The Amherst Electoral Board met on December 11, 2017 with all three members present:

Teresa Almond, Kenneth Branham, Wanda Spradley

Fran Brown, Registrar was absent

Chairman Almond opened the meeting.

Chief Branham opened with discussion regarding required meetings for the Electoral Board. Code of Virginia 24.2 - 107 states the Board must meet the first week of February to appoint officers of election and must meet in March to re-organize the Board.

The Board decided to meet the following months on 1<sup>st</sup> Monday of each month at 5:15 pm in Registrar's Office.

February 5, 2018

March 5, 2018

If there is a June Primary the board will meet the following months

April 2

May 7

June 4

To Prepare for November election, the board will meet

August

September

October

November

To close out year end

December

Any Electoral Board member can call a meeting when needed.

V-Chairman Kenneth Branham informed the board that he had received paperwork regarding his reappointment and it had been completed.

Chairman Almond asked about the Electoral Board annual meeting held in March. The Board has not attended this meeting for several years. Secretary Spradley will request additional money in budget for at least one member will be able to attend next year.

The Board felt overall the November election went well. The Election Officers worked very well together.

Next Meeting February 5, 2018.

fection -18