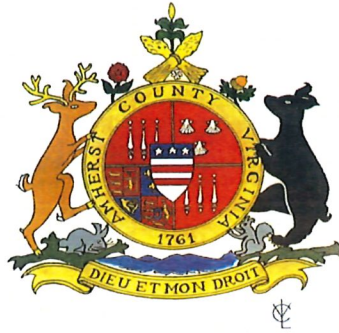


Board of Supervisors

L. J. Ayers III, Chair
District 3
Kenneth M. Campbell, Vice-Chair
District 1
David W. Pugh, Jr., Supervisor
District 4
Jennifer R. Moore, Supervisor
District 5
Claudia D. Tucker, Supervisor
District 2



County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS



MINUTES

June 4, 2019
Board of Supervisors
Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Informal Luncheon – 12:00 p.m.
Meeting Convened – 1:00 p.m.

I. Call to Order

II. Approval of Agenda

III. Invocation and Pledge of Allegiance

IV. Citizen Comment

V. First Read - Ordinance

A. Modification to Route 130 Corridor setback distance

VI. Consent Agenda

A. Minutes - May 7, 2019
B. Proclaiming June 8, 2019, Family Health & Fitness Day
C. Proclaiming July 2019, Park and Recreation
D. ACSO Appropriation

VII. Special Presentation

A. Lauren Stull, District Ranger - George Washington & Jefferson National Forests

VIII. Old Business

IX. New Business

A. Agriculture Committee Charter

B. Health Insurance Applications and PCHP Enrollment Agreements

X. County Administrator's Report

- A. CAC-1 COLA Related Revisions to Pay Grades
- B. Boards/Commissions/Committees - upcoming vacancies
- C. Boards/Commissions/Committees - Library Board
- D. Boards/Commissions/Committees - Parks, Recreation and Cultural Development Board
- E. Boards/Commissions/Committees - Social Services Board

XI. County Attorney's Report

XII. Liaison and Committee Reports

- A. Central Virginia Planning District Commission, May 16, 2019
- B. Lynchburg Regional Business Alliance Report

XIII. Departmental Reports

- A. Department Spotlight - Library
- B. Treasurer's Report for County Accounts/Investments

XIV. Citizen Comment

XV. Matters from Members of the Board of Supervisors

XVI. Closed Session

XVII. Certification of Closed Session

XVIII. Adjournment

MINUTES

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 4th day of June, 2019, at 1:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	L. J. Ayers III, Chairman Kenneth M. Campbell, Vice-Chair David W. Pugh, Jr., Supervisor Jennifer R. Moore, Supervisor Claudia D. Tucker, Supervisor	ABSENT: None
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STAFF PRESENT: County Administrator Dean C. Rodgers
Deputy County Administrator David R. Proffitt
County Attorney Michael W. S. Lockaby
EA Clerk to Board Regina M. Rice
Community Development Director Jeremy Bryant

OTHERS PRESENT: Ms. Lauren Stull, District Ranger, Glenwood and Pedlar Ranger District
Mr. David Whitmore, Manager, Recreation and Roads program,
Glenwood and Pedlar Ranger District

I. Call to Order

Chairman Ayers called the meeting to order at 1:00 p.m.

II. Approval of Agenda

By motion of Supervisor Tucker and with the following vote, the Board approved the Agenda for June 4, 2019.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

III. Invocation and Pledge of Allegiance

Chairman Ayers led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

There was no public comment.

V. First Read - Ordinance

A. Modification to Route 130 Corridor setback distance

Community Development Director Jeremy Bryant presented proposed Ordinance 2019-0005 that addresses changes in setback requirements in the Route 130 Corridor Overlay District.

Mr. Bryant explained three options proposed by the Planning Commission and for consideration by the Board of Supervisors. He advised a public hearing will be held on June 18, 2019.

By motion of Chairman Ayers and with the following vote, the Board directed staff to advertise the proposed changes contained in Options 1, 2 and 3 to Ordinance 2019-0005 for a joint public hearing on June 18, 2019.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

VI. Consent Agenda

- A. Minutes - May 7, 2019
- B. Proclaiming June 8, 2019, Family Health & Fitness Day
- C. Proclaiming July 2019, Park and Recreation
- D. ACSO Appropriation

By motion of Supervisor Pugh and with the following vote, the Board approved the Consent Agenda for June 4, 2019 and noted that Mr. Campbell abstained from voting on the Minutes of May 7, 2019 due to his absence from that meeting.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

VII. Special Presentation

A. Lauren Stull, District Ranger - George Washington & Jefferson National Forests

Ms. Lauren Stull, District Ranger and Mr. David Whitmore, Manager of the Recreation and Roads program for the Glenwood and Pedlar Ranger District, presented information on the South Pedlar

Trail System and the proposed fee increases at Forest Service sites in the Glenwood and Pedlar Ranger Districts. **(See Attachment A)**

Ms. Stull advised that community support is an important part to move forward these proposals and welcomed any assistance by the County in support.

County Administrator Rodgers offered assistance by sending that information through the County's Facebook and website to keep the community aware of the what is offered.

Supervisor Tucker suggested that the Board direct staff to write a letter of support to include in the package to move this process forward.

VIII. Old Business

IX. New Business

A. Agriculture Committee Charter

County Administrator Rodgers presented amendments to the Agriculture Committee charter to clarify its responsibility for the county fair, to stagger the terms of the nine members, to have two youth participants and that the Ag Extension office will serve as the clerk.

Supervisor Tucker said as the liaison to the Agriculture Committee she pleased with all the work the committee is doing with the Farmers Market and County Fair.

By motion of Supervisor Tucker and with the following vote, the Board approved the Charter was presented.

AYE:	Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY:	None
ABSENT:	None

B. Health Insurance Applications and PCHP Enrollment Agreements

Human Resource Director Linda Warner addressed the Board and asked for approval of the PCHP plan on the medical, dental and vision insurance applications, medical insurance PPO and HMO enrollment agreements and riders for employee and early retiree health insurance benefits.

Ms. Warner advised that the enrollment was open to 208 full time employees who participated. She reported that 169 employees selected one of the three health insurance plans; 174 employees selected Delta Dental; 169 employees signed up for the VSP vision services, and four employees signed up in the early retiree group.

Supervisor Tucker remarked if the County does commit to another year with PCHP, however, and their performance is not satisfactorily then the County could end the contract with PCHP without cause.

Ms. Warner acknowledged that was correct.

Supervisor Tucker further commented that the all claims data would be available to the County at any time and can be monitored throughout the year.

Ms. Warner said that was correct and she would be able to monitor all claims data throughout the year with PHCP.

By motion of Vice-Chair Campbell and with the following vote, the Board approved the FY2020 medical, dental and vision insurance applications and medical insurance enrollment agreements and riders as presented.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

X. County Administrator's Report

A. CAC-1 COLA Related Revisions to Pay Grades

County Administrator Rodgers addressed the Board regarding the 3% COLA to employees that would be inserted in the personnel manual and asked the Board to adopt that change as part of the regulation.

There was a discussion regarding the pay study and how the 3% pay increase would now affect that study.

By motion of Supervisor Tucker and with the following vote, the Board approved the County Administrator Change to HR Regulation Section 5.1 PAY GRADE.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

B. Boards/Commissions/Committees - upcoming vacancies

For the Board's information only.

C. Boards/Commissions/Committees - Library Board

County Administrator Rodgers reported on the three upcoming vacancies on the Library Board for Districts 1, 4 and 5. The terms of all three members expire on June 30, 2019. Mr. Simpkins, Mr. Langhans and Mr. Witham have submitted letters expressing their desire to be re-appointed to their respective districts.

Staff advertised the vacancy in the News & Advance on May 12, 2019 and in the New Era Progress on May 16, 2019. The closing date was May 31, 2019. Staff did not receive any additional letters of interest from the public.

By motion of Supervisor Tucker and with the following vote, the Board re-appointed Mr. Simpkins (District 1), Mr. Langhans (District 4) and Mr. Witham (District 5) to serve another four-year term on the Library Board.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

D. Boards/Commissions/Committees - Parks, Recreation and Cultural Development Board

County Administrator Rodgers reported that the term of Christy Kreuziger will expire on December 31, 2022. Ms. Kreuziger has submitted her resignation effective April 20, 2019.

Ms. Heather Follett has submitted a letter of interest on May 24, 2019, to fill the unexpired remainder of the term of Ms. Kreuziger.

Staff advertised the vacancy in the News & Advance on May 5, 2019 and in the New Era Progress May 9, 2019. The closing date was May 17, 2019. Staff did not receive any additional letters of interest from the public.

By motion of Chairman Ayers and with the following vote, the Board appointed Heather Follett to fill the unexpired remainder of the term of Christy Kreuziger.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

E. Boards/Commissions/Committees - Social Services Board

County Administrator Rodgers reported the term of Elsie Smith expires on June 30, 2019. Ms. Smith did not submit a letter of interest to re-appointed for another four-year term.

Ms. Toni Overstreet and Ms. Siobhan Oguntimehim each submitted their letter of interest for appointment to the Social Services Board.

Staff advertised the vacancy in the News & Advance on May 12, 2019 and in the New Era Progress May 16, 2019. The closing date was May 31, 2019.

By motion of Supervisor Pugh and with the following vote, the Board appointed Toni Overstreet to the Social Services Board At-large seat to serve a four-year term.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

At this time County Administrator Rodgers updated the Board on the Central Virginia Training Center. He advised the Local Government Council agreed to contribute \$150,000 to the grant match and the Alliance would be preparing the application to submit in July.

Mr. Rodgers reported at a meeting with the Alliance regarding CVTC, they discussed different strategies. One strategy was to go to the legislators to ask for \$20M over next three years to cover the cost of demolition of the buildings.

He advised if a grant is awarded, the next step would be to move forward with a redevelopment plan by next year and then the property could be marketed.

County Attorney Lockaby suggested that the property be rezone based on what the County wants the property to be and to have a plan put into place.

XI. County Attorney's Report

XII. Liaison and Committee Reports

- A. Central Virginia Planning District Commission, May 16, 2019
- B. Lynchburg Regional Business Alliance Report

For Board information only.

XIII. Departmental Reports

- A. Department Spotlight - Library

Library Director Steve Preston presented an overview of the Library and the services provided to citizens of Amherst County. He advised the Board of the challenges facing the Library including space issues, technology, maintenance and increasing public demands.

B. Treasurer's Report for County Accounts/Investments

For Board information only.

XIV. Citizen Comment

Mr. Kelvin Brown of Amherst, Virginia addressed the Board and asked to be re-appointed to serve another term on the Central Virginia Alcohol Safety Action Program Policy Board. Mr. Brown explained his term will expire August 31, 2019, and he expressed interest in re-appointment.

The Board made a motion to re-appoint Kelvin Brown to the Central Virginia Alcohol Safety Action Program Policy Board for a three-year term and to forego advertising this seat.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

XV. Matters from Members of the Board of Supervisors

Supervisor Tucker had no matter to discuss.
Supervisor Moore had no matter to discuss.
Supervisor Pugh had no matter to discuss.
Vice-Chair Campbell had no matter to discuss.

Chairman Ayers initiated a Board discussion concerning the results of the YMCA feasibility survey. The Board did not reach any conclusions but directed the County Attorney to produce a draft referendum that would propose a tax increase to pay the debt service of a bond issuance for a \$12.6M facility. The Board directed the County Administrator to consult with the Nelson County Administrator regarding that county's willingness to contribute toward a fundraising effort.

~~XVI. Closed Session~~

~~XVII. Certification of Closed Session~~


XVIII. Adjournment

By motion of Supervisor Tucker and with the following vote, the Board adjourned at 2:32 p.m.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None



L. J. Ayers III, Chairman
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk



United States Department of Agriculture

A

South Pedlar Trail System

George Washington and Jefferson National Forests



Getting to Know your Neighbor—Glenwood & Pedlar Ranger District

- **~225,000 acres (in Rockbridge, Botetourt, Amherst, Augusta, Nelson, Bedford)**
- **~20 permanent employees**
- **5-10 seasonal employees**
- **30,000 annual volunteer service hours**

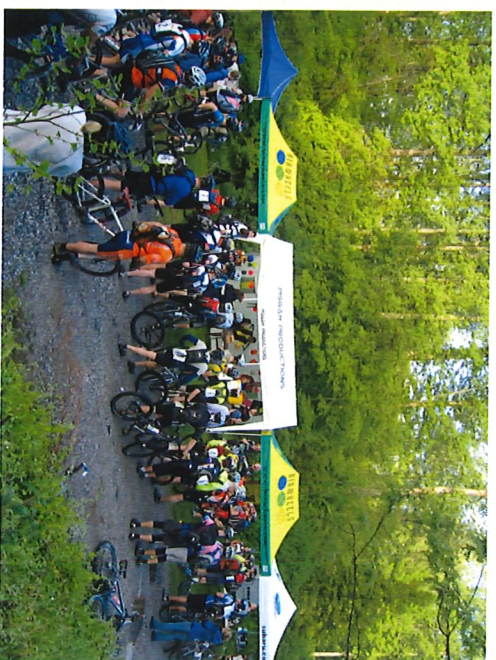
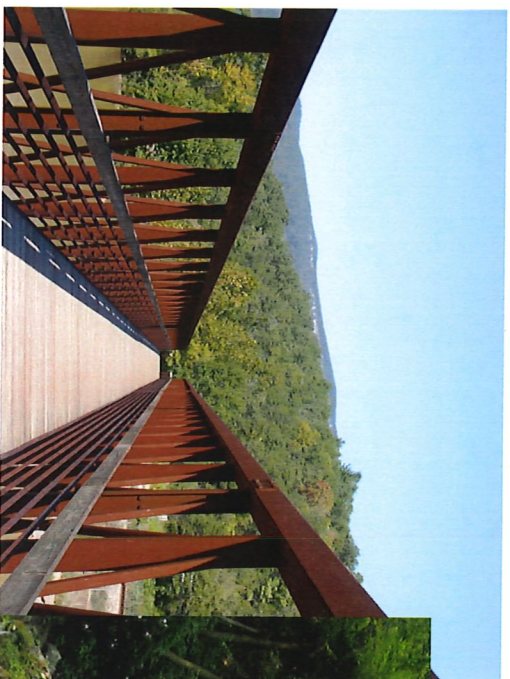


**Recreation/Wilderness
Special Uses/Lands
Timber /Silviculture
Heritage Resources
Fire**

**Natural Resources—Wildlife, Fisheries, Botany
Engineering – Roads/Facilities**



Getting to Know your Neighbor—Glenwood & Pedlar Ranger District



Sustainable Recreation on the George Washington and Jefferson National Forests



Sustainable Recreation:

Managing recreation opportunities effectively and engaging communities to design a forest-wide recreation program that achieves visitor satisfaction, protects natural and cultural resources, and uses financial resources responsibly



**Recreation
that lasts.**



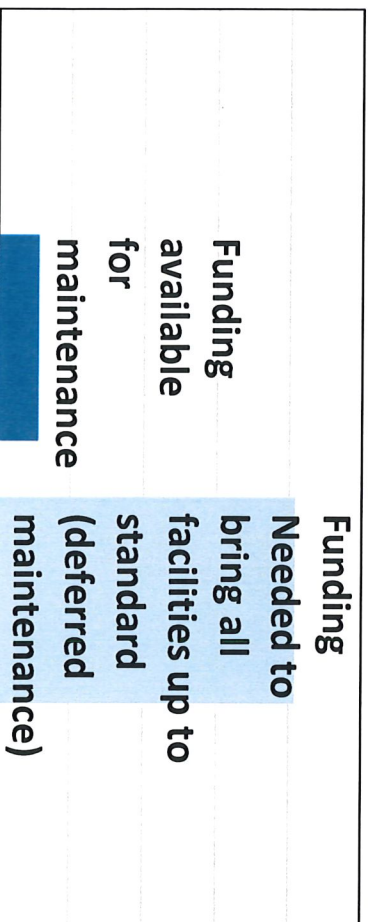
Sustainable Recreation on the George Washington and Jefferson National Forests

Why here? Why now?

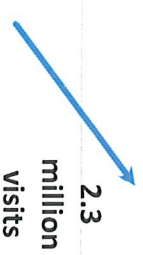


- Aging Infrastructure
- High Deferred Maintenance

\$5,000,000
 \$4,000,000
 \$3,000,000
 \$2,000,000
 \$1,000,000
 \$0



Recreation
 Visitation on
 the GWJ NF



2006 2011



Why are we proposing a fee increase?

- Fee has remained the same for decades
- Price consistency with other OHV systems
- 95% of fees remain Forest for capital improvements and maintenance
- Looking at all recreation sites across the Forest ie.) proposals last year for campgrounds in Rockbridge and Augusta

Community well-being and healthy economies depend on a sustainable forest recreation program.

South Pedlar Proposal

- Network of 19 miles
- ATVs, Motorcycles, and UTVs, < 50 inches in width
- Parking and restrooms at Rattlesnake and Terrapin Trailheads
- Open daily April 1 through late November
- User fee since 1994
- \$12,000-\$15,000 fees annually
- Operational costs in excess of \$40,000 annually
- 4 local vendors, including Country Corner in Elon
- Overall visitation remains steady
- Passes also provide access to Peter's Mill Run-Tasker's Gap Trail System (Total of 55 miles for all trail systems)




South Pedlar Proposal

Proposal

- Annual Pass from \$30 to \$75
- 3-Day Pass from \$12 to \$25
- Daily Pass from \$5 to \$15

- The average of 3 private providers' fees in Virginia is \$18 for daily use.
- Spearhead Trails offers an annual permit in Virginia; it's \$60 for non-residents; \$25 for locals



George Washington & Jefferson
National Forests

3-DAY Operator's Permit 02757

Taskers Gap & Peters Mill Run OHV Trail System
South Pedlar ATV Trail System

Conditions on the ground may be different than what is shown on maps. You are responsible for your own safety.


Name _____

Dates _____


Valid 3 consecutive days only.

To be valid first and last names and dates of use must be filled out in permanent marker or ball point pen. Permit must be displayed at all times.

NOTICE



You are responsible for your own safety. Trail use has inherent risks and you may encounter a variety of unexpected and/or dangerous conditions. It is your responsibility to be prepared and take precautions.



George Washington & Jefferson
National Forests

ANNUAL Operator's Permit 221


Taskers Gap & Peters Mill Run OHV Trail System
South Pedlar ATV Trail System

Conditions on the ground may be different than what is shown on maps. You are responsible for your own safety.

NAME _____

To be valid first and last name must be filled out in permanent marker or ball point pen. Permit must be displayed at all times.

NOTICE



You are responsible for your own safety. Trail use has inherent risks and you may encounter a variety of unexpected and/or dangerous conditions. It is your responsibility to be prepared and take precautions.

DAILY Operator's Permit

Taskers Gap & Peters Mill Run OHV Trail System
South Pedlar ATV Trail System

George Washington & Jefferson
National Forests

Name _____

Dates _____

To be valid first and last name and dates of use must be filled out in permanent marker or ball point pen. Permit must be displayed at all times.

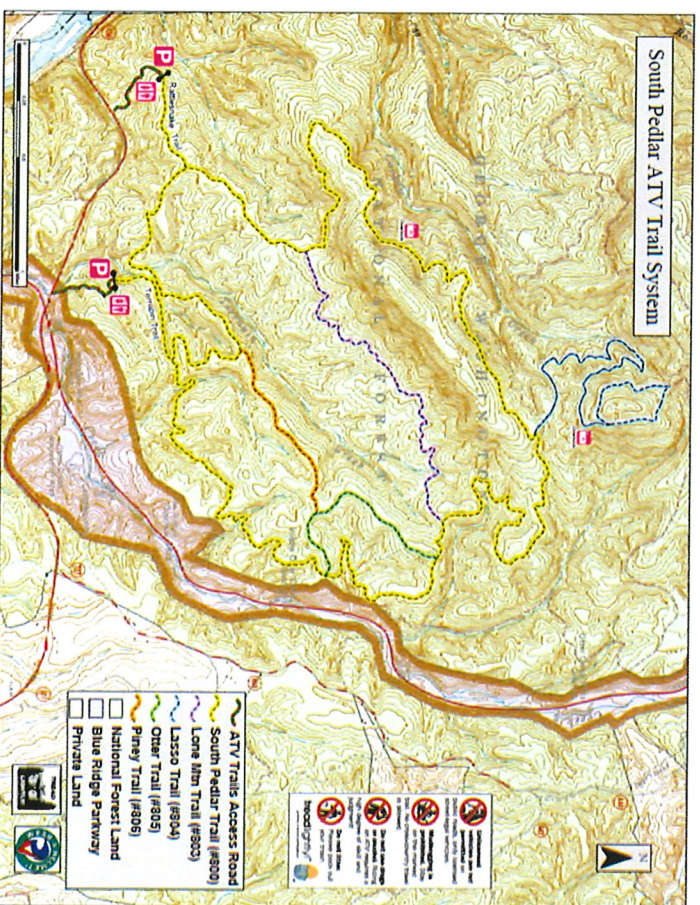
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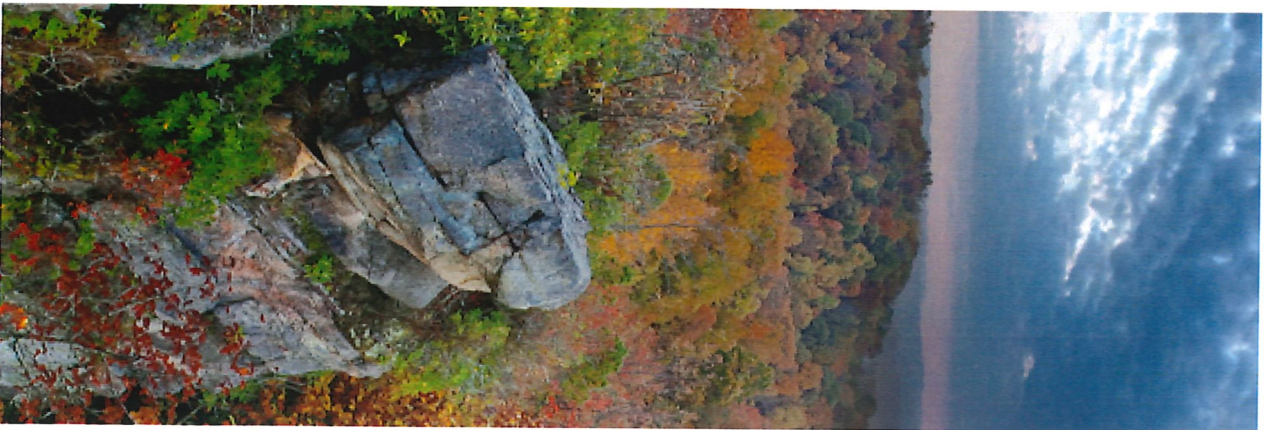


What do fees help us accomplish at South Pedlar?

- Facilities maintenance in parking lot and restrooms
- Trail maintenance with heavy equipment
- Address resource damage such as eliminating user-created routes
- Safety patrols
- Supporting and developing partnerships and volunteers

Community well-being and healthy economies depend on a sustainable forest recreation program.





We would appreciate your feedback:

Lauren Stull

District Ranger

540-291-2188

Lauren.Stull@usda.gov



**NEWS RELEASE****For Immediate Release****Contact: Lauren Stull (540) 291-2188**lbstull@fs.fed.us**Proposed fee increases at Forest Service sites on the Glenwood & Pedlar Ranger Districts**

Natural Bridge Station, Va.—May 21, 2019—The USDA Forest Service is interested in hearing your comments on proposed increases for Crabtree Falls day use area in Nelson County and the special recreation permit fee for the South Pedlar motorized trails system in Amherst County. The fee increases would bring the Forest fees into better alignment with prices of other nearby private and public recreation facilities. Forest recreation areas offer unique experiences for forest visitors that boost local economies and are not meant to undercut private businesses. Revenues from increased fees would help improve and maintain Forest Service recreation sites for years to come. The Forest Service proposes to increase the following fees:

<u>Area Name</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Crabtree Falls Day Use Area	\$3 per vehicle	\$5 per vehicle
Special Recreation Permit for the South Pedlar motorized trails system	\$5 for a daily permit, \$12 for a 3-day permit, and \$30 for an annual permit	\$15 for a daily permit, \$25 for a 3-day permit, and \$75 for an annual permit

Of the recreation fees collected, 80-95 percent remain on the forest to operate, maintain and improve the facilities and programs at the recreation sites. The proposed fee changes would bring the Forest fees into better alignment with other nearby private and public recreation sites, and would help the recreation sites be more financially sustainable. If these fee proposals are approved, the increase would go into effect as early as spring 2020.

"We recognize how important these sites are to our local communities and those who use the sites. These fee increases will help us care for recreation sites across the Forest," said District Ranger Lauren Stull.

This proposal will be presented before a citizen's advisory committee, called the Southern Region Recreation Resource Advisory Committee (RRAC), which helps ensure the Forest Service addresses public issues and concerns about recreation fees. The public is welcome to attend and comment at all advisory committee meetings.

A decision has not been made on this proposal. We want your input! For more information, visit the Forest Service website at <http://www.fs.fed.us/r8/gwj>. Use the "contact us" feature to submit a comment. Or, share your comments by writing: George Washington & Jefferson National Forests, Glenwood & Pedlar Ranger Districts, Attn: Recreation Fee Program, 27 Ranger Lane, Natural Bridge Station, VA 24579; or email comments-southern-georgewashington-jefferson-glenwoodpedlar@fs.fed.us or call (540) 291-2188. Comments must be received by July 8, 2019.

#

**Forest Service***USDA is an equal opportunity provider, employer and lender.*