

## AMHERST COUNTY SERVICE AUTHORITY BOARD

### MINUTES

#### A G E N D A

October 4, 2016  
ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM  
11:00 A.M.

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Approval of Minutes**
  - A. September 4, 2016
- IV. **Monthly Financial Report**
  - A. August 2016
- V. **2017 ACSA Water and Sewer Rates - Ordinance 2016-0015**
- VI. **Dam Owner Update**
- VII. **CY2016 Appropriation Request - Sewer Line Ext. - Contractor**
- VIII. **CY2016 Transfer Request - Routine midyear transfers**
- IX. **Matters from the Members of the Service Authority Board**
- X. **Closed Session**
  - A. Pursuant to Virginia Code § 2.2-3711.A.1, to discuss acquisition of real property for a public purpose, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.
- XI. **Adjournment**

### MINUTES

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 4<sup>th</sup> day of October, 2016, at 11:00 a.m., the following members were present:

SERVICE AUTHORITY BOARD:

<p>PRESENT:     John A. Marks, Jr., Chairman                         David W. Pugh, Jr., Vice-Chair                         L. J. Ayers, III, Supervisor                         Kenneth M. Campbell, Supervisor</p>	<p>ABSENT: Claudia D. Tucker, Supervisor</p>
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**BOOK 7**

STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R. Proffitt; Director of Public Utilities Dan E. French; Assistant Director Robert A. Hopkins; and Executive Administrative Assistant Regina Rice

**I. Call to Order**

Chairman Marks called the meeting to order at 11:00 a.m.

**II. Approval of Agenda**

By motion of Supervisor Campbell and with the following vote, the Board approved the October 4, 2016 Agenda.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**III. Approval of Minutes**

By motion of Vice-Chair Pugh and with the following vote, the Board approved the Minutes for September 6, 2016.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**IV. Monthly Financial Report**

A. August 2016

**V. 2017 ACSA Water and Sewer Rates - Ordinance 2016-0015**

Chairman Marks advised that today's Board of Supervisors' reading of Ordinance 2016-0015 authorizing various increases in water and sewer fees and charges, will be their first reading.

By motion of Chairman Marks and with the following vote, the Board recommended that Ordinance 2016-0015 move forward to a public hearing at the October 18, 2016 Board of Supervisors meeting.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**VI. Dam Owner Update**

Mr. French addressed the Board and provided an update regarding the Virginia dam regulations.

Mr. French advised the Board may wish to communicate with Representative Goodlatte for his support.

It was a consensus by the Board that Mr. French draft a letter and then present to the Board of Supervisors.

**VII. CY2016 Appropriation Request - Sewer Line Ext - Contractor**

**BOOK 7**

Mr. French advised Central Virginia Family Physicians established a new facility that required an extension of the sewer line. The contractor submitted an invoice within the last 30 days and he is asking the Board to appropriate the money.

By motion of Supervisor Ayers and with the following vote, the Board approved the appropriation of \$17,140.00.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**VIII. CY2016 Transfer Request - Routine midyear transfers**

Mr. French explained these are midyear transfers shifting funds from one line to another.

By motion of Supervisor Campbell and with the following vote, the Board approved the routine midyear transfers.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**IX. Matters from the Members of the Service Authority Board**

Supervisor Campbell had no matter to discuss

Supervisor Ayers had no matter to discuss.

Vice-Chair Pugh had no matter to discuss.

Chairman Marks had no matter to discuss.

**X. Closed Session**

Supervisor Campbell moved that the Amherst County Service Authority Board convene in closed session pursuant to § 2.2-3711 (A)(1) of the Code of Virginia, to discuss acquisition of real property for a public purpose, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.

Supervisor Campbell motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSENT: Mrs. Tucker  
 ABSTAIN: None

**CERTIFICATION OF CLOSED MEETING**

Supervisor Campbell moved that the Amherst County Service Authority Board certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

**BOOK 7**

Mr. Marks	AYE
Mr. Pugh	AYE
Mrs. Tucker	ABSENT
Mr. Ayers	AYE
Mr. Campbell	AYE

**XI. Adjournment**


By motion of Chairman Marks and with the following vote, the Board moved to adjourn.

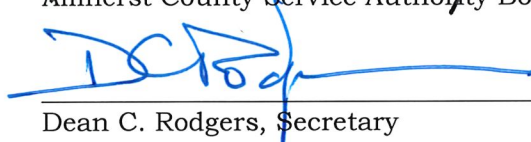
AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell

NAY: None

ABSENT: Mrs. Tucker

ABSTAIN: None

  
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John A. Marks, Jr., Chairman  
Amherst County Service Authority Board

  
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Dean C. Rodgers, Secretary