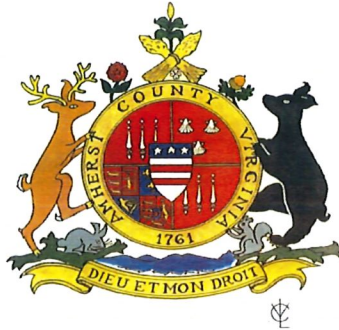


**Board of Supervisors**

Claudia D. Tucker, Chair  
District 2  
L. J. Ayers III, Vice-Chair  
District 3  
David W. Pugh, Jr., Supervisor  
District 4  
Kenneth M. Campbell, Supervisor  
District 1  
Jennifer R. Moore, Supervisor  
District 5



**County Administrator**  
Dean C. Rodgers

**County Attorney**  
Michael W. S. Lockaby

**AMHERST COUNTY BOARD OF SUPERVISORS**

**MINUTES**

AGENDA

November 20, 2018  
Administration Building - 153 Washington Street - Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened - 7:00 p.m.

- I. Call to Order**
- II. Approval of Agenda**
- III. Invocation and Pledge of Allegiance**
- IV. Citizen Comment**
- V. Public Hearing**
  - A. Ordinance 2018-0005, adding § 4-200, Chapter 4 - Building Regulations, Article IX, Property Maintenance, to the Code of the County of Amherst.
- VI. Agenda Amendment**
  - A. Verizon Wireless – Personal Wireless Service Facility
- VII. Special Presentation**
  - A. Senator Mark Peake and Congressman Scott Garrett Annual Meeting
- VIII. Consent Agenda**
  - A. Minutes – October 16, 2018
  - B. ACSO Revenue Appropriation
  - C. Transfer Request
  - D. ACSB Supplemental Appropriation
  - E. Appropriation – Management fees
- IX. New Business**
  - A. Future Capital Spending
  - B. YMCA

- X. County Administrator's Report**
  - A. County Administrator Change (CAC) to HR Regulation
  - B. Projects Status Report
- XI. County Attorney's Report**
- XII. Liaison and Committee Reports**
  - A. Blue Ridge Regional Jail, Board of Directors, November 1, 2018
  - B. Workforce Council Report
  - C. LRB Alliance, Executive Board, November 9, 2018
- XIII. Departmental Reports**
  - A. Treasurer's Monthly Financial Report
  - B. Budget Status Report as of September 30, 2018
  - C. General Fund Availability Report
  - D. Superintendent of Schools Report
- XIV. Citizen Comment**
- XV. Matters from Members of the Board of Supervisors**
- XVI. Adjournment**

## **MINUTES**

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 20<sup>th</sup> day of November, 2018, at 7:00 p.m., the following members were present:

### **BOARD OF SUPERVISORS:**

PRESENT: Claudia D. Tucker, Chair L. J. Ayers, III, Vice-Chair David W. Pugh, Jr., Supervisor Kenneth M. Campbell, Supervisor Jennifer R. Moore, Supervisor	ABSENT: None
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STAFF PRESENT: County Administrator Dean C. Rodgers  
Deputy County Administrator David R. Proffitt  
County Attorney Michael W. S. Lockaby  
EA Clerk to Board Regina M. Rice

OTHERS PRESENT: Senator Mark Peake  
Delegate Scott Garrett  
Amherst Town Manager Sara Carter

### **SCHOOL BOARD MEMBERS:**

PRESENT: Mike Henderson, Chair  
Priscilla Liggon, Vice-Chair  
David Cassise  
Abby Thompson  
Francisco Mayo  
Craig Terwilliger  
Amanda Wright  
Dr. Robert Arnold, School Superintendent

OTHERS PRESENT: Planning/Zoning Director Jeremy Bryant  
Finance Director Stacey Wilkes

**I. Call to Order**

Chair Tucker called the meeting to order at 7:00 p.m.

**II. Approval of Agenda**

Chair Tucker amended the agenda with the following changes:

- VI. B. Verizon Wireless – Personal Wireless Service Facility – moved to V. Public Hearing, Item B.
- The School Board members will be invited to join the meeting.
- VII. Special Presentation – added Item B. Superintendent of Schools Report.
- The School Board members will adjourn their meeting.
- IX. New Business, Item B. YMCA moved as Item A. and Item A. Future Capital Spending moved as Item B.
- XIII. Departmental Reports, Item D. stricken.

By motion of Supervisor Campbell and with the following vote, the Board approved the Agenda as amended for November 20, 2018.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell, and Ms. Moore  
NAY: None  
ABSENT None

**III. Invocation and Pledge of Allegiance**

Chair Tucker led the Invocation and Pledge of Allegiance.

**IV. Citizen Comment**

There was no public comment.

**V. Public Hearing**

A. Ordinance 2018-0005, adding § 4-200, Chapter 4 - Building Regulations, Article IX, Property Maintenance, to the Code of the County of Amherst.

Building Official Nate Young stated that the proposed code change allows his office a timelier civil remediation process and the opportunity to issue tickets and fines through civil process.

The Public Hearing was opened.

Proponents: None  
Opponents: None

The Public Hearing was closed.

By motion of Supervisor Campbell and with the following vote, the Board adopted Ordinance 2018-0005.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell, and Ms. Moore  
NAY: None  
ABSENT: None

**VI. Agenda Amendment**

**A. Verizon Wireless – Personal Wireless Service Facility**

Planning/Zoning Director Bryant reported on a request by Verizon Wireless for a special exception to place a new wireless communication facility on property located at 4397 Elon Road, Amherst, Virginia.

Mr. Bryant advised the tower will be 165 feet with a 4-foot lightning rod for a total height of 169 feet.

On October 18, 2018 the Planning Commission approved the request with the following conditions:

1. Tower Height: The tower shall not exceed 165 feet in height; and
2. Access Easement: Prior to the issuance of a zoning permit, the Director of Community Development or his or her designee will inspect the access road to be sure that gravel was added to areas that are denuded or rutted.

Chair Tucker clarified that the tower would be 165 feet in height with an additional 4-foot lightning rod for a total height of 169 feet.

The Public Hearing was opened.

Proponents: Mr. Steve Blane, the representative for Verizon stated he was available to answer any questions from the Board.

Opponents: Mr. Mark Labadie of Amherst, Virginia, addressed the Board and stated he was not opposed to the cell tower, however, he expressed caution with 5G because it represents a very viable health hazard to all citizenry nearby.

The Public Hearing was closed.

By motion of Supervisor Campbell and with the following vote, the Board approved special exception request 2018-333 with the conditions recommended by the Planning Commission.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: None

At this time, Chair Tucker invited the School Board members to be seated. Mr. Henderson opened the School Board joint meeting at 7:10 p.m.

**VII. Special Presentation**

**A. Senator Mark Peake and Congressman Scott Garrett Annual Meeting**

Senator Peake commented on the following:

- The state budget was passed and anticipates an economic slowdown that may affect any increase in the two-year budget cycle
- Medicaid costs increase
- Internet sales tax
- May not be any increase of revenue for spending

Delegate Garrett commented on the following:

- Redistricting
- Health care polices
- Public education increase funding
- CVTC and the future of the property
- Transportation and infrastructure
- Public Safety

The Board of Supervisors and School Board members discussed several issues including the federal tax changes, teacher salary and retention, Medicaid expansion, CVTC, personal property tax on vehicles, mental health and children with learning disabilities, school safety and funding for SROs. School Superintendent Arnold remarked on the County's program to prepare students for life outside high school and engaging partnerships with local businesses. Dr. Arnold invited everyone to several event forums on November 29 and December 4 at Amherst Middle School to engage the community on long-range strategic planning.

The School Board members adjourned their meeting at 8:29 p.m.

Chair Tucker thanked both Senator Peake and Delegate Garrett for providing both Boards information and updates.

**VIII. Consent Agenda**

- A. Minutes – October 16, 2018
- B. ACSO Revenue Appropriation
- C. Transfer Request
- D. ACSB Supplemental Appropriation
- E. Appropriation – Management fees

By motion of Vice-Chair Ayers and with the following vote, the Board approved the Consent Agenda for November 20, 2018.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: None

**IX. New Business**

- A. Future Capital Spending

County Administrator Rodgers proposed establishing a future fund that would set aside money for years beyond the capital improvement plan. Brown Edwards, the County's audit firm, examined the County's spending habits and concluded that capital funds will run out at the end of FY 2026.

Mr. Rodgers said this plan would create a new reserve by taking \$150,000 per year in recurring revenue, which would be set aside for the sixth year and beyond. By the sixth year, the County would have a \$1M.

The Board discussed several options including placing the surplus money back into the general fund to replenish that fund; if it would be realistic to put a \$1 million into this fund by 2026; and the need to project spending trends based on current spending before deciding what amount could be placed into this fund.

Finance Director Wilkes asked the Board what amount annually they would be comfortable to put in this fund, and said she could come back to the Board with multiple plans.

By motion of Vice-Chair Ayers and with the following vote, the Board directed staff to develop a capital fund reserve policy, as discussed, for presentation to the Board for its approval.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: None

B. YMCA

County Administrator Rodgers reported on the possibility of a YMCA facility in the County and the need to look at two locations, Madison Heights or near the Town of Amherst.

He advised a market analysis would cost \$14,500. The YMCA has offered to contribute \$3,000 and the Town of Amherst offered to contribute \$2,875. The balance of \$8,625 could be taken from the Recreation & Parks committed fund.

Amherst Town Manager Sara Carter addressed the Board and explained that Town Council has looked at this proposal and would like to partner with the County.

By motion of Vice-Chair Ayers and with the following vote, the Board appropriated \$8,625 from County Fines & Forfeitures committed fund balance for the purpose of conducting a market analysis of community support for a YMCA facility in Amherst County. Furthermore, if the town's additional study requirements cause the cost of the study to increase, the town shall bear the increase in cost.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: None

**X. County Administrator's Report**

A. County Administrator Change (CAC) to HR Regulation

County Administrator Rodgers reported that any changes to the HR Regulation will be reported to the Board in a public meeting.

B. Projects Status Report

For the Board's information.

**XI. County Attorney's Report**

**XII. Liaison and Committee Reports**

- A. Blue Ridge Regional Jail, Board of Directors, November 1, 2018
- B. Workforce Council Report
- C. LRB Alliance, Executive Board, November 9, 2018

For the Board's information.

**XIII. Departmental Reports**

- A. Treasurer's Monthly Financial Report
- B. Budget Status Report as of September 30, 2018
- C. General Fund Availability Report
- D. Superintendent of Schools Report

For the Board's information.

**XIV. Citizen Comment**

Mr. Mark Labadie of Amherst, Virginia, addressed the Board and thanked Supervisor Pugh for being the fiscal conservative on the Board.

**XV. Matters from Members of the Board of Supervisors**

Supervisor Moore had no matter to discuss.

Supervisor Campbell mentioned again the citizen complaint concerning a train whistle blowing near his home on Galt Mills Road and the mosquito problem in that area.

Supervisor Pugh, Vice-Chair Ayers, and Chair Tucker expressed their thanks to the School Board members for working together and to Senator Peake and Delegate Garrett for their discussion.

**XVI. Adjournment**

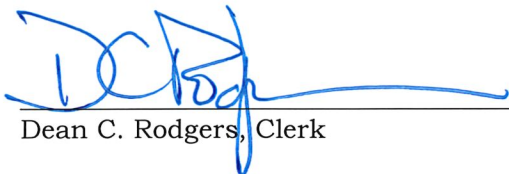
By motion of Vice-Chair Ayers and with the following vote, the Board adjourned at 8:58 p.m.

AYE:	Mrs. Tucker, Mr. Pugh, Mr. Campbell, and Ms. Moore
NAY:	None
ABSENT	Mr. Ayers
ABSTAIN:	None



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Claudia D. Tucker, Chair  
Amherst County Board of Supervisors



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Dean C. Rodgers, Clerk