

BOOK 6**VIRGINIA:**

At a regular meeting of the Service Authority Board of Amherst County held at the Administration Building thereof on Tuesday, the 7th day of December, 2010 at 11:00 a.m. at which the following members were present and absent:

PRESENT: Mr. D. Kidd
Mr. R. Curd
Mr. R. Vandall
Mr. F. Campbell

ABSENT: Ms. C. Tucker

Mr. Kidd called the meeting to order.

IN RE: APPROVAL OF AGENDA

On motion of Mr. Campbell and with the following vote, the Service Authority Board approved the following agenda for December 7, 2010.

A G E N D A

**AMHERST COUNTY SERVICE AUTHORITY
TUESDAY, DECEMBER 7, 2010
ADMINISTRATION BUILDING - 153 WASHINGTON STREET
SCHOOL BOARD MEETING ROOM**

11:00 Call to Order
Approval of Agenda - Tuesday, December 7, 2010
Approval of Minutes – November 2, 2010
Monthly Financial Report - October 2010
Regular Line Transfer/Request
Emergency Pump Speed Control Replacement
Old Madison Heights STP Digester Test Work
James River Gravity Sewer River Bank Restabilization
Summary Cash Flow of Designated Reserves for Water Rights and Watershed Property
Matters from the Service Authority Board
Adjournment

AYE: Mr. D. Kidd, Mr. R. Curd, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: Ms. C. Tucker

IN RE: APPROVAL OF MINUTES

On motion of Mr. Campbell and with the following vote, the Service Authority Board approved the minutes of November 2, 2010.

AYE: Mr. R. Curd, Mr. R. Vandall, and Mr. F. Campbell

NAY: None

ABSENT: Ms. C. Tucker

ABSTAIN: Mr. D. Kidd

IN RE: FINANCIAL REPORT OCTOBER 2010

The attached financial report was presented for October 2010: **(ATTACHMENT A)**

IN RE: APPROPRIATION/TRANSFER REQUEST

On motion of Campbell and with the following vote, the Board approved the following appropriations/transfers.

APPROPRIATIONS:

1.	91320	7280	Contract Lab Test	\$ 1,450.00
2.	81090	3320	W/L Ext. – Prof. Services	13,800.00
3.	81090	3350	W/L Ext – Contractors	584,000.00
4.	81090	3610	S/L Ext. – Prof. Services	24,900.00
5.	81090	3620	S/L Ext. – Contractor	136,305.00

Explanation: 11/2010 Board approved testing of Old Madison Heights STP Digester.
Blue Ridge Regional Jail water and sewer line work
Paid with pass through revenue provided specifically for these projects

TRANSFERS:

FROM:

1.	91220	6231	T & D Lab	\$ 1,100.00
2.	91210	6210	W. Treatment Repairs	3,100.00
3.	91210	6200	W. Treatment, Matls.	1,600.00
4.	91210	6220	Instrument Service Contract	900.00
5.	91220	7250	Miss Utility	325.00
6.	91210	6300	Waterworks Permit	140.00

TO:

1.	91310	7220	Sew. Pumping Matls.	\$ 1,100.00
2.	91500	7265	Credit Card Processing Exp.	3,100.00
3.	91510	7200	A & G Office Supplies	1,600.00
4.	91510	7260	Travel	900.00
5.	91510	7280	Dues & Membership	325.00
6.	91510	7545	Boiler & Machinery Ins.	140.00

Reason: 1. Additional pump station maintenance 2. Larger numbers of credit card transactions
3. New billing forms 4. Conference to meet new CPE regulations 5. Rising Dues. 6. Higher premium

TRANSFER FROM:

7.	91320	7220	Sew. Treatment Matls.	\$ 230.00
8.	91320	7220	Sew. Treatment Matls	170.00
9.	91210	6200	W. Treatment Matls.	1,500.00
10.	91210	6210	W. Treatment, Repairs	12,500.00
11.	91320	7240	S. Treatment Misc.	170.00
12.	91510	7800	Vehicular Supplies	1,500.00

TO:

7.	91510	7560	Auto Liability Insurance	\$ 230.00
8.	91510	7790	Equipment Rental	170.00
9.	91310	7150	Sew. Pumping, Electricity	1,500.00
10.	91210	6180	W. Treatment, Chemicals	12,500.00
11.	91510	7790	Equipment Rental	170.00
12.	91110	3950	Power Equipment	1,500.00

REASON: 7. Disposal of older vehicles vs. new replacements 8. Necessary to rent a track-hoe this year.

9. Higher than predicted electric rates. 10. Rising chemical costs 11. Track-hoe to restore a stream bed & S/L easement. 12. Tamper replacement.

TRANSFER FROM:

13. 91200	6100	Wholesale Water	\$ 12,000.00
14. 91510	7330	Surveys & Reports	1,300.00
15. 91220	6255	Tank Maint.	10,000.00
16. 91510	7330	Surveys & Reports	8,100.00
17. 91320	7296	Sludge Removal	200.00
18. 91320	7230	S/T Lab Supplies	150.00

TO:

13. 91210	6150	H2O Treat, Electricity	12,000.00
14. 91300	7270	S/L Prof. Services	1,300.00
15. 91310	7280	Sew. Pumping Repairs	10,000.00
16. 91320	7100	S/T Regional Plt.	8,100.00
17. 91320	7250	S/T Repairs	200.00
18. 91320	7295	Grit Disposal	150.00

Reason: 13. Higher than predicted electric rates. 14. S/L print development & COE grant.
15. Pump shaft & motor repairs 16. Lower flows, due to recession, pushing up O & M per unit
Treated. 17. Equipment repairs. 18. Larger grit volumes, following rains.

TRANSFER FROM:

19. 91500	7700	C/A Claims & Refunds	2,000.00
20. 91500	7240	C/A Repair Furn. & Equip.	400.00
21. 91500	7230	C/A Office Supplies	700.00
22. 91510	7240	A & G Advertising	900.00
23. 91510	7100	FICA	3,050.00
24. 91220	6020	T & D Wages	12,500.00

TO:

19. 91500	7200	Equip. Service	\$ 2,000.00
20. 91500	7250	Cust. Accts – Electricity	400.00
21. 91510	7200	A & G Office Supplies	700.00
22. 91510	7200	A & G Office Supplies	900.00
23. 91210	6150	H2O Treatment Elec.	3,050.00
24. 91310	7020	Sew. Pumping Wages	12,500.00

REASONS: 19. Equipment service associated with new billing software conversion. 20. Higher than predicted electric rates. 21. New forms, bills, etc. 22. New forms, bills, etc. 23. Higher than predicted electric rates. 24. Higher than average sewage pump repairs.

AYE: Mr. D. Kidd, Mr. R. Curd, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: Ms. C. Tucker

IN RE: EMERGENCY PUMP SPEED CONTROL REPLACEMENT

This memo to the Authority Board is to keep the Board informed of the need for the emergency response to the replacement of a variable frequency drive speed control for the 150 hp pump. Funds are currently part of an appropriate line in the 2010 budget.

IN RE: OLD MADISON HEIGHTS STP DIGESTER TEST WORK

WEL has been tentatively scheduled to probe the digester contents layers, test them and determine the volume of each during the week of December 13th. The Board informed Mr. French that they would like to discuss the data before notifying Lynchburg.

IN RE: JAMES RIVER GRAVITY SEWER RIVER BANK RESTABILIZATION

Memo of November 22, 2010 to the Authority from Mr. French is for information only.

The Corps of Engineers (COE) confirmed that they have requested 100% grant funding for a feasibility study of the project from the Congressional Appropriation Committee. If successful in receiving this grant it will open the door for a future 65%/35% (Federal/Authority) grant for the design/construction phase of this project.

IN RE: SUMMARY CASH FLOW OF DESIGNATED RESERVES FOR WATER RIGHTS AND WATERSHED PROPERTY

This memo of November 23, 2010 to the Authority Board is an attempt to explain funds that the Service Authority has been accumulating in reserve accounts since 1994.

IN RE: MATTERS FROM THE SERVICE AUTHORITY BOARD MEMBERS

Mr. R. Vandall – he has concerns about citizens from his district contributing for potential swimming facilities at Mill Creek Reservoir.

Mr. R. Curd – none

Mr. F. Campbell – none

Mr. D. Kidd – none

IN RE: ADJOURNMENT

On motion of Mr. Campbell, seconded by Mr. Vandall and with the following vote, the Board moved to adjourn.

AYE: Mr. D. Kidd, Mr. R. Curd, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: Ms. C. Tucker

Donald W. Kidd, Chairman

C. Lee Lintecum, County Administrator