



AMHERST COUNTY SERVICE AUTHORITY BOARD

A G E N D A

NOVEMBER 5, 2015

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM
11:00 A.M.

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - A. October 6, 2015
- IV. Monthly Financial Report**
 - A. September 2015
- V. Proposed ACSA C.Y. 2016 Budget**
 - A. October 14, 2015 letter to Board
 - B. Proposed Budget 2016
- VI. Matters from the Service Authority Board**
- VII. Adjourn**

MINUTES

At a regular meeting of the Service Authority Board for Amherst County held at the Administration Building thereof on Tuesday, the 5th day of November, 2015 at 11:00 a.m. at which the following members were present:

PRESENT: Chairman David W. Pugh, Chairman ABSENT: Supervisor John A. Marks, Jr.
Vice-Chair Claudia D. Tucker
Supervisor Robert M. Curd
Supervisor Donald W. Kidd

STAFF PRESENT: Dan French, Director of Public Utilities; Dean Rodgers, Amherst County Service Authority Secretary; and David Proffitt, Deputy County Administrator.

- I. Call to Order**

Chairman Pugh called the meeting to order at 11:00 a.m.

II. Approval of Agenda

By motion of Chairman Pugh and with the following vote, the Board amended the November 5, 2015 Agenda to add an additional item to the agenda - Update on the Engineering Manager/Assistant Director position.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Kidd
 NAY: None
 ABSENT: Mr. Marks

III. Approval of Minutes

A. October 6, 2015

By motion of Supervisor Kidd and with the following vote, the Board approved the Amherst County Service Authority Minutes for October 6, 2015.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Kidd
 NAY: None
 ABSENT: Mr. Marks

IV. Monthly Financial Report

A. September 2015

Mr. French reported the Service Authority has not approached the number of connections based on last year but we are making progress. Mr. French stated there were 19 water connections and 5 sewer connections at this time last year compared to 27 water connections and 12 sewer connections this year and believed this again shows a positive emergence from the past recession.

V. Proposed ACSA C.Y. 2016 Budget

Mr. French presented the proposed ACSA C.Y. 2016 Budget, highlighting the following expenses which will be capitalized over several years: \$275,000 for refurbishment of Old Town Madison Heights sewers, which has been previously approved by the Board, and an extra \$45,000 necessary for replacement of a 31-year old dump truck.

It was the Board's consensus to delay a decision for the Service Authority's budget adoption until the December 1st meeting to allow Supervisor Marks time to review the budget.

An additional item was added to the agenda by the Board; Update on the Engineering Manager /Assistant Director position.

Mr. French provided information regarding Mr. Reynolds's acceptance of the position and has chosen December 1 as his start date. Mr. French discussed his transition plans for retirement and management by a new director.

VI. Matters from the Service Authority Board

Supervisor Kidd stated he received a contact from a citizen concerned about the residential water connection fees he was charged, approximately \$4,400, who thought this was an excessive amount.

Mr. French responded that those fees are consistent with the Board-approved rate ordinance. They have also been shown, through benchmarking, to be reasonable when compared to the cost of the same service provided by similar utilities, such as those in Bedford County and Campbell County. Mr. French provided the Board information regarding the total cost of connection and explained the per lot development fees that some area utilities charge upfront as part of the subdivision approval process.

Supervisor Curd had no matter to discuss.

Vice-Chair Tucker had no matter to discuss.

Chairman Pugh had no matter to discuss.

VII. Adjourn


By motion of Chairman Pugh and with the following vote, the Board moved to adjourn.

AYE: Mr. Pugh, Mrs. Tucker, Mr. Curd and Mr. Kidd

NAY: None

ABSENT: Mr. Marks



David W. Pugh, Jr., Chairman
Amherst County Service Authority Board

Dean C. Rodgers, Secretary