



AMHERST COUNTY SERVICE AUTHORITY BOARD

MINUTES

A G E N D A

February 7, 2017

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - PUBLIC MEETING ROOM
11:00 A.M.

- I. **Call to Order**
- II. **Citizen Comment**
- III. **Approval of Agenda**
- IV. **Approval of Minutes**
 - A. January 3, 2017
- V. **Monthly Financial Report**
 - A. December 2016
- VI. **ACSA 2016 Calendar Year Reconciliation - Appropriations**
- VII. **ACSA 2016 Calendar Year Reconciliation - Transfers**
- VIII. **Resolution 2017-A-0002 and Resolution 2017-A-0003, providing for ASCA's acceptance from the Commonwealth of Virginia of certain interest in real property necessary for purposes of accessing and maintaining certain sewer lines near the James River.**
- IX. **Matters from the Members of the Service Authority Board**
- X. **Adjournment**

MINUTES

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 7th day of February, 2017, at 11:00 a.m., the following members were present:

SERVICE AUTHORITY BOARD:

PRESENT: Claudia D. Tucker, Chair
David W. Pugh, Jr., Vice-Chair
L. J. Ayers, III, Supervisor
Kenneth M. Campbell, Supervisor
John A. Marks, Jr., Supervisor

ABSENT: None

STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R. Proffitt; Director of Public Utilities Dan E. French; Assistant Director of Public Utilities Robert A. Hopkins; Glenn Micklem Operations and Maintenance; County Attorney Ellen Bowyer and

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Executive Administrative Assistant Regina Rice

I. Call to Order

Chair Tucker called the meeting to order at 11:00 a.m.

II. Citizen Comment

There were no citizen comments.

III. Approval of Agenda

By motion of Supervisor Marks and with the following vote, the Board approved the Agenda for February 7, 2017.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
 NAY: None
 ABSTAIN: None

IV. Approval of Minutes**A. January 3, 2017**

By motion of Supervisor Ayers and with the following vote, the Board approved the minutes for January 3, 2017.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
 NAY: None
 ABSTAIN: None

V. Monthly Financial Report**A. December 2016**

Assistant Director Robert Hopkins addressed the Board and provided an overview of the December 2016 financial report.

Mr. Hopkins reported that the 2016 water sales volume was down 6.6% from the 1998 pre-drought high tracked by Director French; however, revenues for 2016 water sales are up approximately 4.3% from the previous year, which is reasonable, given the 5.5% rate increase enacted by the Board for 2016.

Mr. Hopkins reported that 2016 water connections increased 69% of normal average annual connections, compared to 52% in 2015, and that the combined water and wastewater sales/service revenues were up 3.3% compared to 2015.

VI. ACSA 2016 Calendar Year Reconciliation - Appropriations

Mr. Hopkins explained that these appropriations are necessary for unanticipated expenses that were not addressed when the budget was prepared and include increased sewage treatment expenses at the City treatment plant that were offset by additional sewage service/sales revenues, and much higher credit card convenience fees paid, that were offset by higher care processing revenues.

By motion of Supervisor Marks and with the following vote, the Board approved the ACSA 2016 Calendar Year Reconciliation appropriations.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
 NAY: None
 ABSTAIN: None

VII. ACSA 2016 Calendar Year Reconciliation - Transfers

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Mr. Hopkins explained these transfers are moving excess funds to line items where expenses have exceeded budget estimates.

By motion of Supervisor Ayers and with the following vote, the Board approved the ACSA 2016 Calendar Year Reconciliation transfers.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
 NAY: None
 ABSTAIN: None

VIII. Resolution 2017-A-0002 and Resolution 2017-A-0003, providing for ASCA's acceptance from the Commonwealth of Virginia of certain interest in real property necessary for purposes of accessing and maintaining certain sewer lines near the James River.

Amherst County Attorney Ellen Bowyer addressed the Board and explained both resolutions address the County taking interest in property that is between the Central Virginia Training Center and the James River Trail for the purpose of accessing sewer lines near the James River.

Ms. Bowyer said the resolutions express the Amherst County Service Authority Board's acceptance of the property interests from the Commonwealth, and authorize the Chair to sign the associated deeds. The Board of Supervisors will then take this matter up at the second meeting in February for similar action.

IX. Matters from the Members of the Service Authority Board

Supervisor Marks had no matter to discuss.

Supervisor Campbell had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Vice-Chair Pugh commented on lower water sales. He believed this was beneficial to the County to serve more customers without having to expand its facilities because of current ways of conserving water and electricity. He also recognized the impact of lower water sales volume on ACSA revenues.

Chair Tucker had no matter to discuss.

X. Adjournment

By motion of Supervisor Ayers and with the following vote, the Board moved to adjourn.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
 NAY: None
 ABSTAIN: None

 Claudia D. Tucker, Chair
 Amherst County Service Authority Board

 Dean C. Rodgers, Secretary