

**AMHERST COUNTY  
PLANNING COMMISSION MEETING  
THURSDAY, JUNE 6, 2013  
MINUTES**

**VIRGINIA**

A public meeting for the Amherst County Planning Commission was held on Thursday, June 6, 2013, in the Board of Supervisors Room located in the Administration Building at 153 Washington Street, Amherst, VA.

**MEMBERS PRESENT:** Donald Hedrick, Chairman  
Donald Kidd, Board of Supervisors Liaison  
Mitch Heishman, Vice-Chairman  
Beverly Jones  
Derin Foor  
George Brine  
Leslie Irvin

**STAFF PRESENT:** Austin Mitchell, Assistant Zoning Administrator/Planner  
Stacey Stinnett, Administrative Assistant

**STAFF ABSENT:** Jeremy Bryant, Director of Planning/Zoning

1. Call to Order
2. Approval of Agenda
3. Citizens Comments
4. Site Plan Review
  - A. Glad Manufacturing Metal Addition
5. Old New Business
6. Monthly Report for the Month of May 2013
7. Approval of Minutes for April 18, 2013 & May 2, 2013
8. Adjournment

**1. CALL TO ORDER**

The meeting was called to order at 7:00 PM.

Mr. Kidd arrived at 7:01 PM.

**2. APPROVAL OF AGENDA**

The agenda was approved as amended.

**Planning Commission Action:**

**Motion:** Jones            Motion to approve the agenda.

**Second:** Heishman

**The motion carried by a 6-0 vote**

**3. CITIZENS COMMENTS**

There were none.

**4. SITE PLAN PLAT REVIEW**

A.     Glad Manufacturing Metal Addition (Tax Map No. 96-A-9)

In accordance with Section 1103 of the Code of Amherst County, a minor site plan has been submitted by Glass & Associates, Inc. for the construction of a 2408 square foot addition for a storage of flammable material to the existing facility, on property located at 317 Zane Snead Drive. The proposed addition will not result in the addition of any new employees or company vehicles and, in accordance with Section 602.03.5.a, will not require any additional parking spaces. Copies of the plans were reviewed by the Development Review Committee on June 4, 2013. The following sections summarize staff and agency comments with respect to the major elements of the plan.

Mr. Mitchell presented the Staff report stated that Staff recommends approval of the siteplan.

The Planning Commission had no questions or comments.

**Planning Commission Action:**

**Motion:** Irvin                            Motion to approve site plan for Glad  
Manufacturing Metal Addition (Tax Map No # 96-A-  
9.)

**Second:** Heishman

**The motion carried by a 6-0 vote**

Norm Perkins, engineer with Hurt & Proffitt, thanked Staff for expediting this process.

## **6. OLD/NEW BUSINESS**

Mr. Brine asked for an update on the Board of Supervisors Meeting referencing the Best Mini Mart and Hunt Clubs.

Mr. Kidd replied that the Board of Supervisors voted 3-2 against the propane tank at Best Bet Mini Mart.

Mr. Kidd briefly gave an update regarding the hunt club discussion that the Board of Supervisors Meeting had on May 21, 2013. Mr. Kidd stated that some citizens spoke in favor of the request that hunt clubs be a permitted use in the A-1 Agricultural District and other citizens spoke against, stating that the use should be a special exception. Mr. Kidd stated that the Board tabled Ordinance 2013-0005 until further information was collected from the County Attorney and Sheriff's Department.

Mr. Hedrick gave a brief update on the current Region 2000 Planning Commission Seminar that he had attended. Mr. Hedrick stated that each county/city gave a brief updated report for their area.

## **7. MONTHLY REPORT FOR APRIL 2013**

The monthly report was reviewed.

## **8. APPROVAL OF MINUTES FOR APRIL 18, 2013 & MAY 2, 2013**

April 18, 2013 Minutes

Several changes were made to the minutes.

### **Planning Commission Action:**

**Motion:** Foor                      Motion to approve the April 18, 2013 Meeting Minutes  
with changes.

**Second:** Irvin

**The motion carried by a 6-0 vote**

May 2, 2013 Minutes

**Planning Commission Action:**

**Motion:** Foor                      Motion to approve the May 2, 2013 Meeting Minutes.

**Second:** Jones

**The motion carried by a 6-0 vote**

Mr. Kidd informed the Planning Commission that an official vote needed to be taken to cancel the July 4, 2013 Planning Commission Meeting due to the official holiday.

**Planning Commission Action:**

**Motion:** Irvin                      Motion to cancel the Planning Commission Meeting on  
July 4, 2013.

**Second:** Foor

**The motion carried by a 6-0 vote**

**8. ADJOURNMENT**

There being no more business to discuss the meeting was adjourned at 7:35 p.m.

**Planning Commission Recommendation:**

**Motion:** Heishman                      Motion to adjourn.

**Second:** Brine

**The motion carried by a 6-0 vote.**

/ss/7.11.13

  
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Chairman