

AMHERST COUNTY SERVICE AUTHORITY BOARD

MINUTES

A G E N D A

November 1, 2016

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM
11:00 A.M.

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Approval of Minutes**
 - A. October 4, 2016
- IV. **Monthly Financial Report**
 - A. September 2016
- V. **Proposed ACSA C.Y. 2017 Budget**
- VI. **Alternative Grant Funding Of Future OTMH Utility Work, To Make The Proposed CDBG Application More Competitive**
- VII. **Matters from the Members of the Service Authority Board**
- VIII. **Adjournment**

MINUTES

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 1st day of November, 2016, at 11:00 a.m., the following members were present:

SERVICE AUTHORITY BOARD:

<p>PRESENT: John A. Marks, Jr., Chairman David W. Pugh, Jr., Vice-Chair Claudia D. Tucker, Supervisor L. J. Ayers, III, Supervisor Kenneth M. Campbell, Supervisor</p>	<p>ABSENT: None</p>
--	---------------------

STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R. Proffitt; Director of Public Utilities Dan E. French; Assistant Director Robert A. Hopkins; and Executive Administrative Assistant Regina Rice

- I. **Call to Order**

BOOK 7

Chairman Marks called the meeting to order at 11:00 a.m.

II. Approval of Agenda

By motion of Supervisor Campbell and with the following vote, the Board approved the November 1, 2016 Agenda.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSTAIN: None

III. Approval of Minutes

A. October 4, 2016

By motion of Vice-Chair Pugh and with the following vote, the Board approved the Minutes for October 4, 2016.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: None
 ABSTAIN: Mrs. Tucker

IV. Monthly Financial Report

A. September 2016

Mr. French addressed the Board and advised he has seen a slow but steady increase in new water and sewer connections for this year. Mr. French said they have had 36 new water connections and 15 new sewer connections and he continues to see a slow recoup from the recession.

V. Proposed ACSA C.Y. 2017 Budget

Mr. French addressed the Board and explained the several items listed on the budget. The Board discussed items regarding wage reporting, water and sewer charges for Central Virginia Training Center and pending closure and Mr. French's retirement in 2017.

By motion of Supervisor Ayers and with the following vote, the Board approved the Amherst County Service Authority C.Y. 2017 Budget.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSTAIN: None

VI. Alternative Grant Funding Of Future OTMH Utility Work, To Make The Proposed CDBG Application More Competitive

Mr. French addressed the Board and explained that utilities can now be only a small portion of grant funding since the funds available for Community Development Block Grants (CDBG) are severely limited. Mr. French explained the sewer line rehabilitation work could be broken out into separate "Construction Ready" CDBG utilities grant applications.

Mr. French asked the Board to allow the Service Authority to take a position to proceed with the engineering work and then apply for the first "Construction Ready" CDBG and a second or third grant application as necessary.

By motion of Vice-Chair Pugh and with the following vote, the Board authorized ACSA staff to prepare the \$77,000 appropriation request and authorize the necessary engineering design and

BOOK 7

grant application. Mr. French will return with the amended 2017 budget lines for these appropriations next month.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
NAY: None
ABSTAIN: None

VII. Matters from the Members of the Service Authority Board

Supervisor Campbell had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Supervisor Tucker had no matter to discuss.

Vice-Chair Pugh had no matter to discuss.

Chairman Marks asked about the sequence of planned sewer extensions into the previously developed areas of Madison Heights and how he would obtain information. Mr. Hopkins advised ACSA has a list and would provide this information to all the Board members.

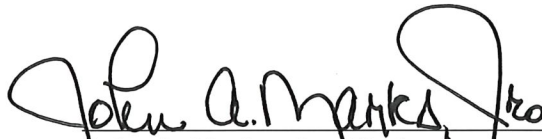
Vice-Chair Pugh asked about what areas would be involved. Mr. French advised four major areas involved are Lakeview subdivision, the west Seminole area, Woody's Lake drainage basin and the Northwest Madison Heights area.

Mr. French advised that he and Mr. Hopkins will come back to the Board regarding capital projects for the next ten years including the pump station and the dam issue.

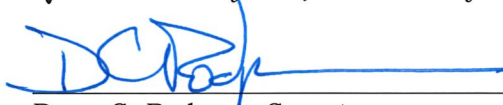
VIII. Adjournment

By motion of Supervisor Ayers and with the following vote, the Board moved to adjourn.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
NAY: None
ABSTAIN: None



John A. Marks, Jr., Chairman
Amherst County Service Authority Board



Dean C. Rodgers, Secretary