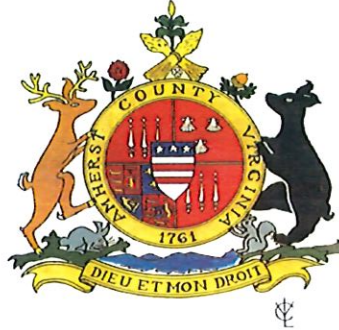


**Broadband Authority Board**

L. J. Ayers III, Chairman  
Jennifer R. Moore, Vice-Chair  
David W. Pugh, Jr., Director  
Kenneth M. Campbell, Director  
Claudia D. Tucker, Director



**Clerk**  
Dean C. Rodgers

**County Attorney**  
Michael W. S. Lockaby

**Treasurer**  
Stacey L. Wilkes

**AMHERST COUNTY BROADBAND AUTHORITY BOARD**

**MINUTES**

AGENDA  
June 18, 2019

Administration Building - 153 Washington Street - Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened – 6:30 p.m.

**I. Call to Order**

**II. Approval of Agenda**

**III. Citizen Comment**

**IV. Approval of Minutes**

A. Minutes - December 4, 2018

**V. Discussion**

- A. Organizational Meeting
- B. Contract Amendment - SCS
- C. Grant Agreement with the Department of Housing and Community Development
- D. Exhibit B - Lease between Central Virginia Planning District Commission and the Amherst County Broadband Authority

**VI. Matters from Members of the Broadband Authority Board**

**VII. Adjournment**

**MINUTES**

At a Regular Meeting of the Broadband Authority Board of Amherst County, Virginia and held at the Amherst County Administration building thereof on Tuesday, the 18<sup>th</sup> day of June, 2019, at 6:39p.m., the following members were present:

BROADBAND AUTHORITY BOARD

PRESENT: L. J. Ayers, III, Director

ABSENT: Claudia D. Tucker, Director

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Kenneth M. Campbell, Director  
Jennifer R. Moore, Director

David W. Pugh, Jr., Director

STAFF PRESENT: County Administrator Dean C. Rodgers  
Deputy County Administrator David R. Proffitt  
County Attorney Michael W. S. Lockaby  
EA Clerk to Board Regina M. Rice  
Community Development Director Jeremy Bryant

**I. Call to Order**

Director Ayers called the meeting to order at 6:39 p.m.

Director Ayers advised Directors Pugh and Tucker were absent.

**II. Approval of Agenda**

By motion of Director Moore and with the following vote, the Board approved the Agenda for June 18, 2019.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

**III. Citizen Comment**

There was no public comment.

**IV. Approval of Minutes**

A. Minutes - December 4, 2018

By motion of Director Campbell and with the following vote, the Board approved the Minutes for December 4, 2018.

AYE: Mr. Ayers and Mr. Campbell  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker  
ABSTAIN: Ms. Moore

Director Moore abstained from voting on the December 4, 2018 minutes as she was not present at that meeting.

**V. Discussion**

A. Organizational Meeting

Secretary Rodgers opened the floor for the nominations for Chair of the Amherst County BroadBand Authority Board.

Director Moore nominated Director Ayers to serve as the Chair of the Amherst County BroadBand Authority Board for 2019.

The nominations were closed.

By motion of Director Moore, the Board elected Director Ayers as the Chairman of Amherst County BroadBand Authority Board for 2019.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

Chairman Ayers opened the floor for nominations for Vice-Chair of the Amherst County BroadBand Authority Board for 2019.

Director Campbell nominated Director Moore to serve as the Vice-Chair of the Amherst County BroadBand Authority Board for 2019.

The nominations were closed.

By motion of Chairman Ayers and with the following vote, the Board declared Director Moore as Vice-Chair of Amherst County BroadBand Authority Board for 2019.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

By motion of Chairman Ayers and with the following vote, the Board appointed Dean Rodgers as Secretary of the BroadBand Authority Board for 2019.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

By motion of Chairman Ayers and with the following vote, the Board appointed Stacey Wilkes as Finance Director of the BroadBand Authority Board for 2019.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

B. Contract Amendment – SCS

County Attorney Lockaby advised the Board that at the end of last year the County entered into an agreement with SCS Broadband to put internet equipment on five towers owned either by the County or Region 2000.

The County applied for funding from DHCD to put that equipment into service which included two towers that SCS was procuring from third parties for part of the broader internet system.

DHCD approved partial funding which resulted in a proposed amendment to the comprehensive agreement for the addition of those two towers. Mr. Lockaby advised that SCS Broadband will assist the County in meeting reporting requirements mandated by DHCD.

By motion of Chairman Ayers and with the following vote the Board approved the contract as presented and authorized the Chair to execute it.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

C. Grant Agreement with the Department of Housing and Community Development

County Attorney Lockaby advised this grant agreement authorizes the County to obtain grant money and receive the funds.

By motion of Director Campbell and with the following vote, the Board approved the Grant Agreement as presented and authorized the Chair to execute it.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

D. Exhibit B - Lease between Central Virginia Planning District Commission and the Amherst County Broadband Authority

Community Development Director Jeremy Bryant advised that Exhibit B of the original contract between the Central Virginia Planning District and Amherst County now establishes the lease commencement date of June 14, 2019 for communication tower co-location with SCS.

By motion of Vice-Chair Moore and with the following vote, the Board authorized the Chairman to sign Exhibit B of the lease between the Amherst County Broadband Authority and the Central Virginia Planning District Commission.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker


**VI. Matters from Members of the Broadband Authority Board**

Director Campbell had no matter to discuss.  
Vice-Chair Moore had no matter to discuss.  
Chairman Ayers had no matter to discuss.

**VII. Adjournment**

By motion of Director Campbell and with the following vote, the Board adjourned at 6:49 p.m.

AYE: Mr. Ayers, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT: Mr. Pugh and Ms. Tucker

  
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L. J. Ayers III, Chairman  
Amherst County BroadBand Authority Board

  
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Dean C. Rodgers, Secretary