIP work session

Mr. Rodgers informed the Board corrections are being made at this time to the CIP Plan Score Sheet and will be supplied later in the meeting. Chairman Pugh stated the Board will move to Item B. and return to Item A. once the corrected score sheet is available.

B. Supplemental Budget materials

Mr. Rodgers provided information to the Board regarding the supplemental budget materials and explained the Supplemental Budget Score sheet includes the funding requests from all County departments, agencies and nonprofits that are not included in the Capital Improvement Plan. The staff working group has prioritized all the requests based on their urgency to ongoing county operations.

Mr. Rodgers asked the Board to rank all the projects from 1 to 54 in importance and to disregard costs and funding which will be addressed at a later time. A combined score/ranking will be presented at the next budget workshop.

Mr. Rodgers stated that if the Board has questions to go directly to the individual departments for answers. Staff members have been instructed to forward to Mr. Rodgers any questions received from Board members in order that those questions can be shared with all Supervisors. Mr. Rodgers asked the Board to prioritize each budget request with a rank of 1 to 54 and return the score sheet to staff by January 29, 2015.

Mr. Rodgers answered Supervisor Tucker's question regarding the dumpster on 60 west near Burleys Hollow road and advised he has spoken with two people and is actively searching for another site.

The Board returned to Item A. CIP work session of the Agenda.

Mr. Rodgers explained to the Board the FY16 Capital Improvement Plan Score Sheet and scores totaled on far right of the sheet. He explained the lower the points the higher the priority placed in order of importance and asked if the Board was in agreement with these priorities. Mr. Rodgers stated the Board should not to be concerned about funding and cost at this time.

The Board discussed the placement of certain items on the FY16 Capital Improvement Plan Score Sheet and the outcome of this discussion has been reflected by the following Board votes. On motion by Supervisor Marks, and with the following vote, the Board voted to adopt changes to the FY16 Capital Improvement Plan Score Sheet moving existing item priority Number 12 Admin. Bldg. HVAC Replacement up and that it fall under item priority Number 6.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

On motion by Chairman Pugh, and with the following vote the Board agreed to move item priority Number 10 Computer Replacement down and in between item priority Number 13 and Number 14 on the FY16 Capital Improvement Plan Score Sheet.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

Mr. Rodgers recommended the Board adopt this list as the priority list of CIP projects when funding is made available starting at the top of list and moving down.

On motion of Supervisor Tucker and with the following vote, the Board adopted the prioritized list titled FY2016 Capital Improvement Plan Score Sheet (Revised) as the Board's list of priorities as the Board enters the budget session. (See Attachment 1- F16 Capital Improvement Plan Score Sheet (Revised))

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks
NAY: Mr. Kidd
ABSENT: None

C. Projects status

Mr. Rodgers provided the Board a project status report regarding mobile phone service on Route 60 west; the dumpster site on Route 60 west; advising the Board they may follow the status of these projects on the Action Tracker located on the County's webpage.

D. Watershed Coordinator January 2015 Quarterly Report

For information only.

X. Citizen Comments

Chairman Pugh asked if anyone wished to speak to come forward. No citizens came forward and Chairman Pugh closed the Citizen Comments section.

XI. Matters from Members of the Board of Supervisors

Chairman Pugh asked the Board if there were any matters that members of the Board wished to address.

Supervisor Curd advised he did not have any matter to discuss.

Supervisor Kidd said at the Planning Commission meeting held in the School Board meeting room on January 15, 2015, he was unable to hear any discussions sitting in the audience due to the poor speaker system.

Supervisor Marks agreed and advise he was not able to hear the discussion among the Planning Commission members. Supervisor Tucker agreed and stated when she has attended other meetings in the School Board room, she was unable to hear as well.

Chairman Pugh suggested placing microphones on tables.

On motion of Supervisor Kidd and with the following vote, the Board authorized staff to look into improving the sound system in the School Board meeting room.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

Mr. Marks suggested conferring with the School Board regarding the sound system problem.

Chairman Pugh advised the Board he received a complaint from a constituent of Supervisor Marks' concerning the County website; specifically, the inability to e-mail Planning Commission members. Chairman Pugh agreed that the website and e-mail directory is not adequate and needs to be looked at.

Mr. Rodgers stated the County website has information that is not current with links and information and he has asked the IT Department to train County Administrator's part-time receptionist to devote time to upgrading the website. Mr. Rodgers stated that he would like to turn this part-time position into a full time public information officer to prepare press releases, maintain accuracy of the County's website and assist the public.

XII. Closed Session

Supervisor Kidd moved that the Amherst County Board of Supervisors convene in closed session pursuant to § 2.2-3711(A) (29) of the Code of Virginia to discuss the award of a public contract involving the expenditure of public funds, specifically to discuss (1) two PPEA proposals for the Amherst County Fire & Rescue building project and (2) a proposed contract with AMERESCO for certain energy efficiency improvements to County facilities, where discussion in an open session would adversely affect the County's bargaining position or negotiating strategy.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

Supervisor Kidd motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

Supervisor Tucker moved the Board to issue direction to staff for a purchase order for a chiller. The motion was approved with the following vote:

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

CERTIFICATION OF CLOSED MEETING

Supervisor Kidd moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Pugh	AYE
Mrs. Tucker	AYE
Mr. Curd	AYE
Mr. Marks	AYE
Mr. Kidd	AYE

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None

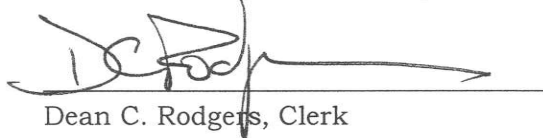
XII. Adjourn

On motion by Chairman Pugh and with the following vote, the Board moved to adjourn.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd, Mr. Marks and Mr. Kidd
NAY: None
ABSENT: None



David W. Pugh, Jr., Chairman
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk

Revised

Priority Ranking	Projects	Supervisor Pugh	Supervisor Marks	Supervisor Curd	Supervisor Kidd	Supervisor Tucker	Score Total
1	Goodwin Bldg -HVAC*	0	2	1	2	1	6
2	Roof Replacement	1	5	2	5	2	15
3	School HVAC Equipment Replacement*	2	6	3	4	3	18
4	DSS Office Space Expansion	8	1	4	1	10	24
5	Sheriff Fleet Vehicles (6 per year)	4	8	9	11	7	39
6	ACPS Pupil Transportation	5	12	7	9	6	39
7	School Security Enhancements	3	15	5	17	4	44
8	T12 LIGHT FIXTURE REPLACEMENT*	6	9	6	16	8	45
9	Clearing of Tree Line (Grounds)	12	10	11	8	14	55
10	Computer Replacement	7	17	10	15	9	58
11	Manned Convenience Center (Solid Waste)	18	23	8	6	5	60
12	Admin Bldg HVAC Replacement	13	7	15	12	15	62
13	Admin Bldg -Fire Alarm System	9	11	14	18	11	63
14	Backup Generator System for County Admin Building	15	13	27	10	17	82
15	Riveredge Park Phase 2 Trail Extension	24	3	28	3	24	82
16	New Monellison Public Safety Building	29	4	13	7	30	83
17	Parking Lot Re-Sealing	11	26	16	22	13	88
18	RUBBER GYM FLOOR RESURFACING	16	16	22	25	18	97
19	Computer Aided Dispatch(CAD) System	23	14	24	13	23	97
20	Electronic Pollbooks	10	28	19	29	12	98
21	PARKING LOT PAVING & SEAL COATING	21	19	17	23	22	102
22	Business Incubators	26	24	12	14	26	102
23	Repair Concrete Entrances at MHES & AMS	14	27	21	26	16	104
24	Repaint Building (All 11 on rotating schedule_	19	21	25	20	19	104
25	Parking Lot Repairs - Lakes (Grounds)	25	18	18	19	25	105
26	ACPS MAINTENANCE VEHICLE FLEET	20	22	23	21	20	106
27	Amherst Library Window/Door Replacement	17	20	26	24	21	108
28	Optical Scan Voting Machines	22	29	20	30	28	129
29	RENOVATE TENNIS COURTS ACHS & AMS	27	25	29	27	27	135
30	Parsonage House Renovation	28	30	30	28	29	145