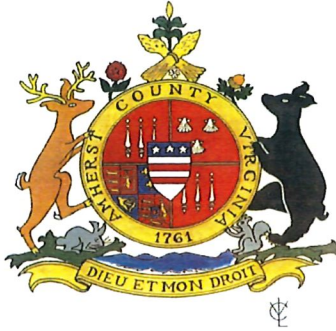


Board of Supervisors

L. J. Ayers III, Chair
District 3
Kenneth M. Campbell, Vice-Chair
District 1
David W. Pugh, Jr., Supervisor
District 4
Jennifer R. Moore, Supervisor
District 5
Claudia D. Tucker, Supervisor
District 2



County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS



MINUTES

October 1, 2019
Board of Supervisors
Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Informal Luncheon – 12:00 p.m.
Meeting Convened – 1:00 p.m.

I. Call to Order

II. Approval of Agenda

III. Invocation and Pledge of Allegiance

IV. Citizen Comment

V. Consent Agenda

- A. Minutes - September 3, 2019
- B. Finance - Erosion Escrow Fund
- C. Finance - Code Enforcement Funds
- D. ACSO Revenue Appropriation
- E. Warehouse Fund
- F. Resolution - Renaming the Central Virginia Metropolitan Planning Organization
- G. Resolution - Adding Abee Manor Streets to VDOT's Secondary System of State Highways
- H. Resolution - Celebrating Sixty Years of the Monelison Volunteer Fire Department

VI. County Administrator's Report

- A. Reassessment Status Report

VII. County Attorney's Report

VIII. Liaison and Committee Reports

- A. Central Virginia Planning District Commission Meeting, September 19, 2019
- B. Central Virginia Metropolitan Planning Organization, September 19, 2019

IX. Citizen Comment

X. Matters from Members of the Board of Supervisors

XI. Closed Session

A. A closed session pursuant to Section 2.2-3711 subsection A.3, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, relating to a tract in the Monroe area of the County.

XII. Certification of Closed Session

XIII. Adjournment

MINUTES

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 1st day of October, 2019, at 1:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	L. J. Ayers III, Chairman Kenneth M. Campbell, Vice-Chair David W. Pugh, Jr., Supervisor Jennifer R. Moore, Supervisor	ABSENT: Claudia D. Tucker, Supervisor
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STAFF PRESENT: County Administrator Dean C. Rodgers
Deputy County Administrator David R. Proffitt
County Attorney Michael W. S. Lockaby
EA Clerk to Board Regina M. Rice
Finance Director Stacey Wilkes

I. Call to Order

Chairman Ayers called the meeting to order at 1:02 p.m. and noted that Supervisor Tucker was absent.

II. Approval of Agenda

By motion of Supervisor Moore and with the following vote, the Board approved the Agenda for October 1, 2019.

AYE:	Mr. Ayers, Mr. Campbell, Mr. Pugh and Ms. Moore
NAY:	None
ABSENT:	Ms. Tucker

III. Invocation and Pledge of Allegiance

Chairman Ayers led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

There was no public comment.

V. Consent Agenda

- A. Minutes - September 3, 2019
- B. Finance - Erosion Escrow Fund
- C. Finance - Code Enforcement Funds
- D. ACSO Revenue Appropriation
- E. Warehouse Fund
- F. Resolution - Renaming the Central Virginia Metropolitan Planning Organization

Supervisor Pugh inquired about the Warehouse Fund and the transfer of \$40,000 back into the unobligated general fund.

Finance Director Stacey Wilkes explained the money in the Warehouse Fund is no longer needed and not a recurring expense, therefore, those funds would be added back into the unobligated general fund.

- G. Resolution - Adding Abee Manor Streets to VDOT's Secondary System of State Highways
- H. Resolution - Celebrating Sixty Years of the Monelison Volunteer Fire Department

By motion of Vice-Chair Campbell and with the following vote, the Board approved the Consent Agenda for October 1, 2019.

AYE: Mr. Ayers, Mr. Campbell, Mr. Pugh and Ms. Moore
NAY: None
ABSENT: Ms. Tucker

VI. County Administrator's Report

- A. Reassessment Status Report

County Administrator Rodgers provided a status report on the reassessment.

Supervisor Pugh inquired when the Board will receive an update on the actual numbers of the reassessment and if there was any change in the percentage.

Mr. Rodgers said he anticipated an overall 4% increase in the total but has not seen any definite numbers.

Deputy County Administrator Proffitt advised he has spoken with the assessors and said the number on average will depend on the hearings held in early 2020.

County Attorney Lockaby advised that the Board would be required to hold a public hearing if there is any change to the tax rate.

Mr. Rodgers said this will be part of the budget process and how much money to anticipate. He said that any tax rate change can be made before the budget is finalized.

VII. County Attorney's Report

County Attorney Lockaby reminded all Board members to complete the Conflict of Interest on-line training module before December 31, 2019.

Mr. Lockaby advised he will conduct a FOIA Training after January 1, which is a new state requirement for all elected officials.

Mr. Lockaby said he plans to do an outline of the legal structure of the County and ACSA government and what the functions of the EDA are. This will be for the benefit of newly elected officials.

VIII. Liaison and Committee Reports

- A. Central Virginia Planning District Commission Meeting, September 19, 2019
- B. Central Virginia Metropolitan Planning Organization, September 19, 2019

For Information Only.

IX. Citizen Comment

There was no public comment.

X. Matters from Members of the Board of Supervisors

Supervisor Moore had no matter to discuss.

Vice-Chair Campbell provided Board members with a copy of the Transfer Station Construction Interview meeting held on September 25, 2019. (See Attachment 1)

Supervisor Pugh asked when a decision would be made selecting a contractor.

Mr. Rodgers said that the procurement process is moving forward and advised there is sufficient money available for construction of the transfer station and convenience centers.

Chairman Ayers commented on the lighting at Coolwell Convenience Center and asked for increased lighting especially at the center of the facility.

XI. Closed Session

A. A closed session pursuant to Section 2.2-3711 subsection A.3, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, relating to a tract in the Monroe area of the County.

Supervisor Moore moved that the Amherst County Board of Supervisors convene in closed session pursuant to Section 2.2-3711 subsection A.3, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, relating to a tract in the Monroe area of the County.

AYE: Mr. Ayers, Campbell, Mr. Pugh and Ms. Moore
NAY: None
ABSENT: Ms. Tucker

Supervisor Moore motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Ayers, Campbell, Mr. Pugh and Ms. Moore
NAY: None
ABSENT: Ms. Tucker

CERTIFICATION OF CLOSED MEETING

Supervisor Moore moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Ayers	AYE
Mr. Campbell	AYE
Mr. Pugh	AYE
Ms. Moore	AYE
Ms. Tucker	ABSENT


XIII. Adjournment

By motion of Vice-Campbell and with the following vote, the Board adjourned at 2:03 p.m.

AYE:	Mr. Ayers, Campbell, Mr. Pugh and Ms. Moore
NAY:	None
ABSENT:	Ms. Tucker



L. J. Ayers III, Chairman
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk

AMHERST COUNTY

TRANSFER STATION CONSTRUCTION INTERVIEWS

On September 25, 2019 an interview panel consisting of Kenneth Campbell, Dean Rodgers, David Proffitt, Mike Purvis (all representing Amherst County), Clif Tweedy (Campbell County), and Bill Gillespie (MRG Consulting, LLC) conducted three (3) interviews with contractors that had submitted Public-Private Education Act (PPEA) proposals for the construction of the Amherst County Transfer Station.

The contractors interviewed were G&H Contracting of Roanoke, Price Buildings of Rocky Mount, and Glass & Associates of Lynchburg.

During the evaluation discussion by the Committee that followed the interviews the Committee discussed the strengths and weaknesses of each proposer. Each proposer brought a unique perspective to the challenges and opportunities involved in the project's construction.

At the close of the interviews the Evaluation Committee discussed the strengths and weaknesses of each proposal. Each of the proposals had raised issues that the Committee had not considered or were not aware of prior to the interviews. Thus, the benefit of a PPEA, method of procurement, process which provides the owner with a better understanding of their project and the pros and cons of the construction methods available at no cost to the owner.

The outcome of the Committee's, after interview, discussions was to request additional site-specific design/development information, in greater detail, from the proposers. This would allow the Committee to develop a better understanding of each proposal, as well taking the best suggestions from each contractor to get an even better product from the selected contractor for the construction of the Amherst County Transfer Station.

This process could require approximately 30 days to complete and return to the Amherst County Board of Supervisors with a recommendation for award of the project.