**Agenda Item**
**V. B.**

**Meeting Date:** April 4, 2017

**Department:** Accounting

**Issue:** **FY17 Appropriation of Revenue**

**Board Action:** The Board is being asked to adjust the FY17 budget to accept funds into the County budget as revenue.

**Attachments:**
Appropriation Request Forms

1. Public Safety 2. Social Services 3. Maintenance 4. Finance/IT 5. Sheriff

**Summary:**

| Amount: | Received From: | Received For: | Appropriated To: | Account Line |
|---|---|---|---|---|
| 1. 2,226.00 | Select Way Ins. Co. | Reimbursement | Auto Repairs - Ins. | 3501-3010-100 |
| 2. 9,298.00 | VIEW | Reimbursement | Comp Benefit Staff | 5301-1009 |
| 3. 711.00 | VIEW | Reimbursement | FICA | 5301-2001 |
| 4. 1,514.01 | US Automobile Assoc | Reimbursement | Repairs-Ins Reim Auto | 4302-3004-100 |
| 5. 7,614.00 | General Fund | Assigned Fund | Travel/Training | 1220-5504 |
| 6. 23,216.65 | Fine Revenue | Reimbursement | Traffic Enforce Deputy | 3102-1008 |
| 7. 3,840.39 | Fine Revenue | Reimbursement | Salary/Clerical | 3102-1009 |
| 8. 1,516.14 | Fine Revenue | Reimbursement | Hospital/Medical Plans | 3102-2005 |
| 9. 1,313.15 | Fine Revenue | Reimbursement | VRS | 3102-2002 |
| 10. 153.35 | Fine Revenue | Reimbursement | Life Ins. | 3102-2006 |
| 11. 29.32 | Fine Revenue | Reimbursement | Health Credit | 3102-2017 |
| 12. 865.07 | Fine Revenue | Reimbursement | FICA | 3102-2001 |
| 13. 4,328.20 | City of Lynchburg | Reimbursement | Overtime Pay | 3102-1002 |
| 14. 542.00 | VACORP | Reimbursement | Repairs Auto Ins Recovery | 3102-3004-100 |

**Recommendation:** That the Board approve the appropriations as indicated above.

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

#1

#1

DATE: March 21, 2017

FROM: ~~Sheriff~~ Public Safety

DEPARTMENT

Stacey D. Wilkes

SIGNATURE

**Appropriation:**

**Budget year: FY**

| DEPT. NUMBER | LINE NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 4-001 | 035010-3010-100 | Auto Repairs - Ins. | $ 2,226.00 |

***Explanation of why funds are needed and where funds are coming from:***

To appropriate Selective Way Ins. Co. funds to cover damages to Medic 50 on 2/25/17.

**Please Select Description**

- General Fund
- Recovered Revenue
- Additional State Revenue
- Grant Award
- Other Funds (Explain Source below)

3-001-041010-0101 Insurance Recoveries

Company No: 001 | Account Number: 3001 41010 101 | Period:
Date: 3/22/17 | INSURANCE RECOVERIES | Time: 1317

| Budget Amount | Year To Date | Encumbrances | Balance |
|---|---|---|---|
| $15,002.21- | $19,284.22- | $.00 | $4,282.01 |

| Date | Source | | Reference Number | PO# | Amount | Period | Description |
|---|---|---|---|---|---|---|---|
| 08292016 | CS | 1 | 20160829 | | $1,987.34- | 201608 | -TREASURER CASH REPORT- |
| 09122016 | CS | 1 | 20160912 | | $1,404.97- | 201609 | -TREASURER CASH REPORT- |
| 12282016 | CS | 1 | 20161228 | | $1,049.90- | 201612 | -TREASURER CASH REPORT- |
| 01032017 | CS | 1 | 20170103 | | $10,560.00- | 201701 | -TREASURER CASH REPORT- |
| ******** | | | G/L Year-To-Date- | | $15,002.21- | | |
| ******** | | | Encumbrance- | | | | |
| ******** | | | A/P Holding File- | | | | |
| ******** | | | P/R Holding File- | | | | |
| ******** | | | U/T Holding File- | | | | |
| 02232017 | CS | | 20170223 | | $542.00- | 201702 | -TREASURER CASH REPORT- |
| 03162017 | CS | | 20170316 | | $2,226.00- | 201703 | -TREASURER CASH REPORT- |
| 03212017 | CS | | 20170321 | | $1,514.01- | 201703 | -TREASURER CASH REPORT- |
| ******** | | | A/R Holding File- | | $4,282.01- | | |
| ******** | | | G/L Holding File- | | | | |
| ******** | | | S/S Holding File- | | | | |
| ******** | | | INV Holding File- | | | | |
| 09212016 | BS | 1 | BS111 | | $3,392.31- | 201609 | FY17 BOS 9202016 |
| 12282016 | BS | 1 | BS305 | | $1,049.90- | 201612 | INS RECOVERY 16 FORD EXPLORER |
| 01032017 | BS | 1 | BS306 | | $10,560.00- | 201701 | VEHICLE INS RECOVERY |
| ******** | | | Budget Amount- | | $15,002.21- | | |

T A X   R E C E I P T

Ticket #:00052640001 @@

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449

AMHERST VA 24521

Date : 3/16/2017
Register: JVC/R3A
Trans. #: 28044
Dept # : INSR
Acct# :

INSURANCE RECOVERIES
SELECTIVE WAY INSURANCE

| | | |
|---|---|---|
| Previous Principal Balance | $ | 2226.00 |
| Principal Being Paid | $ | 2226.00 |
| Penalty | $ | .00 |
| Interest | $ | .00 |
| Amount Paid | $ | 2226.00 |
| *Balance Due | $ | .00 |

AMHERST COUNTY PUBLIC SAFETY

Pd by SELECTIVE WAY INSURANCE Check 2226.00 # 9944666 WELLS
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2017

4-001-035010-3010-100

# AMHERST COUNTY TRANSMITTAL FORM

DEPARTMENT NAME Amherst Co. Public Safety DATE 3-15-17

| TRANS CODE | CASH (dollars) | CASH (cents) | CHECKS (dollars) | CHECKS (cents) | TOTALS (dollars) | TOTALS (cents) |
|---|---|---|---|---|---|---|
| INSR (Incident on 2-25-17 Medic 50 Scottish Inn) (Insurance Recoveries) | | | 2226 | 00 | 2226 | 00 |
| TOTAL TRANSMITTAL | 2226.00 | | | | | |

LIST ANY CHECKS PRESENTED WITH TRANSMITTAL (USE BACK IF NECESSARY)

| NAME | CHECK # | CHECK AMOUNT |
|---|---|---|
| Selective Way Ins. Co. | 009944666 | 2226.00 |

SIGNATURE: Janet Thomas RECEIVED BY: [illegible] 3/16/17

SELECTIVE®

# Payment Detail

| Claim Number | Date of Loss | Policy Number | Effective | Expiration | Check Number | Issued |
|---|---|---|---|---|---|---|
| 21720759-3070 | 02/25/2017 | S 1901368 | 07/01/2016 | 07/01/2017 | 009944666 | 03/08/2017 |

Requesting Adjuster
Cornett, Candice

Main Business Phone
(866) 455 - 9969

AMHERST COUNTY BOARD OF SUPERVISORS
PO BOX 390
AMHERST VA 24521-0390

Payment of collision loss occurring on or about 02/25/2017 less $1000 deductible.

Insured
Amherst County Board Of Supervisors; Amh

Claimant
Amherst County Board Of Supervisors; Amherst C

Agent
W D CAMPBELL & SON INC

| COVERAGE | AMOUNT |
|---|---|
| Collision | $2,226.00 |
| Total Check Amount | $2,226.00 |

000681
3511662

Fold document along this perforation before separating check

THIS CHECK IS VOID WITHOUT A RED - BLUE - RED BACKGROUND AND AN OPAQUE WATERMARK ON BACK - HOLD TO LIGHT TO VIEW DIAMOND PATTERN.

SELECTIVE® **Selective Way Insurance Company**

Issued by Southern Region

Wells Fargo Bank, NA
Wilmington, DE 19803

62-22
311

Check No. 009944666

March 08, 2017
Void After 90 Days

21720759 Claim Number

01 Claimant

**$2,226.00**

The Sum of
*Two Thousand Two Hundred Twenty Six and 00/100 Dollars*

Insured Amherst County Board Of Supervisors; Amh

Claimant Amherst County Board Of Supervisors; Amherst Cou

Payment of collision loss occurring on or about 02/25/2017 less $1000 deductible.

Pay to The Order of

**AMHERST COUNTY BOARD OF SUPERVISORS**
**PO BOX 390**
**AMHERST VA 24521-0390**

Gregory E. Murphy

BORDER CONTAINS MICROPRINTING

⑈009944666⑈ ⑆031100225⑆ 2079950065467⑈

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

#2
2+3

DATE: March 16, 2017

FROM: Social Services

DEPARTMENT

SIGNATURE

**Appropriation:** **Budget year: FY** 2017

| DEPT. NUMBER | LINE NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 53010 | 1009 | comp - benefit staff | $ 9,298.00 |
| 53010 | 2001 | FICA | $ 711.00 |

***Explanation of why funds are needed and where funds are coming from:***

VIEW

programs to new VACMS system.

**Please Select Description **

- General Fund
- Recovered Revenue
- Additional State Revenue
- Grant Award
- Other Funds (Explaim Source below)

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

#3-
#4

DATE: March 21, 2017

FROM: Maintenance
DEPARTMENT

Stacey W. Wilkes
SIGNATURE

**Appropriation:** **Budget year: FY**

| DEPT. NUMBER | LINE NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 43020 | 3004-100 | Repairs - Ins Reim Auto | $ 1,514.01 |

***Explanation of why funds are needed and where funds are coming from:***

Appropriate insurance funds from United Services Automobile Assoc for damage to 2010 Chevrolet Silverado 1500.

****Please Select Description ****

- ○ General Fund
- ○ Recovered Revenue
- ○ Additional State Revenue
- ○ Grant Award
- ⊗ Other Funds (Explaim Source below)
  3-001-041010-0101 Insurance Recovery

TAX RECEIPT

Ticket #:00052650001 @@

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449

AMHERST VA 24521

Date : 3/21/2017
Register: KFR/R2A
Trans. #: 97022
Dept # : INSR
Acct# :

INSURANCE RECOVERIES
INS USAA-6216002041894483
030-LOSS RPT-38 -
2010 CHEV SLVR 1500 4X4

UNITED SERVICES AUTOMOBILE ASSOC.

| | | |
|---|---|---|
| Previous Principal Balance | $ | 1514.01 |
| Principal Being Paid | $ | 1514.01 |
| Penalty | $ | .00 |
| Interest | $ | .00 |
| Amount Paid | $ | 1514.01 |
| *Balance Due | $ | .00 |

Pd by Check 1514.01 # 17834409 BOA
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2017

---

TO.:
4-001-043020-3004-100

FROM: 3-001-041010-0101

MAIL DIRECT

3-2017
Check to Stacey w -Acct
Copy file.
SC

03292.3QY1X.JSS1404833199.01.01.2261
AMHERST COUNTY
PO BOX 390
AMHERST, VA 24521

INSR
Return receipt to
Finance

United Services Automobile Association
PO Box 33490
San Antonio, TX 78265

INVOICE #: USAA-62160020418944833030
USAA #: 002041662
LOSS RPT #: 38
LOSS DATE: 03/08/2017
POLICYHOLDER:
DEAN C RODGERS

LOB: AUT
CLAIMS REP: 06518-05
CHECK #: 0017834409
CHECK DATE: 03/15/2017

| EXPLANATION OF PAYMENT | TOTAL PAYMENT AMOUNT |
|---|---|
| Payment under Property Damage Liability Coverage amherst county, 2010 CHEVROLET SLVR 1500 4X4 | $**1,514.01 |

18433-1013

93868-0215

MAIL DIRECT

03292.3QY1X.JSS1404833199.01.01.2261
AMHERST COUNTY
PO BOX 390
AMHERST, VA 24521

3-20-17
check to Stacey w -Acct
Copy file.
SC
INSR
Appropriation to Maint
Dean backed into
Buddy's work truck

United Services Automobile Association
PO Box 33490
~~San Antonio, TX 78265~~

INVOICE #: USAA-62160020418944833030
USAA #: 002041662
LOSS RPT #: 38
LOSS DATE: 03/08/2017
POLICYHOLDER:
DEAN C RODGERS

LOB: AUT
CLAIMS REP: 06518-05
CHECK #: 0017834409
CHECK DATE: 03/15/2017

| EXPLANATION OF PAYMENT | TOTAL PAYMENT AMOUNT |
|---|---|
| Payment under Property Damage Liability Coverage amherst county, 2010 CHEVROLET SLVR 1500 4X4 | $**1,514.01 |

93868-0215

18433-1013

FACE OF DOCUMENT HAS A COLORED BACKGROUND. THE BACK CONTAINS AN ARTIFICIAL WATERMARK. HOLD AT ANGLE TO VIEW.

0017834409

USAA®
United Services Automobile Association
PO Box 33490
San Antonio, TX 78265

51-44/119 CT

DATE
03/15/2017

CHECK AMOUNT
$**1,514.01

PAY **One Thousand Five Hundred Fourteen and 01/100 s**

TO THE ORDER OF: AMHERST COUNTY

USAA #: 002041662 / LR #: 38

NATURE OF PAYMENT:
Payment under Property Damage Liability Coverage amherst county, 2010
CHEVROLET SLVR 1500 4X4
BANK OF AMERICA - HARTFORD, CT

VOID 180 DAYS FROM ISSUE DATE

Stuart Parker
AUTHORIZED SIGNATURE

⑈0017834409⑈ ⑆011900445⑆ 2240015665⑈

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

#4-
#5

DATE: March 24, 2017

FROM: FINANCE/IT
DEPARTMENT

Stacey H Wilkes
SIGNATURE

**Appropriation:** **Budget year: FY** 2017

| DEPT. NUMBER | LINE NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 12200 | 5504 | Travel / Training | $ 7,614.00 |

***Explanation of why funds are needed and where funds are coming from:***

appropriate assigned fund for Bright training

****Please Select Description ****

- General Fund
- Recovered Revenue
- Additional State Revenue
- Grant Award
- Other Funds (Explaim Source below)

## General Fund Availability

| | | |
|---|---|---|
| **General Fund balance on 30 June 2016:** | 14,218,769.49 | **DRAFT** |
| **ADD:** | | |
| **LESS:** | | |
| Financial Policy Mandatory Reserve: | | |
| (15% of total general fund expenditures ) | (5,942,528.00) | FY2017 General Fund Budget Expenditures $39,616,853 |
| Supplemental Appropriations FY 17 | (564,735.93) | see attached list of appropriations for this year |

| **Assigned Funds:** | | ($1,665,578) | |
|---|---|---|---|
| Bright Software and Training | 7,614 | | |
| Slope Failure | 155,000 | | Weather hindered the start of project |
| Parks, recreation, and cultural | 51,693 | | Monocan Park & Mill Creek Restroom Renovation |
| Riveredge Park Grant | 29,336 | | 20% share to match $250K grant |
| Public works | 20,000 | | pole storage building, |
| Learning Lane | 233,219 | | cost to refurbish road to VDOT specifications |
| Admin Building Construction | 153,764 | | generator, lights, and construction |
| Balance County's FY17 Budget | 479,953 | | |
| Pump Fire Truck | 535,000 | | |

| **Committed Funds:** | | (547,689.37) | |
|---|---|---|---|
| Tourism | 108,502 | | |
| 20% of Fines & Forfeitures (County) | 93,243 | | Available through December 2016 |
| 80% of Fines & Forfeitures (Sheriff) | 189,993 | | Available through December 2016 |
| ESC - Capital Funds | 155,952 | | |

Available Funds 5,498,237.81 **January 1, 2017**

#5
6-12

Sheriff E.W. Viar Jr.

# AMHERST COUNTY SHERIFF'S OFFICE

An equal opportunity employer Women and Minorities are encouraged to apply.

P.O. BOX 410, 115 TAYLOR STREET, AMHERST, VIRGINIA 24521
BUSINESS 434.946.9381 ~ ADMINISTRATION 434.946.9301
INVESTIGATIONS 434.946.9373 ~ CRIME PREVENTION 434.946.9301
NARCOTICS 434.946.7585 ~ FAX 434.946.9380
WWW.AMHERSTSHERIFF.ORG

April 4, 2017

Board of Supervisors
Amherst Virginia

Dear Board Members:

Below is information regarding fine revenue money Please note that the fine revenue fund has a carry-over amount of $14,614.07. The February Fine Revenue amount is $49,547.91. The County's portion of this is $9,909.59. The Sheriff's office portion is $39,638.32. (The March fine revenue has not yet been reported.) The amount currently available to the Sheriff's Office is $54,252.39 (which is the carry-over of $14,614.07 plus $39,638.32).

Out of the amount currently available, I am requesting the following transfers for FY17 as noted.

| | | |
|---|---|---|
| 3102-1008 | Traffic enforcement deputy | 23,216.65 |
| 3102-1009 | Salary-Clerical | 3840.39 |
| 3102-2005 | Hospital/Medical Plans | 1516.14 |
| 3102-2002 | VRS | 1313.15 |
| 3102-2006 | Life Ins. | 153.35 |
| 3102-2017 | Health Credit | 29.32 |
| 3102-2001 | FICA | 865.07 |
| | TOTAL ALL | **30,934.07** |
| | | |

The request for 3102-1008 is for the overtime and traffic enforcement deputy salary for April, May and June 2017. The request for 3102-1009 is for ½ of the Traffic Clerk's salary for April, May and June 2017. Lines 3102-2005 through 2001 listed above are needed for fringes for April, May and June 2017 for both stated positions.

Thank you for your consideration. This will leave an available balance of **$23,318.32** for use at a future date. If you have questions, please give me a call.

Sincerely,

E. W. Viar Jr.

E. W. Viar, Jr.
Sheriff

#15
#13

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

DATE: April 4, 2017

FROM: Sheriff — E. W. Viar Jr.

DEPARTMENT — SIGNATURE

**Appropriation:** **Budget year: FY 2017**

**FUND 001**

| DEPT. NUMBER | | LINE NUMBER | DESCRIPTION | | AMOUNT |
|---|---|---|---|---|---|
| 3102 | | 1002 | Overtime Deputy | | $ 4,328.20 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

***Explanation of why funds are needed and where funds are coming from:***

1. City of Lynchburg reimbursed for CIT overtime for February 2017

**Please Select Description **

( ) General Fund

( ) Recovered Revenue

( ) Additional State Revenue

( ) Grant Award

(x) Other Funds (Explain Source below)

**Pass through funds**

T A X   R E C E I P T

Ticket #:00088950001 @@

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449

AMHERST VA 24521

Date : 3/22/2017
Register: KFR/R2A
Trans. #: 97040
Dept # : MISC
Acct# :

MISCELLANEOUS - LOCAL-GENERAL
CITY OF LYNCHBURG
REIMB FOR CIT OVERTIME

AMHERST COUNTY SHERIFF OFFICE

| | | |
|---|---|---|
| Previous Principal Balance | $ | 4328.20 |
| Principal Being Paid | $ | 4328.20 |
| Penalty | $ | .00 |
| Interest | $ | .00 |
| Amount Paid | $ | 4328.20 |
| *Balance Due | $ | .00 |

Pd by Check 4328.20 # 546680 WF

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2017

#5 -
#14

# COUNTY OF AMHERST
# APPROPRIATION REQUEST FORM

DATE: March 21, 2017

FROM: Sheriff
DEPARTMENT

Stacey W. Wilkes
SIGNATURE

**Appropriation:**

**Budget year: FY**

| DEPT. NUMBER | LINE NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 31020 | 3004-100 | Repairs - Auto Insurance Recovery | $ 542.00 |

***Explanation of why funds are needed and where funds are coming from:***

Appropriate insurance funds from Vacorp for damage to 2014 Ford Taurus.

****Please Select Description ****

- General Fund
- Recovered Revenue
- Additional State Revenue
- Grant Award
- X Other Funds (Explaim Source below)
  3-001-041010-0101 Insurance Recoveries

Company No: 001 Account Number: 3001 41010 101 Period:
Date: 3/21/17 INSURANCE RECOVERIES Time: 1051

| Budget Amount | Year To Date | Encumbrances | Balance |
|---|---|---|---|
| $15,002.21- | $17,770.21- | $.00 | $2,768.00 |

| Date | Source | | Reference Number | PO# | Amount | Period | Description |
|---|---|---|---|---|---|---|---|
| 08292016 | CS | 1 | 20160829 | | $1,987.34- | 201608 | -TREASURER CASH REPORT- |
| 09122016 | CS | 1 | 20160912 | | $1,404.97- | 201609 | -TREASURER CASH REPORT- |
| 12282016 | CS | 1 | 20161228 | | $1,049.90- | 201612 | -TREASURER CASH REPORT- |
| 01032017 | CS | 1 | 20170103 | | $10,560.00- | 201701 | -TREASURER CASH REPORT- |
| ******** | | | G/L Year-To-Date- | | $15,002.21- | | |
| ******** | | | Encumbrance- | | | | |
| ******** | | | A/P Holding File- | | | | |
| ******** | | | P/R Holding File- | | | | |
| ******** | | | U/T Holding File- | | | | |
| 02232017 | CS | | 20170223 | | $542.00- | 201702 | -TREASURER CASH REPORT- |
| 03162017 | CS | | 20170316 | | $2,226.00- | 201703 | -TREASURER CASH REPORT- |
| ******** | | | A/R Holding File- | | $2,768.00- | | |
| ******** | | | G/L Holding File- | | | | |
| ******** | | | S/S Holding File- | | | | |
| ******** | | | INV Holding File- | | | | |
| 09212016 | BS | 1 | BS111 | | $3,392.31- | 201609 | FY17 BOS 9202016 |
| 12282016 | BS | 1 | BS305 | | $1,049.90- | 201612 | INS RECOVERY 16 FORD EXPLORER |
| 01032017 | BS | 1 | BS306 | | $10,560.00- | 201701 | VEHICLE INS RECOVERY |
| ******** | | | Budget Amount- | | $15,002.21- | | |

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONED COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

**VACORP CLAIMS**
1315 Franklin Road SW
Roanoke, VA 24016-4607
540-345-8500

FIRST CITIZENS BANK
68-183/514
412

| DATE | CHECK NO. |
|---|---|
| 2/16/2017 | 247965 |

AMOUNT
$ **542.00**

PAY TO THE ORDER OF

Five Hundred Forty-Two and 00/100 Dollars*****************************

Amherst County
Attn: David Proffitt
PO Box 390
Amherst, VA 24521

Steve 2. Rawlings

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈247965⑈ ⑆051401836⑆0089248513894⑈

## REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

| Description | From Date | To Date | Invoice # | Invoice Amt | Amount |
|---|---|---|---|---|---|
| Auto Collision | 2/14/2017 | 2/14/2017 | 2014 Ford Taurus | $0.00 | $792.00 |
| Auto Collision | 2/14/2017 | 2/14/2017 | deductible | $0.00 | ($250.00) |

Claim Number: 0092017183415 Claimant: Amherst County Payee: Amherst County
Check Number: 247965 Total Check Amt: $542.00 Event Date: 1/31/2017 Department: 009 Amherst County Date of Check: 2/16/2017
Memo: letter

To Sheriff

INSR

From 3-001-041010-0101

To 4-001-031020-3004-100

2-22-17
Check to Acct - Stacey Wilkes
copy to ACSO - Cassandra M.
copy to ACSO - Shawna M.

14-436 Jones SC
1st accident

VACORP

1315 Franklin Road, SW
Roanoke, Virginia 24016

540.345.8500
toll free 888.822.6772
fax 540.345.5330
toll free 877.212.8599

February 14, 2017

Amherst County
Attention: David Proffitt
PO Box 390
Amherst, VA 24521

Virginia Association of Counties Self-Insurance Risk Pool

| | |
|---|---|
| Member: | Amherst County |
| Claim Number: | 0092017183415 |
| Date of Loss: | 1/31/2017 |

Dear Mr. Proffitt:

Enclosed please find a VACORP property damage check in the amount of $542 to cover the repair cost to the 2014 Ford Taurus, Vin #4436. This amount was determined by the Bills Body Shop estimate that was submitted for $792 after the $250 policy deductible was applied.

If you should have any questions regarding this payment, please do not hesitate to contact your office.

Sincerely,

Tammy H. Windle

Tammy H. Windle
Claims Specialist

Enclosure – Check