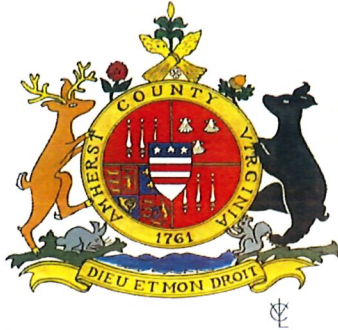


Board of Supervisors

L. J. Ayers III, Chair
District 3
Kenneth M. Campbell, Vice-Chair
District 1
David W. Pugh, Jr., Supervisor
District 4
Jennifer R. Moore, Supervisor
District 5
Claudia D. Tucker, Supervisor
District 2



County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS

MINUTES

May 7, 2019

Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Informal Luncheon – 12:00 p.m.
Meeting Convened – 1:00 p.m.

I. Call to Order

II. Approval of Agenda

III. Invocation and Pledge of Allegiance

IV. Citizen Comment

V. Ordinance - First Reading

A. Ordinance No. 2019-0002, amending § sections 1402.02, 1402.03, 1402.04 and 1402.06 of Article XIV of Appendix A - Zonings and Subdivisions to the Code of the County of Amherst to address changes to the Board of Zoning Appeals.

VI. Consent Agenda

- A. Minutes - March 19, 2019, March 26, 2019 Budget Workshop and April 2, 2019
- B. Appropriation - Commonwealth Attorney
- C. Appropriation - Amherst County Sheriff's Office

VII. Fiscal Year 2020 Budget Adoption

- A. FY20 Budget Adoption Resolutions

VIII. New Business

- A. ~~Piedmont Community Health Plan Contract – Plan Year 2019-2020~~
- B. Mural for the County's Goodwin Building

IX. County Attorney's Report

X. Liaison and Committee Reports

- A. Lynchburg Regional Business Alliance, Exec Bd., April 12, 2019
- B. Central Virginia Planning District Commission Meeting, April 18, 2019
- C. Central Virginia Metropolitan Planning Organization, April 18, 2019
- D. Blue Ridge Regional Jail Board of Directors meeting, May 2, 2019

XI. Departmental Reports

- A. Department Spotlight – Procurement
- B. Budget Status Report as of March 31, 2019
- C. General Fund Availability Report
- D. Robert E. Lee Soil & Water Conservation District

XII. Citizen Comment

XIII. Matters from Members of the Board of Supervisors

XIV. Closed Session

A. A closed session, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Dodds Store Convenience Center site.

XV. Certification of Closed Session

XVI. Adjournment



MINUTES

At a Regular Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 7th day of May, 2019, at 1:01 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	L. J. Ayers III, Chairman David W. Pugh, Jr., Supervisor Jennifer R. Moore, Supervisor Claudia D. Tucker, Supervisor	ABSENT: Kenneth M. Campbell, Vice-Chair
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STAFF PRESENT: County Administrator Dean C. Rodgers
Deputy County Administrator David R. Proffitt
County Attorney Michael W. S. Lockaby
EA Clerk to Board Regina M. Rice
Community Development Director Jeremy Bryant
Finance Director Stacey Wilkes

I. Call to Order

Chairman Ayers called the May 7, 2019 Amherst County Board of Supervisors meeting to order at 1:01 p.m.

Chairman Ayers stated that Supervisor Campbell was absent at the meeting due to travel.

II. Approval of Agenda

The Board amended the agenda by striking VIII. New Business - Item A. Piedmont Community Health Plan Contract and adding a second Closed Session for discussion on the Riveredge Trail.

By motion of Supervisor Tucker and with the following vote, the Board approved the amended Agenda for May 7, 2019.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell
ABSTAIN: None

III. Invocation and Pledge of Allegiance

Chairman Ayers led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

Mr. Chris Faraldi, Director of Government Relations with Lynchburg Regional Business Alliance introduced himself as the government representative on behalf of LRBA and the front man working on the CVTC matter for additional funding.

V. Ordinance - First Reading

A. Ordinance No. 2019-0002, amending § sections 1402.02, 1402.03, 1402.04 and 1402.06 of Article XIV of Appendix A - Zonings and Subdivisions to the Code of the County of Amherst to address changes to the Board of Zoning Appeals.

Community Development Director Jeremy Bryant Board presented Ordinance 2019-0002 and advised that the ordinance is being updated to comply with State Code. He advised the Planning Commission recommended approval at a public hearing held on April 18, 2019.

The Public Hearing was opened.

Proponents: None

Opponents: None

The Public Hearing was closed.

By motion of Supervisor Moore and with the following vote, the Board directed staff to advertise Ordinance 2019-0002 for a public hearing on May 21, 2019.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell
ABSTAIN: None

VI. Consent Agenda

A. Minutes - March 19, 2019, March 26, 2019 Budget Workshop and April 2, 2019
B. Appropriation - Commonwealth Attorney
C. Appropriation - Amherst County Sheriff's Office

By motion of Supervisor Tucker and with the following vote, the Board approved the Consent Agenda for May 7, 2019, and noted for the record, that Ms. Moore and Mr. Pugh abstained from voting on the Minutes of April 2, 2019 due to their absence from that meeting.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

VII. Fiscal Year 2020 Budget Adoption

A. FY20 Budget Adoption Resolutions

Finance Director Stacey Wilkes addressed the Board and advised the following corrections to Resolution 2019-0004-R General Fund Budget and Resolution 2019-0005-R School Budget:

- Resolution 2019-0004-R, the first WHEREAS clause, second line to read "2019-2020"
- Resolution 2019-0005-R, page 2, second line to read ...of which "\$46,778,944"

Supervisor Pugh remarked on the General Fund Budget and the three new full time positions. He voiced his opposition to those new positions as reoccurring expenses and would not vote in favor of Resolution 2019-0004-R.

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2019-0003-R Capital Improvement Plan as presented. **(See Attachment A)**

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2019-0005-R School Budget as presented. **(See Attachment B)**

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2019-0006-R Solid Waste Budget as presented. **(See Attachment C)**

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2019-0007-R Tax Rates as presented. **(See Attachment D)**

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2019-0004-R General Fund Budget as presented. **(See Attachment E)**

AYE: Mr. Ayers, Ms. Moore and Ms. Tucker
NAY: Mr. Pugh
ABSENT: Mr. Campbell
ABSTAIN: None

Mr. Rodgers advised the Board that Vice-Chair Campbell, while absent and unable to vote, was in favor of the budget as agreed by the Board and presented today.

VIII. New Business

- A. ~~Piedmont Community Health Plan Contract – Plan Year 2019-2020~~
- B. Mural for the County's Goodwin Building

County Administrator Rodgers received a proposal from student artist Esther Candari Christiansen to paint a mural of a Monacan Indian maiden on the south wall of the Goodwin Building. Mr. Rodgers advised the cost for paint supplies will be \$600 and paid for with funds from the Public Affairs account. The mural will depict a Monacan Indian maiden holding three strawberries and may include a brief description of the story behind the legend.

By motion of Supervisor Moore and with the following vote, the Board approved the addition of the mural to the Goodwin Building as presented and directed the Administrator to draw the funds from the Public Affairs account line.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell

IX. County Attorney's Report

X. Liaison and Committee Reports

- A. Lynchburg Regional Business Alliance, Exec Bd, April 12, 2019

County Administrator Rodger advised the Board he chaired one of the initiatives which was rivers and communities for the development of the riverfronts in the region and pedestrian bridges across the James River at several locations.

- B. Central Virginia Planning District Commission Meeting, April 18, 2019

County Administrator Rodgers advised that President John Capps of CVCC spoke on the efforts with the Superintendent of Amherst County Schools for a vocational academy for high schools in the region and the desire by Amherst County to offer property near the Blue Ridge Regional Jail for such an academy.

- C. Central Virginia Metropolitan Planning Organization, April 18, 2019

- D. Blue Ridge Regional Jail Board of Directors meeting, May 2, 2019

County Administrator Rodgers spoke to the Board on the issue of out of compliance reimbursements the County receives from the Commonwealth. The County is required by law to accept Commonwealth prisoners and is reimbursed less than the fixed cost set by the Commonwealth. Research and analysis by the Jail staff has revealed that the counties' actual costs are reduced by each dollar paid by the Commonwealth, even though the Commonwealth does not pay the full cost. This is because the participating localities are already covering the majority of the jail's fixed costs. Every additional dollar received reduces the localities' proportional share of those costs.

XI. Departmental Reports

A. Department Spotlight – Procurement

Purchasing Agent David Proffitt provided the Board an overview of his job as the Purchasing Agent and the Purchasing Department functions and the procurement process. (See Attachment F)

B. Budget Status Report as of March 31, 2019

This quarterly budget status report reflects revenues and expenses through March 31, 2019.

C. General Fund Availability Report

This report reflects \$4,026,902 of unobligated funds available for use by the Board as of February 28, 2019.

D. Robert E. Lee Soil & Water Conservation District

For information only.

XII. Citizen Comment

Mr. Bill Peters of Amherst, Virginia addressed the Board and commented on a statement made in the budget, under the title of Projected General Fund Revenue Outlook statement... "However, revenues are not rising at the same rate as expenses. The county is coming to a point where more revenue will be needed to balance the FY 21 budget".

Mr. Peters said that a "tax rise" is coming. He asked the Board to look at other sources of taxes instead of burdening citizens with more real estate and personal property taxes when other sources of taxes are not increased. He supported increasing taxes but only a fair share of the burden going to real estate and personal property.

XIII. Matters from Members of the Board of Supervisors

Supervisor Tucker commented on an email she sent to Board members, the County Administrator and the County Attorney about the appearance of the County. She said trash on the roads has increased. She spoke with a constituent who suggested having a "war on trash" program. She asked the County Administrator and County Attorney to come up with some ideas and make it more "painful" for people who throw their trash out.

Supervisor Moore had no matter to discuss.

Supervisor Pugh had no matter to discuss.

Chairman Ayers agreed with Supervisor Tucker and supported the idea.

XIV. Closed Session

A. A closed session, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Dodds Store Convenience Center site.

Supervisor Tucker moved that the Amherst County Board of Supervisors convene in closed a closed session pursuant to § 2.2-3711 (A)(3) of the Code of Virginia, 1950, as amended, for the purpose of the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would

adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the Dodds Store Convenience Center site and to the Riveredge Trail.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell
ABSTAIN: None

Supervisor Pugh motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell
ABSTAIN: None

CERTIFICATION OF CLOSED MEETING

Supervisor Tucker moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

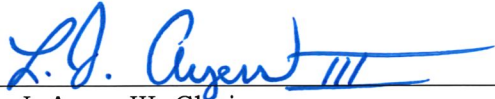
Mr. Ayers	AYE
Mr. Campbell	ABSENT
Mr. Pugh	AYE
Ms. Moore	AYE
Ms. Tucker	AYE

XV. Certification of Closed Session


XVI. Adjournment

By motion of Supervisor Moore and with the following vote, the Board adjourned at 2:14 p.m.

AYE: Mr. Ayers, Mr. Pugh, Ms. Moore and Ms. Tucker
NAY: None
ABSENT: Mr. Campbell
ABSTAIN: None



L. J. Ayers III, Chairman
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk



Amherst County Board of Supervisors
County Resolution No. 2019-0003-R

For consideration on May 7, 2019

A RESOLUTION, NO. 2019-0003-R

A resolution, adopting the Fiscal Year 2020-2024 Capital Improvement Plan and assigning fiscal year 2020 Capital Improvement Plan funds within the General Fund Reserve.

Approved as to form by the County Attorney

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

I. That the Amherst County Board of Supervisors ("Board") adopts the Fiscal Year 2020-2024 Capital Improvement Plan ("CIP") with expenditures in the amount of \$765,000, for fiscal year 2020, as follows:

WHEREAS, the County Administrator has submitted to the Board a proposed Fiscal Year 2020-2024 CIP for the County; and

WHEREAS, the Board has reviewed the proposed CIP and has been apprised of the availability of funds to support the proposed expenditures; and

WHEREAS, it is necessary to adopt the CIP and assigned funds to support the requirements therein; and

WHEREAS, the Board held a public hearing, properly noticed in accordance with Virginia law, on the proposed Fiscal Year 2020-2024 CIP, on April 16, 2019; and

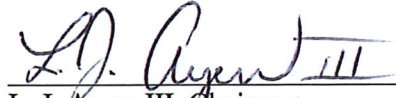
WHEREAS, the Board now intends to adopt the Fiscal Year 2020-2024 CIP, and assign funds for fiscal year 2020 CIP funds within the General Fund Reserve.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

That the Amherst County Board of Supervisors adopts the Fiscal Year 2020-2024 CIP and assigned funds for fiscal year 2020 CIP projects in the amount of \$765,000.

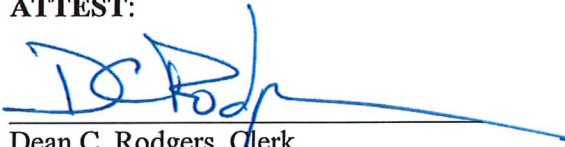
II. That this resolution shall be in force and effect upon adoption.

Adopted this 7th day of May, 2019.



L. J. Ayers III, Chairman
Amherst County Board of Supervisors

ATTEST:



Dean C. Rodgers, Clerk
Board of Supervisors of the County of Amherst, Virginia

Ayes 4

Nays Ø

Abstentions Ø



Amherst County Board of Supervisors
County Resolution No. 2019-0005-R

For consideration on May 7, 2019

A RESOLUTION, NO. 2019-0005-R

A resolution, adopting and appropriating the School Budget as a part of the Amherst County Budget for Fiscal Year 2019-2020.

Approved as to form by the County Attorney

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

I. That the Amherst County Board of Supervisors ("Board") adopts and appropriates the fiscal year 2019-2020 budget for Amherst County Schools with expenditures in the amount of \$49,099,251, of which \$46,778,944, is for the regular operating budget and \$2,320,307, in Child Nutrition, which expenditures are supported with \$4,210,972 in federal funds, \$29,344,967 in state funds, and \$15,543,312 in local funds, as follows:

WHEREAS, the County Administrator has submitted to the Amherst County Board of Supervisors a proposed annual budget for the County for fiscal year 2020 ("County Budget"), beginning July 1, 2019; and

WHEREAS, the County fiscal year 2020 budget includes funding to support Amherst County Schools ("School Budget"); and

WHEREAS, the School Superintendent presented the proposed School Budget on March 19, 2019, and the Board has reviewed the proposed School Budget and has been apprised of the availability of funds to support the proposed expenditures; and

WHEREAS, the Board held a public hearing, properly noticed in accordance with Virginia law, on the proposed fiscal year 2020 County Budget, on April 16, 2019; and

WHEREAS, it is necessary to adopt the School Budget and appropriate funds to support the requirements therein; and

WHEREAS, the Board now intends to adopt as part of the County Budget the fiscal year 2019-2020 School Budget and appropriate the funds therein on a lump sum basis by category.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

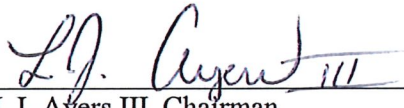
That the Amherst County Board of Supervisors adopts the fiscal year 2019-2020 School Budget with expenditures in the amount of \$49,099,251, of which \$46,778,944 is for the regular operating budget and \$2,320,307 in Child Nutrition, which expenditures are supported with \$4,210,972 in federal funds, \$29,344,967 in state funds, and \$15,543,312 in local funds.

BE IT FURTHER RESOLVED:

That the Amherst County Board of Supervisors appropriates the fiscal year 2018-2019 School Budget in the same categories and amounts as indicated above.


II. That this resolution shall be in force and effect upon adoption.

Adopted this 7th day of May, 2019.



J. L. Ayers III, Chairman
Amherst County Board of Supervisors

ATTEST:



Dean C. Rodgers, Clerk
Amherst County Board of Supervisors

Ayes 4

Nays 0

Abstentions 0



Amherst County Board of Supervisors
County Resolution No. 2019-0006-R

For consideration on May 7, 2019

A RESOLUTION, NO. 2019-0006-R

A resolution, adopting and appropriating the Amherst County Solid Waste Budget as a part of the Amherst County Budget for Fiscal Year 2019-2020.

Approved as to form by the County Attorney

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

I. That the Amherst County Board of Supervisors ("Board") adopts and appropriates the 2019-2020 County Solid Waste budget with expenditures in the amount of \$1,684,584, as follows:

WHEREAS, the County Administrator has submitted to the Amherst County Board of Supervisors a proposed annual budget for the County for fiscal year 2019-2020 ("County Budget"), beginning July 1, 2019; and

WHEREAS, the Board has reviewed the proposed County Budget and has been apprised of the availability of funds to support the proposed expenditures; and

WHEREAS, it is necessary to adopt the County Budget and appropriate funds to support the requirements therein; and

WHEREAS, the Board held a public hearing, properly noticed in accordance with Virginia law, on the proposed fiscal year 2020 County Budget, on April 16, 2019; and

WHEREAS, the Board now intends to adopt as part of the County Budget the fiscal year 2019-2020 Solid Waste budget, and appropriate the funds therein on a quarterly basis and by line.

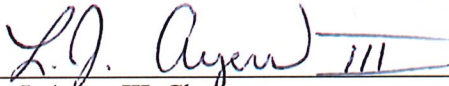
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

That the Amherst County Board of Supervisors adopts the 2019-2020 County Solid Waste budget as part of the County Budget and said funds are appropriated as follows:


Solid Waste Fund	FY 2020
Revenues	
User Fees	\$ 450,000
Recycling	10,000
Litter Grant	11,000
Transfer from General Fund	1,213,584
Use of Fund Balance	-
Total Revenues	1,684,584
Greenbox Container	513,080
Solid Waste Administration	167,107
Recycling	26,750
Landfill Operations	924,647
Closure	53,000
Total Expenditures	\$ 1,684,584

II. That this resolution shall be in force and effect upon adoption.

Adopted this 7th day of May, 2019.


 L. J. Ayers III, Chairman
 Amherst County Board of Supervisors

ATTEST:


 Dean C. Rodgers, Clerk
 Amherst County Board of Supervisors

Ayes 4

Nays 0

Abstentions 0



Amherst County Board of Supervisors
County Resolution No. 2019-0007-R

For consideration on May 7, 2019

A RESOLUTION, NO. 2019-0007-R

A resolution, establishing County tax rates for Fiscal Year 2019-2020.

Approved as to form by the County Attorney

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

I. That the Amherst County Board of Supervisors ("Board") establishes the tax rates for the 2018-2019 fiscal year, as follows:

WHEREAS, the County Administrator has submitted to the Amherst County Board of Supervisors a proposed annual budget for the County for fiscal year 2019-2020 ("County Budget"), beginning July 1, 2019; and

WHEREAS, the County Budget contains both estimated expenditures and projected revenues; and

WHEREAS, the County annually establishes applicable tax rates as part of development of the County Budget; and

WHEREAS, the Board has reviewed the proposed County Budget and has been apprised of the availability of funds to support the proposed expenditures; and

WHEREAS, the Board held a public hearing, properly noticed in accordance with Virginia law, on the proposed fiscal year 2020 County Budget, including the proposed tax rates, on April 16, 2019; and

WHEREAS, the Board now intends to adopt the fiscal year 2019-2020 General Fund budget and establish the tax rates for fiscal year 2019-2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

That the Amherst County Board of Supervisors establishes the fiscal year 2019-2020 tax rates as follows:

Real Estate	\$.61 per \$100 of assessed value.
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Personal Property	\$3.45 per \$100 assessed value
Machinery & Tools	\$2.00 per \$100 assessed value
Merchants Capital	\$3.95 per \$100 assessed value

Consumer Utility

Electric

Residential	20% of the minimum monthly charge plus \$.015508 per kWh consumed not to exceed \$3.00 monthly
Commercial	20% of the minimum monthly charge plus \$.014214 per kWh consumed not to exceed \$20.00 monthly

Natural Gas

Residential	20% of the minimum monthly charge plus \$0.1867 per CCF consumed not to exceed \$3.00 monthly
Commercial	20% of the minimum monthly charge plus \$0.15566 per CCF consumed not to exceed \$20.00 monthly

Meals Tax 4%

Lodging Tax 5%

Motor Vehicle License Fee:

Auto	\$25.00
Motorcycle	\$11.00
Trailers	\$ 8.00

National Guard License Fee \$12.50

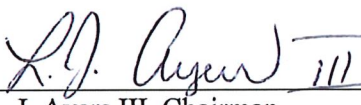
Consumer Communication Tax: 5% of monthly charge

BE IT FURTHER RESOLVED:


That such tax rates shall be applied and such charges assessed consistently and pursuant to Virginia law within the County, and that the revenues derived shall be appropriated by the Board in accordance with Virginia law.

II. That this resolution shall be in force and effect upon adoption.

Adopted this 7th day of May, 2019.


 L. J. Ayers III, Chairman
 Amherst County Board of Supervisors

ATTEST:


 Dean C. Rodgers, Clerk
 Amherst County Board of Supervisors

Ayes 4

Nays 0

Abstentions 0



Amherst County Board of Supervisors
County Resolution No. 2019-0004-R

For consideration on May 7, 2019

A RESOLUTION, NO. 2019-0004-R

A resolution, adopting and appropriating the General Fund Budget as a part of the Amherst County Budget for Fiscal Year 2019-2020.

Approved as to form by the County Attorney

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

I. That the Amherst County Board of Supervisors ("Board") adopts and appropriates the fiscal year 2019-2020 County General Fund budget with expenditures in the amount of \$42,582,732, as follows:

WHEREAS, the County Administrator has submitted to the Board a proposed annual budget for the County for fiscal year 2019-2020 ("County Budget"), beginning July 1, 2019; and

WHEREAS, the Board has reviewed the proposed County Budget and has been apprised of the availability of revenues to support the proposed expenditures; and

WHEREAS, it is necessary to adopt the County Budget and appropriate funds to support the requirements therein; and

WHEREAS, the Board held a public hearing, properly noticed in accordance with Virginia law, on the proposed fiscal year 2019 County Budget, on April 16, 2019; and

WHEREAS, the Board now intends to adopt as part of the County Budget the fiscal year 2019-2020 General Fund budget, and appropriate the funds therein on an annual basis and by department.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF AMHERST, VIRGINIA:

That the Amherst County Board of Supervisors adopts the 2019-2020 County General Fund budget as the annual operating budget of Amherst County for fiscal year 2020, and said funds appropriated are as follows:

REVENUES	FY 2020
REAL PROPERTY TAXES	
REAL ESTATE TAXES	\$14,120,000
DELINQUENT REAL ESTATE TAXES	200,000
TOTAL	<u>14,320,000</u>
PUBLIC SERVICES TAXES	
PUBLIC SERVICE TAXES	775,000
TOTAL	<u>775,000</u>
PERSONAL PROPERTY TAXES	
PERSONAL PROPERTY TAXES	6,180,000
DELINQUENT PERSONAL PROPERTY TAXES	200,000
MOBILE HOME TAXES	57,000
DELINQUENT MOBILE HOME TAXES	5,000
MACH & TOOL TAXES	2,240,000
MERCHANT'S CAP TAXES	285,000
COLLECTION FEES	25,000
PENALTY ON ALL TAXES	200,000
INTEREST ON ALL TAXES	128,350
TOTAL	<u>9,320,350</u>
OTHER LOCAL TAXES	
LOCAL SALES & USE TAXES	2,754,000
UTILITY TAX - ELECTRIC	825,000
UTILITY TAX - GAS	13,000
BUSINESS LICENSE TAXES	371,850
MOTOR VEHICLE LICENSES	790,000
BANK STOCK TAX	100,000
RECORDATION TAXES	50,000
LOCAL TAX ON DEEDS	168,225
LODGING TAX	62,000
MEALS TAX	1,015,000
TOTAL	<u>6,149,075</u>
PERMITS, FEES & LICENSES	
ANIMAL LICENSES	12,000
LAND USE FEES	1,000
TRANSFER FEES	1,000
ZONING ADVERTISING FEES	12,000
STATE LEVY BLDG PERMITS	2,000
BUILDING PERMITS	170,000

NIGHT FISHING PERMITS	1,000
LAND DISTURBANCE	1,000
SUBDIVISION PLAT FEES	5,000
SITE PLAN REVIEW(ZONING)	500
PLAN REVIEW EROSION/SEDIMENT(B&	1,000
COURTHOUSE MAINTENANCE FEES	15,500
TOTAL	222,000

USE OF MONEY AND PROPERTY

REIMB WATER USAGE	5,000
REIMB ELECTRIC USAGE-SCHOOL	9,350
INTEREST ON BANK DEPOSITS	105,000
RENT BUFFALO RIVER WATER	1,760
RENT COMMUNITY CENTERS	12,000
RENT HEALTH CENTER	41,000
RENT OTHER COUNTY PROPERTY	10
RENT SOCIAL SVCS	28,670
RENTAL OF CO. PROPERTY FOR TOWER	25,000
SALE OF XEROX COPIES	5,400
TOTAL	233,190

CHARGES FOR SERVICES

SHERIFF'S FEES	2,199
COLLECTION FEES	105,000
COMMONWEALTH ATTORNEY	3,500
CT APPOINTED ATTORNEY	6,000
COURTHOUSE SECURITY FEES	85,000
JAIL PROCESSING FEES	3,000
EMER SERVICES - ACCESS PROGRAM	33,751
EMS FEES FOR SERVICES	1,000,000
PARKS & REC - FEES FROM ACTIVITIES	37,000
ACOCA COLLECTION FEES-COMM ATTY	70,000
LIBRARY FINES	20,000
CHARGE FAX TRANSMISSION - LIBRARY	4,500
MAPS	250
TOTAL	1,370,200

MISCELLANEOUS REVENUE/RECOVERIES

LIBRARY - TOWN CONTRIBUTION	1,750
DONATION - ANIMAL CARE CENTER-	500
ANIMAL RECLAIMED FEE	1,000
ANIMAL FRIENDLY LICENSE SALE	650
SVC AUTHORITY DATA PROCESSING	13,800

SCHOOL BOARD ACCT SERVICES	13,500
SVC AUTHORITY ACCT SERVICES	19,000
BAD CHECKS FEES	2,000
BLOOD TEST/DNA FEES	500
MISCELLANEOUS	100,000
REIMB - HUMANE SOCIETY	8,000
REIMB SALARY- SCHOOL SRO	115,000
REF & REC - VPA CLIENTS	25,000
TOTAL	<u>300,700</u>

STATE REVENUE

MOTOR VEHICLE CARRIERS' TAXES	77,000
MOBILE HOME TITLING TAX	30,000
AUTO RENTAL TAX	23,000
RECORDATION TAXES - STATE	50,413
PPTRA	2,199,018
SHARE COMMONWEALTH ATTY EXPENSE	393,411
SHARE SHERIFF'S EXPENSES	1,637,380
SHARE COMMISSIONER OF REVENUE	109,692
SHARE TREASURER'S EXPENSES	118,501
SHARE REGISTRAR	35,000
SHARE OF CLERK'S OFFICE	297,165
SHARE ELECT BD COMP & EXPENSES	6,500
PUBLIC ASSISTANCE & WELFARE	786,556
PSSF GRANT	18,000
UTILITY TAX - TELECOMMUNICATION	1,200,000
STATE REIMB FOR CRIMINAL JURORS	4,000
HEALTH DEPARTMENT	10,000
LIBRARY GRANT	150,000
FIRE PROG FUND ALLOCATION GRANT	97,750
EMERGENCY VEHICLE REGISTRATION	32,000
YOUTH SERVICES GRANT/CSA ADMIN SUPPORT	11,000
VJCCCA - VA JUVENILE COMM CRIME	35,000
DCJS-VICTIM WITNESS GRANT	102,000
GYPSY MOTH PROGRAM REIMB/RSF RES SQUAD GRANT	
REFUNDED LSB2007 SAVINGS	20,000
TOTAL	<u>7,443,386</u>

FEDERAL REVENUE

VA PUBLIC ASSISTANCE-FED REVENUE	1,400,000
TOTAL	<u>1,400,000</u>

TRANSFERS

TRANSFER FUNDS FROM SP REV	50,000
TOTAL	<u>50,000</u>

USE OF FUND BALANCE

USE OF FUND BALANCE	998,831
TOTAL	<u>998,831</u>

\$42,582,732

EXPENDITURES**FY 2020****GENERAL**

BOARD OF SUPERVISORS	\$182,813
COUNTY ADMINISTRATOR	276,530
COUNTY ATTORNEY	170,508
HUMAN RESOURCES	126,881
COMMISSIONER OF THE REVENUE	339,480
TREASURER	418,583
FINANCE	282,118
PURCHASING	185,110
INFORMATION TECHNOLOGY	390,403
ELECTORAL BOARD	84,630
REGISTRAR	136,588
TOTAL	<u>2,593,644</u>

JUDICIAL

CIRCUIT COURT	77,075
GENERAL DISTRICT COURT	13,070
MAGISTRATE	1,000
J&D COURT	14,900
CIRCUIT COURT CLERK	509,037
VJCCA	91,755
CRIMINAL JURORS	10,000
COMMONWEALTH ATTORNEY	642,180
VICTIM WITNESS	118,201
TOTAL	<u>1,477,218</u>

PUBLIC SAFETY

SHERIFF	3,926,370
VOLUNTEER EMERGENCY SERVICE	351,712
VOLUNTEER RESCUE	204,172

EMS COUNCIL	272,442
EMERGENCY MEDICAL SERVICES	1,921,159
BUILDING SAFETY & INSPECTIONS	287,450
ANIMAL CONTROL	131,959
PUBLIC SAFETY OPERATIONS	609,291
COMMUNICATIONS/DISPATCH	867,197
ANIMAL SHELTER	165,077
OTHER PUBLIC SAFETY	91,500
TOTAL	8,828,329

GENERAL SERVICES	
BUILDNG MAINTENANCE	295,882
GROUNDS MAINTENANCE	326,947
TOTAL	622,829

CULTURE & LEISURE	
RECREATION	364,900
MUSEUM	55,809
LIBRARY	799,538
TOURISM	41,200
TOTAL	1,261,447

COMMUNITY DEVELOPMENT	
PLANNING	292,560
PLANNING COMMISSION	24,189
ZONING BOARD	3,160
COMMUNITY DEVELOPMENT PROJECTS	280,460
EDA BOARD	4,522
EXTENSION SERVICE	87,495
TOTAL	692,386

HUMAN SERVICES	
WELFARE	2,575,684
PUBLIC ASSISTANCE	514,328
CSA	88,565
TOTAL	3,178,577

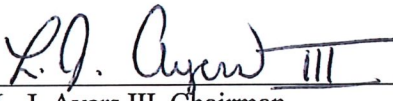
DEBT SERVICE & OTHER	
UTILITIES	183,000

BUILDING JANITORIAL SERVICES	91,000
EXTERNAL PROVIDERS	2,671,633
NONDEPT/INTERNAL SERVICES	1,621,955
DEBT SERVICE	3,764,795
TOTAL	8,332,383

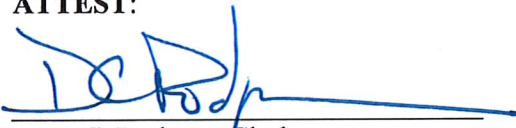
TOTAL OPERATIONS	\$26,986,813
Transfers	15,595,919
Total Expenditures General Fund	42,582,732

II. That this resolution shall be in force and effect upon adoption.

Adopted this 7th day of May, 2019.


 L. J. Ayers III, Chairman
 Amherst County Board of Supervisors

ATTEST:


 Dean C. Rodgers, Clerk
 Amherst County Board of Supervisors

Ayes 3

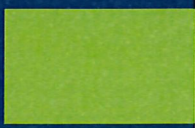
Nays 1

Abstentions 0



AMHERST

Perfect Slice of Virginia



Amherst County Purchasing Office



2. Background



- Virginia Public Procurement Act – Enacted 1982
- Chapter 2, Article III of the Amherst County Code establishes local rules and authority for procurement of goods and services
- The Amherst County Purchasing Manual, latest revision and adoption Sept 18, 2018, establishes procurement policies and guidelines.

3. Authority & Responsibilities

- Section 2.9 of the County Code establishes the Purchasing Dept. to be operated under direction and supervision of a Purchasing Director, who shall serve the following entities as the County's principal public purchasing official:
 - A. Amherst County Board of Supervisors and all County Agencies under their authority.
 - B. Amherst County School Board, and all County Agencies under their authority.
 - C. Amherst County Service Authority
 - D. Amherst County Economic Development Authority

4. Duties of Purchasing Director

Section 2-92 of the County Code sets forth duties of the County Purchasing Director to include:

- A. Purchase or supervise the purchasing of all goods, services, insurance and construction needed by the County.
- B. Sell, trade or otherwise dispose of surplus goods belonging to the County.
- C. Establish and maintain programs for specifications development, contract administration, inspection and acceptance, in cooperation with the public Agencies using the goods, services and construction.
- D. Ensure that a using Agency has available funding sufficient for a given procurement.
- E. Perform such other functions and duties as may be deemed necessary.

5. Other Duties of Purchasing Director

County Code

- A. Section 2-93: The Purchasing Director shall establish and maintain procurement regulations detailing operational procedures that are consistent with and allow for implementation of the Procurement Act.
- B. Section 2-94: The Purchasing Director shall have authority to sell goods to any volunteer organization which performs services on the County's behalf. The cost of such goods shall be the same as the cost of such goods to the County.
- C. Sect 2 – 95: The Purchasing Director shall award all contracts on behalf of the Board of Supervisors and School Board where funds to support the procurement already have been appropriated or where the Board of Supervisors so directs. The Board of Supervisors or the School Board, as appropriate, shall award all contracts not awarded by the Purchasing Director.

6. Other Functions of Purchasing Director/Staff

- A. Manage County's Liability Insurance Program including management of claims, for Auto, Property, and General Liability, Equipment, etc.
- B. Direct the County Maintenance Dept. operation, including contract administration for privatized services: HVAC Maintenance, Janitorial, Elevators, Fire Systems, Security, Pest Control, etc.
- C. Act as owner representative and/or project manager for County construction projects as deemed appropriate for the specific project.
- D. Provide contract administration for County Real Estate Reassessment process.

7. Staffing

Deputy County Administrator/Purchasing Agent

- A. Performs required duties of Purchasing Director.
- B. Assists the County Administrator in coordinating budget, personnel, and administrative policy matters as required to ensure compliance and maintain operational standards.
- C. Receives and answers public requests and complaints; performs research as to the nature/cause of subject and to secure related information.
- D. Develops recommendations for new programs, revision, policy modifications and ordinances for presentation to the County Administrator.
- E. Performs supervisory duties as necessary including assigning and review work; planning; maintaining standards; coordinating activities; allocating personnel; acting in employee problems; selecting new employees; and implementing or recommending transfers, promoting, disciplinary actions, terminations, and salary increases.
- F. Assists the County Administrator with the preparation of the annual budget and presentation to County Board.

7. Staffing (continued)

- G. Supervise special projects as they relate to facility construction, grant writing, studies, etc.
- H. Confers with County Board members on matters regarding County Government as needed.
- I. Provides assistance to the County Administrator as needed and serves as County Administrator when required.
- J. Attends all County Board meetings.

7. Staffing (continued):

Administrative Assistant/Purchasing Technician

- A. Receptionist functions, performs necessary communications with using departments, agencies, vendors, citizens, etc.
- B. Processes requisitions, check budgets and encumbers funds.
- C. Determines supply sources and obtains quotations; maintain vendor lists; purchases departmental supplies; verifies and accepts deliveries.
- D. Composes prepared procurement documents, public notices, newspaper ads, tabulations; vendor correspondence; contracts; maintains departmental files.
- E. Submits insurance claims and maintains corresponding files.
- F. Provides general administrative support to the department director.

7. Staffing (continued):

Accounts Payable Clerk (Assigned to Finance Department)

- A. Provides part-time financial coordination between Purchasing/Finance.
- B. Provides assistance with general clerical tasks.

8. Balancing Duties with Resources

Pursuant to County Code Section 2.92.(d)

The Purchasing Director may delegate authority to purchase certain goods, services, insurance, or construction to other County officials if such delegation is deemed necessary for the effective procurement of those items.