

BOOK 6**VIRGINIA:**

At a regular meeting of the Service Authority Board of Amherst County held at the Administration Building thereof on Tuesday, the 5th day of June, 2012 at 11:00 a.m. at which the following members were present and absent:

PRESENT:	Mr. F. Campbell	ABSENT: None
	Mr. R. Curd	
	Mr. D. Kidd	
	Mr. D. Pugh	
	Ms. C. Tucker	

Mr. F. Campbell called the meeting to order.

IN RE: APPROVAL OF AGENDA

On motion of Mr. D. Kidd and with the following vote, the Service Authority Board approved the following agenda:

A G E N D A

TUESDAY, JUNE 5, 2012 11:00 A.M.

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD MEETING ROOM

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes – May 1, 2012
- IV. Appropriation
- V. Resolution 2012-A-0002-R: Director authority to sign contracts binding the Amherst County Service Authority
- VI. Employee Advancement Based on Water/Wastewater Operator Achievement
- VII. Monthly Financial Report - March 2012
- VIII. Update of the Board's Copies of ACSA's Facility Plan
- IX. Infrastructure Replacement and 2" Water Lines
- X. Matters from the Service Authority Board
- XI. Closed Session: Pursuant to § 2.2-3711 (A)(1) of the Code of Virginia, regarding Director's Performance Review
- XII. Adjournment

AYE:	Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
NAY:	None
ABSENT:	None

IN RE: SERVICE AUTHORITY BOARD MINUTES

On motion of Mr. R. Curd and with the following vote, the Service Authority Board minutes were approved for May 1, 2012.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSTAIN: None

IN RE: APPROPRIATION

Mr. D. French presented information to the Board and answered Board questions.

Mr. R. Curd moved to approve the following appropriation.

APPROPRIATION REQUESTS
June 5, 2012

Department	Dept Number	Line #	Description	Amount	
Service Authority	91210	6300	VA Waterworks Op. Fee	\$6,600.00	
Increased waterworks fee under Governor's budget. Please see attached letter for full details				Total	\$6,600.00

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSENT: None

IN RE: RESOLUTION 2012-A-0002-R: DIRECTOR AUTHORITY TO SIGN CONTRACTS BINDING THE AMHERST COUNTY SERVICE AUTHORITY

Mr. D. French presented information to the Board.

Mr. F. Campbell moved to adopt Resolution 2012-A-0002-R.

Amherst County Service Authority Board
 Resolution No. 2012-A-0002-R

For consideration on June 5, 2012

A RESOLUTION, NO. 2012-A-0002-R

Providing that the Public Utilities Director is vested with the authority to sign contracts binding the Amherst County Service Authority, and that he may delegate that authority to others so long as he advises the Amherst County Service Authority Board of such delegation prior to its exercise.

 Approved as to form by the County Attorney

BE IT RESOLVED BY THE AMHERST COUNTY SERVICE AUTHORITY BOARD:

I. That the Amherst County Service Authority Board hereby provides that the Public Utilities Director is vested with the authority to sign contracts and other

agreements binding the Amherst County Service Authority, and that he may delegate that authority to others so long as he advises the Amherst County Service Authority Board of that delegation prior to its exercise, as follows:

WHEREAS, by long-standing practice, the Public Utilities Director has executed contracts and other agreements binding the Amherst County Service Authority; and

WHEREAS, this practice is necessary for implementation of the powers granted to the Amherst County Service Authority under Virginia Code § 15.2-5114, including the power to enter into contracts providing for or relating to services and facilities of any system owned or operated by the Amherst County Service Authority; and

WHEREAS, the Amherst County Service Authority Board wishes to formalize the authority of the Public Utilities Director to sign contracts and other agreements binding the Amherst County Service Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE AMHERST COUNTY SERVICE AUTHORITY BOARD:

That to effect the authority granted to the Amherst County Service Authority by Virginia Code § 15.2-5114, the Board hereby provides that the Public Utilities Director is vested with the authority to sign contracts and other agreements binding the Amherst County Service Authority, and that he may delegate that authority to others for such purposes as he deems appropriate and necessary so long as he advises the Amherst County Service Authority Board of any such delegation prior to its exercise.

II. That this resolution shall be in force and effect upon adoption.

Adopted this 5th day of June, 2012.

V. Frank Campbell, Chairman
Amherst County Service Authority Board

ATTEST:

Clarence C. Monday, Secretary
Amherst County Service Authority

Ayes _____ **Nays** _____ **Abstentions** _____

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
NAY: None
ABSENT: None

IN RE: EMPLOYEE ADVANCEMENT BASED ON WATER/WASTEWATER OPERATOR ACHIEVEMENT

Mr. D. French presented information to the Board and stated that if the Board did not object he intended to adjust the pay to recognize the individuals that had achieved their certification.

The Board did not object.

IN RE: MONTHLY FINANCIAL REPORT - APRIL 2012

Mr. D. French presented the financial report for April 2012 to the Board.

IN RE: UPDATE OF THE BOARD'S COPIES OF ACSA'S FACILITY PLAN

Mr. D. French presented information to the Board.

IN RE: INFRASTRUCTURE REPLACEMENT AND 2" WATER LINES

Mr. D. French presented information to the Board and answered Board questions.

IN RE: MATTERS FROM THE SERVICE AUTHORITY BOARD

Mr. D. Pugh thanked Mr. D. French for the tour and knowledge that he shared with himself and Mr. C. Monday.

CLOSED SESSION: PURSUANT TO §2.2-3711 (A) (1) OF THE CODE OF VIRGINIA, REGARDING DIRECTOR'S PERFORMANCE REVIEW

Mr. D. Kidd moved that the Amherst County Service Authority Board convene in closed session pursuant to the personnel exemption at §2.2-377 (A) (1) of the Code of Virginia, to discuss the performance of the Director of Public Utilities.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSENT: None

Mr. D. Kidd moved to come out of closed session, and approved with the following vote:

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSENT: None

CERTIFICATION OF CLOSED MEETING

Mr. D. Kidd moved that the Amherst County Service Authority Board certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. F. Campbell	AYE
Mr. R. Curd	AYE
Ms. C. Tucker	AYE
Mr. D. Kidd	AYE
Mr. D. Pugh	AYE

IN RE: ADJOURNMENT

On motion of Mr. D. Kidd, and with the following vote, the Service Authority Board adjourned.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSENT: None

V. Frank Campbell, Chairman

Clarence C. Monday, Secretary

BOOK 6**VIRGINIA:**

At a special meeting of the Service Authority Board of Amherst County held at the Administration Building thereof on Tuesday, the 19th day of June, 2012 at 10:40 p.m. at which the following members were present and absent:

PRESENT: Mr. F. Campbell
 Mr. R. Curd
 Mr. D. Kidd
 Mr. D. Pugh
 Ms. C. Tucker

ABSENT: None

Mr. F. Campbell called the meeting to order.

IN RE: AGENDA**A G E N D A**

TUESDAY, JUNE 19, 2012 8:30 P.M.

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD MEETING ROOM

- I. Call to Order
- II. Approval of Agenda
- III. VRS - Resolution
- IV. Adjournment

IN RE: VRS - RESOLUTION

Mr. R. Curd moved to certify to the Virginia Retirement System Board of Trustees, **8.97%** as the FY2013 employer's VRS contribution rate effective July 1, 2012.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSTAIN: None

Mr. F. Campbell moved to certify for Amherst County Service Authority 55918 'FY2013 Employees', member contribution rate of 5% of 'creditable compensation by salary reductions pursuant to Internal Revenue Code section 414(h) on a pre-tax basis' effective July 1, 2012 with an offsetting salary increase of 5.75% .

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None
 ABSTAIN: None

Ms. C. Tucker moved to authorize the Chairman of Amherst County Service Authority Board, and the Secretary of the Amherst County Service Authority's Board to certify and sign resolutions as required from Virginia Retirement System (VRS).

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker
 NAY: None

ABSTAIN: None

Mr. D. Pugh moved to appropriate \$40,276 as needed to satisfy FY2013 budget deficiencies resulting from offsetting salary increase enacted under Chapter 22 of the 2012 Virginia Acts of Assembly.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker

NAY: None

ABSTAIN: None

IN RE: ADJOURNMENT

On motion of Mr. R. Curd, and with the following vote, the Service Authority Board adjourned.

AYE: Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd, Mr. D. Pugh and Ms. C. Tucker

NAY: None

ABSENT: None

V. Frank Campbell, Chairman

Clarence C. Monday, Secretary