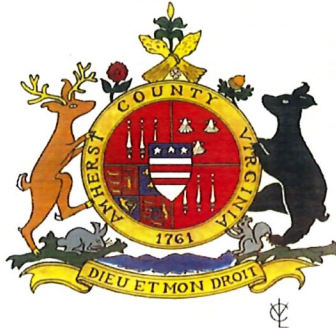


Board of Supervisors

Claudia D. Tucker, Chair
District 2
L. J. Ayers III, Vice-Chair
District 3
David W. Pugh, Jr., Supervisor
District 4
Kenneth M. Campbell, Supervisor
District 1
Jennifer R. Moore, Supervisor
District 5



County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS

MINUTES

AGENDA

December 4, 2018

Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521

Informal Luncheon – 12:00 p.m.
Meeting Convened - 1:00 p.m.

- I. Call to Order**
- II. Approval of Agenda**
- III. Invocation and Pledge of Allegiance**
- IV. Citizen Comment**
- V. Consent Agenda**
 - A. Minutes – November 6, 2018
 - B. Appropriation Request for Amherst Co. DSS
- VI. Special Presentation**
 - A. Brown Edwards & CO, PLLC – FY 2018 Audit
- VII. New Business**
 - A. Grants for Riveredge Park Trail
- VIII. County Administrator's Report**
 - A. Boards/Commissions/Committees – upcoming vacancies
 - B. Boards/Commissions/Committees – Recreation & Parks District 5 vacancy
 - B. Projects Status Report
- IX. County Attorney's Report**
 - A. First January Meeting
- X. Liaison and Committee Reports**

A. Local Government Council, November 15, 2018

XI. Citizen Comment

XII. Matters from Members of the Board of Supervisors

XIII. Closed Session

A. A closed session, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Winton County Club property.

XIV. Adjournment

MINUTES

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 4th day of December, 2018, at 1:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT: Claudia D. Tucker, Chair
L. J. Ayers, III, Vice-Chair
David W. Pugh, Jr., Supervisor
Kenneth M. Campbell, Supervisor
Jennifer R. Moore, Supervisor

ABSENT: None

STAFF PRESENT: County Administrator Dean C. Rodgers
Deputy County Administrator David R. Proffitt
County Attorney Michael W. S. Lockaby
EA Clerk to Board Regina M. Rice

OTHERS PRESENT: Mr. Norman Yoder, Brown Edwards
Mr. Susan Chapman, Brown Edwards
Finance Director Stacey Wilkes

I. Call to Order

Chair Tucker called the meeting to order at 1:00 p.m.

II. Approval of Agenda

By motion of Supervisor Ayers and with the following vote, the Board approved the agenda for December 4, 2018.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell, and Ms. Moore
NAY: None
ABSENT: None

III. Invocation and Pledge of Allegiance

Vice-Chair Ayers led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

Mr. Bill Peters of Amherst, Virginia, addressed the Board and remarked that citizens cannot understand or make sense of the County's financial system and audit. He recommended that a cover sheet be provided on future reports with an explanation in simple language.

V. Consent Agenda

- A. Minutes - November 6, 2018
- B. Appropriation Request for Amherst Co. DSS

By motion of Supervisor Campbell and with the following vote, the Board approved the Consent Agenda for December 4, 2018.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell, and Ms. Moore
NAY: None
ABSENT: None

VI. Special Presentation

- A. Brown Edwards & CO, PLLC – FY 2018 Audit

Mr. Norman Yoder and Ms. Susan Chapman of Brown Edwards addressed the Board regarding the audit for Amherst County.

Mr. Yoder highlighted information about the audit process and thanked County staff for being responsive and providing information in a timely manner.

Ms. Chapman provided an explanation on the financial statements, health insurance credits, revenue and expenditures for the year.

Ms. Chapman reported that this year the County did not have any material weaknesses, however, discussed two significant deficiencies regarding separation of duties in the School system and another in the County's IT Department.

Ms. Chapman commented on significant improvements in the past five years that Brown Edwards has conducted the County's audit.

By motion of Chair Tucker and with the following vote, the Board accepted the FY 2018 Audit Report as presented.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSENT: None

VII. New Business

- A. Grants for Riveredge Park Trail

County Administrator Rodgers said that the grant funding the County received has Federal and VDOT restrictions, requirements and a commitment to complete construction of the entire trail by September 2021. If the County continues to spend the grant funds, it would be committed to finish the trail by September 2021 to avoid a penalty.

Mr. Rodgers recommended that the Board return the money and have the County pay for the design work on the trail in three segments as needed.

By motion of Supervisor Pugh and with the following vote, the Board directed staff to decline the approved VDOT Alternative Transportation grant and present requests for appropriations to fund trail design work as needed to continue lengthening the trail.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSENT: None

VIII. County Administrator's Report

A. Boards/Commissions/Committees – upcoming vacancies

For information only.

B. Boards/Commissions/Committees – Parks & Recreation District 5 vacancy

County Administrator Rodgers advised the term of John Mann, District 5 on the Parks Recreation and Cultural Development Board will expire on December 31, 2018. Mr. Mann has expressed a desire to seek re-appointment.

This vacancy was advertised by staff in the News & Advance on November 4, 2018 and in the New Era Progress on November 8, 2018. No additional letters of interest from the public were received. The closing date was November 23, 2018.

By motion of Supervisor Moore and with the following vote, the Board reappointed John H. Mann to the Parks, Recreation & Cultural Board District 5.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSENT: None

B. Projects Status Report

For Board information only.

IX. County Attorney's Report

A. First January Meeting

Due to the first meeting in January falling on a holiday, the Board voted to move this its regular meeting to January 7, 2019 at 1:00 p.m.

By motion of Chair Tucker and with the following vote, the Board moved its first regularly scheduled meeting in January to the 7th day of January, 2019 at 1:00 p.m.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSENT: None

X. Liaison and Committee Reports

A. Local Government Council, November 15, 2018

For information only.

XI. Citizen Comment

There was no public comment.

XII. Matters from Members of the Board of Supervisors

Supervisor Moore had no matter to discuss.

Supervisor Campbell had no matter to discuss.

Supervisor Pugh had no matter to discuss.

Vice-Chair Ayers had no matter to discuss.

Chair Tucker had no matter to discuss.

XIII. Closed Session

A. A closed session, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Winton County Club property.

Supervisor Moore moved that the Amherst County Board of Supervisors convene in closed session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Winton County Club property.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSTAIN: None

Supervisor Campbell motioned to come out of closed session and was approved with the following vote:

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell
NAY: None
ABSENT: Ms. Moore
ABSTAIN: None

CERTIFICATION OF CLOSED MEETING

Supervisor Campbell moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mrs. Tucker AYE
Mr. Ayers AYE
Mr. Pugh AYE
Mr. Campbell AYE
Ms. Moore ABSENT

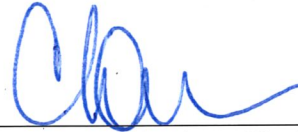
By motion of Chair Tucker and with the following vote, the Board directed staff to advertise for a public hearing on the Winton property on December 18, 2018.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh and Mr. Campbell
NAY: None
ABSENT: Ms. Moore
ABSTAIN: None

XIV. Adjournment

By motion of Supervisor Ayers and with the following vote, the Board adjourned at 2:45 p.m.

AYE:	Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell
NAY:	None
ABSENT	Ms. Moore
ABSTAIN:	None



Claudia D. Tucker, Chair
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk