

BOOK 6**VIRGINIA:**

At a regular meeting of the Service Authority Board of Amherst County held at the Administration Building thereof on Tuesday, the 6th day of December, 2011 at 11:00 a.m. at which the following members were present and absent:

PRESENT: Mr. D. Kidd
Ms. C. Tucker
Mr. F. Campbell
Mr. R. Curd
Ms. J. Roberson

ABSENT: None

Mr. D. Kidd, called the meeting to order.

IN RE: APPROVAL OF AGENDA

Mr. D. French requested to add after IX, Distribution Draft Facility Plan for January Meeting.

Mr. F. Campbell moved approval of the following agenda with amendment.

A G E N D A
AMHERST COUNTY SERVICE AUTHORITY
TUESDAY, DECEMBER 6, 2011
ADMINISTRATION BUILDING - 153 WASHINGTON STREET
SCHOOL BOARD MEETING ROOM
11:00 A.M.

- I. Call to Order
- II. Approval of Agenda - Tuesday, December 6, 2011
- III. Approval of Minutes – November 1, 2011
- IV. Monthly Financial Report – October 2011
- V. VA WARN
- VI. DCR Dam Regulations
- VII. Update on Graham Creek Reservoir Inundation Zone Study & Subsequent Preliminary Engineering Report
- VIII. Discussion of Citizen Board versus Elected Board
- IX. Discussion of Joining VA WARN
- X. Distribution Draft Facility Plan, for January Meeting
- XI. Appropriation of \$34,000.00 for One-Time Bonus of Staff
- XII. Matters from the Service Authority Board
- XIII. Adjournment

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. D. Kidd, Ms. J. Roberson, Mr. R. Curd
NAY: None
ABSENT: None

IN RE: APPROVAL OF MINUTES

Ms. J. Roberson moved approval of Minutes for November 1, 2011.

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. D. Kidd, Ms. J. Roberson, Mr. R. Curd

NAY: None

ABSENT: None

IN RE: MONTHLY FINANCIAL REPORT SEPTEMBER 2011

Mr. D. French answered Board member's questions.

The attached financial report was presented for October 2011. (Attachment A).

IN RE: VA WARN

Mr. D. French presented information regarding VA WARN and requested the Board approve the Amherst County Service Authority joining.

Mr. D. French and Ms. E. Bowyer answered Board questions.

Mr. F. Campbell moved to adopt Resolution 2011-A-0005-R. (Attachment B).

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. D. Kidd, Ms. J. Roberson, Mr. R. Curd

NAY: None

ABSENT: None

IN RE: DCR DAM REGULATIONS

Mr. D. French updated the Board on the status of the dam regulations and associated unfunded mandate comments to the Governor's website. He responded to Board questions.

IN RE: UPDATE ON GRAHAM CREEK RESERVOIR INUNDATION ZONE STUDY AND SUBSEQUENT PRELIMINARY ENGINEERING REPORT

Mr. D. French provided an update on Graham Creek Reservoir. Mr. D. French indicated the completed hazard classification and inundation zone report will be submitted in November 2012, prior to dam certificate expiration. After Board discussion, the Board requested that the County Administrator check with VACO and other local government agencies to see what steps they are taking regarding recent dam related unfunded mandates.

IN RE: DISCUSSION OF CITIZEN BOARD VERSUS ELECTED BOARD

Mr. D. French provided a background history of the Board. There was a Board discussion. Mr. D. French and Ms. E. Bowyer answered Board questions. The Board requested that Mr. D. French work with County Administrator to establish a communication plan to be presented to the Board.

IN RE: DISCUSSION OF JOINING VA WARN

Action was already taken on this.

IN RE: DISTRIBUTION DRAFT FACILITY PLAN FOR JANUARY MEETING

Mr. D. French delivered the plan to the Board for their review prior to the January meeting.

IN RE: APPROPRIATIONS OF \$34,000.00 FOR ONE-TIME BONUS OF STAFF

Mr. D. French presented information to the Board. Mr. S. Crosby answered Board questions.

Ms. J. Roberson moved to approve the appropriation provided the ordinance is passed at the December 20, 2011 Board of Supervisors meeting.

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. D. Kidd, Ms. J. Roberson, Mr. R. Curd

NAY: None

ABSENT: None

IN RE: MATTERS FROM THE SERVICE AUTHORITY BOARD MEMBERS

Mr. F. Campbell thanked Mr. D. French and his staff for assisting with a drainage problem near a public sewer on his property.

Ms. J. Roberson stated that this was her last meeting as an elected official on the Authority Board and that she wanted to thank Mr. D. French and his staff. Mr. D. French responded that he had enjoyed working with her.

Mr. D. Kidd asked if problem with Public Safety and fire hydrants had been resolved. Mr. D. French informed him that they were now shown on county website. Mr. D. Kidd also thanked Ms. J. Roberson for serving on the Board and for all her efforts.

Mr. F. Campbell asked if any action needed to be taken regarding change in Treasurer and new one serving on Board. Mr. S. Crosby informed him that Mr. G. Friend would be willing and no action was required.

IN RE: ADJOURNMENT

On motion of Mr. F. Campbell, and with the following vote, the Board moved to adjourn.

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. D. Kidd, Ms. J. Roberson, Mr. R. Curd

NAY: None

ABSENT: None

Donald Kidd, Chairman
Amherst County Service Authority Board

Steve Crosby, Interim County Administrator