

**AMHERST COUNTY BOARD OF SUPERVISORS****AGENDA****Tuesday, November 4, 2014**

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM

1:00 P.M.

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Citizen Comments.** Citizens shall speak once to an issue and confine their remarks to the question before the Board. Citizen Speakers should avoid repetition insofar as possible and limit their comments to three (3) minutes.
- V. Special Presentation**
  - A. Introduction of Alyssa Elliott, Associate Extension Agent, ANR, VCE Amherst Extension Office
  - B. Region 2000 Partnership Annual Report
- VI. Consent Agenda**
  - A. Minutes – October 7, 2014 and October 21, 2014
  - B. Appropriations
    - Sheriff's Department
      - 1. FY15 Appropriation Request - Fine Revenue
      - 2. FY15 Appropriation Request – Shelter Medical Care, veterinary bill
      - 3. FY15 Appropriation Request - Forestry Patrol
      - 4. FY15 Appropriation Request – Compensation deputies' athletic events
      - 5. FY15 Appropriation Request – Telecommunications
      - 6. FY15 Appropriation Request – Office supplies
      - 7. FY15 Appropriation Request - Travel
    - Accounting Department
      - 8. FY2014 Appropriation Request – Reconcile FY2014 Juvenile Confinement Care Cost
    - Public Works/Grounds
      - 9. FY2015 Appropriation Request – Repairs to Amherst Library Wall
- VII. County Administrator**
- VIII. New Business**
  - A. Resolution 2014-0032-R Dissolving the Amherst County Towing Advisory Committee
  - B. AMERESCO Performance Contract

**IX. Old Business**

A. Bill Gillespie, MRG Consultant, Department of Social Services space needs study

**X. Departmental Reports**

A. Treasurer's Report: Monthly Reports, August 2014

B. Amherst County Museum and Historical Society – September 2014 Monthly Report

**XI. Citizen Comments**

**XII. Matters from Members of the Board of Supervisors**

**XIII. Closed Session**

Virginia Code § 2.2-3711 (A)(3): To discuss the potential lease of the former Amherst Baptist Church

**XIV. Adjourn**

**MINUTES**

At a regular meeting of the Board of Supervisors of Amherst County and held at the Administration building thereof on Tuesday, the 4<sup>th</sup> day of November, 2014, at 1:00 p.m. at which the following members were present:

BOARD OF SUPERVISORS:

PRESENT: Mr. Donald Kidd, Chairman  
Mr. David Pugh, Vice-Chairman  
Mrs. Claudia Tucker, Supervisor  
Mr. Robert Curd, Supervisor  
Mr. John Marks, Jr., Supervisor

ABSENT: None

STAFF PRESENT: Dean Rodgers, County Administrator, David Proffitt, Deputy County Administrator/Purchasing Agent, Ellen Bowyer, County Attorney, and Regina Rice, Executive Administrative Assistant

Chairman Kidd called the meeting to order. Supervisor Marks gave the invocation and led the Pledge of Allegiance.

III. Approval of Agenda

On motion by Chairman Kidd, seconded by Supervisor Tucker, and with the following vote, the Board approved the November 4, 2014 Agenda.

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Marks  
NAY: None  
ABSENT: None

IV. Citizen Comments

Chairman Kidd asked if anyone wished to speak to come forward.

Mr. Harvey Sellers of Amherst, Virginia, addressed the Board with several issues regarding broadband service on Rt. 60W, a contract with Verizon, and the former Amherst Baptist Church. Mr. Sellers stated he favored the leasing of the church to civic groups and asked the Board to give this idea consideration.

Chairman Kidd closed the citizen comment section of the meeting.

V. Special Presentation

A. Introduction of Alyssa Elliott, Associate Extension Agent, ANR, VCE Amherst Extension Office

Mr. Kevin Irvin, Senior Extension Agent introduced Ms. Alyssa Elliott as the new ANR Extension Agent with the Amherst Extension Office effective October 21, 2014. Ms. Elliott provided the Board with background information regarding her education and experience.

B. Region 2000 Partnership Annual Report

Ms. Megan Lucas, CEO, Region 2000 Alliance and provided the Board with an overview of her role with Region 2000 Alliance.

Mr. Ben Bowman of Region 2000's Workforce Investment Board advised the Board of coordination with workforce and education systems. Mr. Bowman mentioned a new website available ([region2000works.org](http://region2000works.org)) to reach out to job seekers. Mr. Bowman asked if the Board had any ideas and space available to meet the people in the community in order to serve the folks in Amherst County.

Mr. Gary Christie, Executive Director of Region 2000 advised the Board of their support helping with grants, industrial parks, regional strategic plans for economic development, and regional tourism. Mr. Christie thanked the Board for allowing Region 2000 to work on trail projects, CDBG projects in Madison Heights, and the radio tower at High Peak that will add a fourth communication tower for the Amherst County system as part of the Tobacco Row System.

VI. Consent Agenda

A. Minutes – October 7, 2014 and October 21, 2014

Chairman Kidd asked the Board if there were any questions regarding the minutes. Supervisor Marks advised there were no questions on the minutes; however, Mr. Marks had a question regarding Item 8. Appropriations FY2014 Appropriation Request – Reconcile FY2014 Juvenile Confinement Care Cost. Mr. Marks referred to the August 5, 2014 Minutes and questioned why the "true-up" in the amount of \$90,305 for FY2013 took 15 months and the "true-up" in the amount of \$56,945 for FY2014 took only four months.

Mr. Rodgers acknowledged Supervisor Marks' question and advised he will have to track down why it took 15 months in FY 2013 versus 4 months in FY2014. Supervisor Marks questioned how this is handled in our budget and realized it would be hard to estimate how many juveniles will be in the program and the total costs. Mr. Rodgers advised the Board anything anticipated will be included in the budget. Mr. Rodgers advised that he can provide answers to

the Board during each meeting if Board members can provide their questions prior to the meeting.

B. Appropriations

Sheriff's Department

1. FY15 Appropriation Request - Fine Revenue
2. FY15 Appropriation Request - Shelter Medical Care, veterinary bill
3. FY15 Appropriation Request - Forestry Patrol
4. FY15 Appropriation Request - Compensation deputies' athletic events
5. FY15 Appropriation Request - Telecommunications
6. FY15 Appropriation Request - Office supplies
7. FY15 Appropriation Request - Travel

Accounting Department

8. FY2014 Appropriation Request - Reconcile FY2014 Juvenile Confinement Care Cost

Public Works/Grounds

9. FY2015 Appropriation Request - Repairs to Amherst Library Wall

On motion by Chairman Kidd, and with the following vote, the Board approved all matters on the Consent Agenda.

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Marks

NAY: None

ABSENT: None

VII. County Administrator

Mr. Rodgers spoke to the Board regarding several pending issues. Mr. Rodgers advised the Board he and Ellen Bowyer, the Amherst County Attorney met with the Sale family regarding the Buffalo River Reservoir property and advised the parties have reached a tentative agreement. Ms. Bowyer is drafting a lease that will reflect the orally agreed terms by all parties.

Mr. Rodgers provided information regarding the budget. The CIP budget inputs are due next week and the first meeting will held by the budget working group. J. D. Mitchell, the HR Consultant is moving forward with the review of the personnel policies and working on a draft document.

Supervisor Tucker asked Mr. Rodgers if the number of hours allotted for the HR Consultant is sufficient. Mr. Rodgers explained Mr. Mitchell is moving forward at a satisfactory pace and working with a large group to gather their input. The Board will be presented with a report for approval and Mr. Rodgers advised this process is going as fast as it should considering the limited number of hours the HR Consultant works.

VIII. New Business

- A. Resolution 2014-0032-R Dissolving the Amherst County Towing Advisory Committee

Ellen Bowyer, Amherst County Attorney, provide the Board with information regarding Resolution 2014-0032-R. Ms. Bowyer informed the Board that the Amherst County Sheriff

advised the work has been completed by the Towing Advisory Committee and recommended the Board adopt Resolution 2014-0032-R to dissolve the Amherst County Towing Advisory Committee.

On motion by Supervisor Marks, and with the following vote, the Board voted to adopt Resolution 2014-0032-R dissolving the Amherst County Towing Advisory Committee.

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Marks

NAY: None

ABSENT: None

Ms. Bowyer further noted that Resolution 2014-0032-R lists all participants on the Amherst County Towing Advisory Committee and expresses the Board's appreciation of their participation.

#### A. AMERESCO Performance Contract

Chairman Kidd advised the Board that the AMERESCO Performance Contract is for discussion only.

Mr. Rodgers asked if the Board had any questions.

Chairman Kidd discussed the Goodwin Street building and the cost of replacement of the HVAC system which is quoted at \$584,000.

Mr. David Proffitt provided the Board with past information that approximately five years ago a firm was hired to study the Goodwin Street Building to replace the HVAC system.

Supervisor Curd suggested to the Board to consider a workshop to define what to do with the space needs and what decisions need to be made.

Supervisor Marks advised the Board there are some things that absolutely need to be done and suggested that it establish priorities.

Supervisor Pugh suggested calling references such as Patrick and Shenandoah Counties and to plan a meeting with the School Board to discuss this. Mr. Pugh favored Social Services space needs as a number one propriety.

Supervisor Tucker remarked on the need to take care of what we currently have versus building a new space and Supervisor Tucker expressed she is fine with a second opinion on the Goodwin Building; however, to entertain building more space concerns her.

Mr. Rodgers advised that in 2012 the Board solicited energy efficiency contractors. The Board selected AMERESCO to use this energy saving contracting method and to also look at the School District's needs and our existing building needs to find energy savings to pay for the improvements that are long overdue. AMERESCO's references were checked before they were hired and AMERESCO made their role clear on all aspects of the projects. Mr. Rodgers advised the Board they can prioritize the projects in any order. Mr. Rodgers advised he can set up a work shop to discuss space needs and a joint workshop with the School Board regarding their portion of AMERESCO's proposals.

Supervisor Pugh suggested a meeting with the School Board to discuss these options and a second opinion on the HVAC system at the Goodwin street building.

Supervisor Tucker asked why the Board was questioning AMERESCO's study and why the Board hired these folks to do the study and then nothing is done.

Supervisor Pugh agreed that the Board should be agreeable to the energy savings and the need to make a decision on the Goodwin Building.

Supervisor Marks asked about the debt service to do this work. Mr. Rodgers advised the money will come from the money saved on school and administration projects. Mr. Rodgers stated this money will come from maintenance accounts and no additional amount of funding will be obtained, only moving money from one account to another.

Supervisor Curd advised that the Board should explore funding options.

Supervisor Pugh remarked that our debt is decreasing each year so there would be extra money.

Chairman Kidd asked the Board what direction the Board desired to with and what option would be the best.

It was the Board's consensus to set up a joint meeting with the School Board but it was not necessary to have AMERESCO at this meeting. Mr. Rodgers indicated he could have AMERESCO stand by on the phone or in another room if the Board desired.

Mr. Rodgers further advised the Board he will set up a workshop on the space needs study with Mr. Bill Gillespie, of MRG Consulting, and the Board on the Goodwin Building.

IX. Old Business

- A. Bill Gillespie, MRG Consultant, Department of Social Services space needs study

Mr. Rodgers advised the Board that Mr. Gillespie's report has not arrived yet.

X. Departmental Reports

- A. Treasurer's Report: Monthly Reports, August 2014
- B. Amherst County Museum and Historical Society – September 2014 Monthly Report

Chairman Kidd asked the Board if there were any questions on the reports. The Board indicated there were no questions.

XI. Citizen Comments

Chairman Kidd asked if anyone wished to speak and, if so, to come forward.

Mr. Alan Wood of Madison Heights, Virginia informed the School Board is looking to meet with the local general assembly delegation and asked if the Board would be agreeable to this. Supervisor Tucker asked Mr. Wood, for the record, if he was here on behalf of the School Board or himself. Mr. Wood advised he was here on behalf of the School Board.

Mr. Rodgers advised the Board that he would like to get all the delegates together possibly in December and the Board agreed.

Chairman Kidd closed the citizen comment section.

XII. Matters from Members of the Board of Supervisors

Chairman Kidd asked the Board if there were any matters that the Board members advised there were none.



XIII. Closed Session

Supervisor Marks moved that the Amherst County Board of Supervisors convene in closed session pursuant to § 2.2-3711 (A)(3) of the Code of Virginia to discuss the disposition of publicly-held real property, the former Amherst Baptist Church, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Marks, and Mr. Curd  
 NAY: None  
 ABSENT: None

Supervisor Curd moved to come out of closed session was approved with the following vote:

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Marks, and Mr. Curd  
 NAY: None  
 ABSENT: None

**CERTIFICATION OF CLOSED MEETING**

Supervisor Curd moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Kidd	AYE
Mr. Pugh	AYE
Mrs. Tucker	AYE
Mr. Marks	AYE
Mr. Curd	AYE

XIV. Adjourn

On motion by Chairman Kidd and with the following vote, the Board moved to adjourn.

AYE: Mr. Kidd, Mr. Pugh, Mrs. Tucker, Mr. Marks, and Mr. Curd  
 NAY: None  
 ABSENT: None



Donald W. Kidd, Chairman  
 Amherst County Board of Supervisors



Dean C. Rodgers, Clerk