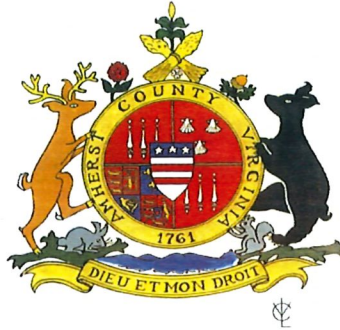


Board of Supervisors

L. J. Ayers III, Chair
District 3
Kenneth M. Campbell, Vice-Chair
District 1
David W. Pugh, Jr., Supervisor
District 4
Jennifer R. Moore, Supervisor
District 5
Claudia D. Tucker, Supervisor
District 2



County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS

MINUTES

AGENDA

January 7, 2019
Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Informal Luncheon – 12:00 p.m.
Meeting Convened - 1:00 p.m.

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Amherst County Board of Supervisors – Reorganization for 2019**
 - A. Election of Officers
 - B. Appointment of Liaisons
 - C. Adopt Rules of Procedure
- IV. Approval of Agenda**
- V. Citizen Comment**
- VI. Consent Agenda**
 - A. Appropriation – DSS
 - B. Minutes – November 20, November 26 and November 27, 2018
 - C. ACSO Revenue Appropriation
- VII. County Administrator's Report**
 - A. Boards/Commissions/Committees, EDA vacancies – At-large and District 5
 - B. Projects Status Report
 - C. Regulation Update to ACR 3
- VIII. County Attorney's Report**
- IX. Departmental Reports**

- A. Robert E. Lee Soil & Water Conservation District – January 2019 Quarterly Report
- B. November 2018 Monthly Treasurer's Report

- X. Citizen Comment**
- XI. Matters from Members of the Board of Supervisors**
- XII. Adjournment**

MINUTES

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 7th day of January 4, 2019, at 1:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	L. J. Ayers III, Chairman Kenneth M. Campbell, Vice-Chair David W. Pugh, Jr., Supervisor Jennifer R. Moore, Supervisor Claudia D. Tucker, Supervisor	ABSENT: None
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STAFF PRESENT: County Administrator Dean C. Rodgers
Deputy County Administrator David R. Proffitt
County Attorney Michael W. S. Lockaby
EA Clerk to Board Regina M. Rice
Finance Director Stacey Wilkes

I. Call to Order

Board Secretary Rodgers called the meeting to order at 1:00 p.m.

II. Invocation and Pledge of Allegiance

Board Secretary Rodgers led the Invocation and Pledge of Allegiance.

III. Amherst County Board of Supervisors – Reorganization for 2019

A. Election of Officers

Board Secretary Rodgers opened the floor for the nominations for Chair of the Amherst County Board of Supervisors. Chair Tucker nominated Vice-Chair Ayers to serve as the Chairman of the Amherst County Board of Supervisors for 2019.

The nominations were closed.

The Board declared L. J. Ayers III as Chairman of Amherst County Board of Supervisors for 2019.

AYE:	Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY:	None
ABSENT:	None

Chairman Ayers opened the floor for nominations for Vice-Chair of the Amherst County Board of Supervisors for 2019. Supervisor Tucker nominated Kenneth Campbell.

The nominations were closed.

By motion of Supervisor Tucker and with the following vote, the Board declared Kenneth M. Campbell as Vice-Chairman of Amherst County Board of Supervisors.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

County Attorney Lockaby advised it was not necessary to appoint a Secretary and Treasurer since the County Administrator is the clerk/secretary to the Board and the County-elected Treasurer is the County's Treasurer.

B. Appointment of Liaisons

By motion of Vice-Chair Campbell and with the following vote, the Board appointed the following liaisons for 2019:

Liaison to Planning Commission:	Mr. Pugh
Liaison to Department of Social Services:	Mr. Pugh
Liaison to Emergency Services Council:	Mr. Ayers
Liaison to the School Board:	Ms. Tucker
Liaison to Agriculture Committee:	Ms. Tucker
Members of the Building Committee:	Mr. Campbell and Ms. Tucker
Community Development Block Grant Team:	Ms. Moore
Local Government Council:	Mr. Campbell
Workforce Development Council:	Mr. Campbell
Joint Board Committee:	Ms. Moore and Tucker

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

C. Adopt Rules of Procedure

By motion of Supervisor Tucker and with the following vote, the Board adopted the Rules of Procedure for 2019.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

IV. Approval of Agenda

By motion of Supervisor Tucker and with the following vote the Board approved the Agenda for January 7, 2019.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

V.

VI. Citizen Comment

There was no public comment.

VII. Consent Agenda

- A. Appropriation – DSS
- B. Minutes – November 20, November 26 and November 27, 2018
- C. ACSO Revenue Appropriation

By motion of Vice-Chair Campbell and with the following vote the Board approved the Consent Agenda for January 7, 2019.

AYE: Mr. Ayers, Mr. Campbell Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

VIII. County Administrator's Report

- A. Boards/Commissions/Committees, EDA vacancies – At-large and District 5

County Administrator Rodgers advised the terms of Michael Russell and Daniel Sweeney will expire on January 18, 2019. Both individuals indicated their desire for re-appointment.

Mr. Rodgers reported that staff advertised the vacancy in the New Era Progress on December 13, 2018 and in the News & Advance on December 16, 2018. There were no additional letters of interest received. The closing date was December 31, 2018.

By motion of Supervisor Tucker and with the following vote, the Board appointed Mr. Michael Russell and Mr. Daniel Sweeney to serve another term on the Economic Development Authority of Amherst County.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

- B. Projects Status Report

County Administrator Rodgers presented his report to the Board and asked if they wished to continue to receive these reports.

It was the consensus of the Board to have the County Administrator update the Board on any new items of importance and track the same as new developments occur.

Mr. Rodgers reported on the upcoming scheduling of budget workshops. If acceptable, these workshops would be held on the first Tuesday following the regular 1:00 p.m. Board meetings and at 5:30 p.m. on the third Tuesday of the regular scheduled 7:00 p.m. Board meetings. There would be a public comment section added to the workshop meetings to receive citizen comments.

Mr. Rodgers advised that the Joint Board Committee meetings have been tentatively scheduled for the second Monday of the second month of each quarter. He advised he is waiting on a response from the School Board members to confirm the schedule.

- C. Regulation Update to ACR 3

County Administrator Rodgers said this regulation updates County financial policies and asked the Board to adopt the regulation as amended. There were no other policy changes made.

Finance Director Stacey Wilkes advised that all previous policies adopted were included in this regulation.

By motion of Supervisor Tucker and with the following vote, the Board approved Amherst County Regulation 3 as proposed.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: None

IX. County Attorney's Report

X. Departmental Reports

- A. Robert E. Lee Soil & Water Conservation District – January 2019 Quarterly Report
- B. November 2018 Monthly Treasurer's Report

For information only.

XI. Citizen Comment

Mr. Bill Peters of Amherst, Virginia, addressed the Board and asked that the Board allow citizen comments at budget workshops. He said the public does not know what is going on unless information is presented in simple terms and he asked for the Board's cooperation.

XII. Matters from Members of the Board of Supervisors

Supervisor Moore had no matter to discuss.

Vice-Chair Campbell thanked Mr. Tyler Creasy for sending the Board the staff meeting minutes. He also thanked Mr. Keith Stevens for managing issues with the landfill and DEQ.

Supervisor Pugh congratulated Chairman Ayers and said he looked forward to working with him. He also expressed his thanks to Supervisor Tucker serving as Chair for the past two years.

Chairman Ayers asked about paid EMS personnel who would like to serve as volunteers with County fire and rescue. He understood that County policy does not allow that and asked the County Attorney to provide some insight.

Mr. Lockaby said that since the County became centralized, a person could not be both a career and a volunteer EMT, which has to do with minimum wage and overtime laws. He asked the question of how close was the relationship between the volunteer organization and the County's centralized authority. In his opinion, the County would need to decentralize its system to allow personnel to be both career and volunteers.

Supervisor Tucker asked if fishing would be allowed at the Winton pond once the sale of Winton is finalized.

Supervisor Tucker said that Amherst Town Council has several new members. She suggested the Board make an effort to work more closely with Town Council, and if agreeable, direct the

County Administrator to work with their staff to schedule a meeting with the Board of Supervisors.

Supervisor Tucker said the Treasurer of the Piney River Fire Department contacted her and questioned why they had to provide documentation to get funding from the County. She asked if that was in writing for external organizations outside of the County to receive money.

Finance Director Stacey Wilkes said it was required that all the volunteer associations who receive money from the County provide financial statements.


XIII. Adjournment

By motion of Supervisor Pugh and with the following vote, the Board adjourned at 1:32 p.m. p.m.

AYE:	Mr. Ayers, Mr. Campbell, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY:	None
ABSENT:	None



L. J. Ayers III, Chairman
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk