



Agenda Item VI. B.

Meeting Date: March 7, 2017

Department: Accounting

Issue: **FY17 Appropriation of Revenue**

Board Action: The Board is being asked to appropriate revenue into the FY17 budget.

Attachments:

Appropriation Request Forms

1. Sheriff 2. Social Services 3. Finance

Summary:

	<u>Amount:</u>	<u>Received From:</u>	<u>Received For:</u>	<u>Appropriated To:</u>	<u>Account Line</u>
1.	4,085.95	City of Lynchburg	Reimbursement	Overtime Deputy	3102-1002
2.	1,078.12	Progressive Insurance	Reimbursement	Auto Insurance Recovery	3102-3004-100
3.	1,489.00	Dept of Justice	Grant	Uniforms and Wear Apparel	3102-5410
4.	(4,756.00)	State/Fed Revenue	Reimbursement	Comp-office assistants	5301-1007
5.	49,337.00	State/Fed Revenue	Reimbursement	Comp-caseworkers	5301-1008
6.	(4,199.00)	State/Fed Revenue	Reimbursement	Comp-benefit staff	5301-1009
7.	4,619.00	State/Fed Revenue	Reimbursement	part-time custodial	5301-1091
8.	4,443.00	State/Fed Revenue	Reimbursement	FICA	5301-2001
9.	(41,536.00)	State/Fed Revenue	Reimbursement	VSRS	5301-2002
10.	19,344.00	State/Fed Revenue	Reimbursement	Hospital/Medical Plans	5301-2005
11.	2,351.00	State/Fed Revenue	Reimbursement	Life Insurance	5301-2006
12.	800.00	State/Fed Revenue	Reimbursement	Worker's Compensation	5301-2010
13.	40.00	State/Fed Revenue	Reimbursement	VRS Health Credit	5301-2017
14.	313.00	State/Fed Revenue	Reimbursement	Standard LTD	5301-2018
15.	5,000.00	State/Fed Revenue	Reimbursement	Legal Services	5301-3021
16.	1,800.00	State/Fed Revenue	Reimbursement	Electrical Services	5301-5101
17.	400.00	State/Fed Revenue	Reimbursement	Water & Sewer	5301-5103
18.	2,000.00	State/Fed Revenue	Reimbursement	Postal Services	5301-5201
19.	500.00	State/Fed Revenue	Reimbursement	Telecommunications	5301-5203
20.	2,000.00	State/Fed Revenue	Reimbursement	Office Supplies	5301-5401
21.	(1,108.00)	State/Fed Revenue	Reimbursement	Independent Living Grant	5302-5703
22.	132,367.00	State/Fed Revenue	Reimbursement	IV-E Foster Care	5302-5706
23.	5,017.00	State/Fed Revenue	Reimbursement	Family Preservation Support	5302-5709
24.	6,300.00	State/Fed Revenue	Reimbursement	Fostering Futures	5302-5713
25.	(1,741.00)	State/Fed Revenue	Reimbursement	Special Needs Adoption	5302-5717
26.	17,007.00	State/Fed Revenue	Reimbursement	Adoption Subsidy	5302-5719
27.	50.00	State/Fed Revenue	Reimbursement	Adult Services	5302-5720
28.	1,500.00	General Fund	Operational Cost	Office Supplies	1215-5401
29.	300.00	General Fund	Operational Cost	Telecommunications	1215-5203

Recommendation: That the Board approve the appropriations as indicated above.

COUNTY OF AMHERST APPROPRIATION REQUEST FORM

1
1-3

DATE: March 7, 2017

FROM: Sheriff

DEPARTMENT

E. W. Keane Jr.

SIGNATURE

Appropriation:

Budget year: FY 2017

FUND 001

DEPT. NUMBER	LINE NUMBER	DESCRIPTION	AMOUNT
3102	1002	Overtime Deputy	\$ 4,085.95
3102	3004-100	Auto Insurance Recovery	\$ 1,078.12
3102	5410	Uniforms and Wear Apparel	\$ 1,489.00

Explanation of why funds are needed and where funds are coming from:

1. City of Lynchburg reimbursed for CIT overtime for January 2017
2. Insurance company reimbursed for damage done to officer's vehicle
3. Received funds from grant for bullet proof vests

****Please Select Description ****

☐ General Fund

☒ X

Other Funds (Explain Source below)

Pass through funds

☐ Recovered Revenue

☐ Additional State Revenue

☐ Grant Award

TAX RECEIPT

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449

AMHERST VA 24521

MISCELLANEOUS - LOCAL-GENERAL
CITY OF LYBG CIT FOR
JANUARY

AMHERST COUNTY SHERIFF

Ticket #:00088710001 @@

Date : 2/16/2017
Register: JVC/R3A
Trans. #: 27232
Dept # : MISC
Acct# :

Previous Principal
Balance \$ 4085.95

Principal Being Paid \$ 4085.95
Penalty \$.00
Interest \$.00

Amount Paid \$ 4085.95

*Balance Due \$.00

Pd by BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2/2017 Check 4085.95 # 545826 WELLS

Item 1

FINANCIAL SERVICES DEPARTMENT (434) 455-4220 THE CITY OF LYNCHBURG, VIRGINIA

CHECK NO. 545826

DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
02/08/2017	72133020817	CIT Assessment Center January 2017	4,085.95

Total: \$4,085.95

TAX RECEIPT

Ticket #:00088750001 @@

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449

Date : 2/23/2017
Register: JVC/R3A
Trans. #: 27465
Dept # : MISC
Acct# :

AMHERST VA 24521

MISCELLANEOUS - LOCAL-GENERAL
INSURANCE REIMBURSEMENT
FOR DAMAGE TO VEHICLE

Previous Principal
Balance \$ 1078.12

Principal Being Paid \$ 1078.12
Penalty \$.00
Interest \$.00

AMHERST COUNTY SHERIFF

Amount Paid \$ 1078.12

*Balance Due \$.00

Pd by PROGRESSIVE Check 1078.12 # 2015496257 PNC
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2/2017

Item 2

TAX RECEIPT

Ticket #:00000180001 @@

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449Date : 2/13/2017
Register: KFR/R2B
Trans. #: 15685
Dept # : SHCP
Acct# :

AMHERST VA 24521

SHERIFF - COMMUNITY POLICING
DEPT OF JUSTICE OFFICE OF
JUSTICE PROGRAMS -
2014- BULLET PROOF VESTPrevious Principal
Balance \$ 569.00Principal Being Paid \$ 569.00
Penalty \$.00
Interest \$.00U S TREASURY
DEPARTMENT OF JUSTICE/OFFICE JUSTIC

Amount Paid \$ 569.00

*Balance Due \$.00

Pd by BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2/2017 Check 1489.00 # EFT US TREASURY

TAX RECEIPT

Ticket #:00000190001

AMHERST COUNTY
GARRY L. FRIEND
P.O. BOX 449Date : 2/13/2017
Register: KFR/R2B
Trans. #: 15685
Dept # : SHCP
Acct# :

AMHERST VA 24521

SHERIFF - COMMUNITY POLICING
DEPT OF JUSTICE OFFICE OF
JUSTICE PROGRAMS -
2014- BULLET PROOF VESTPrevious Principal
Balance \$ 920.00Principal Being Paid \$ 920.00
Penalty \$.00
Interest \$.00U S TREASURY
DEPARTMENT OF JUSTICE/OFFICE JUSTIC

Amount Paid \$ 920.00

*Balance Due \$.00

Pd by BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2/2017 Check 1489.00 # EFT US TREASURY

Item 3

COUNTY OF AMHERST APPROPRIATION REQUEST FORM

#2
4-20

DATE: February 16, 2017

FROM: Social Services
DEPARTMENT

Susan B. Mays
SIGNATURE

Appropriation:

Budget year: FY 2017

DEPT. NUMBER	LINE NUMBER	DESCRIPTION	AMOUNT
53010	1007	comp - office assistants	\$ (4,756.00)
53010	1008	comp - caseworkers	\$ 49,337.00
53010	1009	comp - benefit staff	\$ (4,199.00)
53010	1091	part-time custodial	\$ 4,619.00
53010	2001	FICA	\$ 4,443.00
53010	2002	VRS	\$ (41,536.00)
53010	2005	hospital/medical plans	\$ 19,344.00
53010	2006	life insurance	\$ 2,351.00
53010	2010	worker's compensation	\$ 800.00
53010	2017	VRS health credit	\$ 40.00
53010	2018	Standard LTD	\$ 313.00
53010	3021	legal services	\$ 5,000.00
53010	5101	electrical services	\$ 1,800.00
53010	5103	water & sewer	\$ 400.00
53010	5201	postal services	\$ 2,000.00
53010	5203	telecommunications	\$ 500.00
53010	5401	office supplies	\$ 2,000.00

Explanation of why funds are needed and where funds are coming from:

Changes reflect the final FY17 budget changes approved by Social Services Board based on revisions to state allocations and pass-thru funding; a reduction in revenue for the halted COL adjustments; and addition of Family Partnership incentive revenues. The net result is a \$42,456 increase in revenue with no additional local funds.

****Please Select Description ****

- ☐ General Fund
☐ Recovered Revenue
☒ Additional State Revenue
☐ Grant Award



Other Funds (Explain Source below)
additional federal revenue

COUNTY OF AMHERST APPROPRIATION REQUEST FORM

#2
21-27

DATE: February 16, 2017

FROM: Social Services
DEPARTMENT

Susan B. Mays
SIGNATURE

Appropriation:

Budget year: FY 2017

DEPT. NUMBER	LINE NUMBER	DESCRIPTION	AMOUNT
53020	5703	Independent Living Grant	\$ (1,108.00)
53020	5706	IV-E Foster Care	\$ 132,367.00
53020	5709	Family Preservation & Support	\$ 5,017.00
53020	5713	Fostering Futures	\$ 6,300.00
53020	5717	Special Needs Adoption	\$ (1,741.00)
53020	5719	Adoption Subsidy	\$ 17,007.00
53020	5720	Adult Services	\$ 50.00

Explanation of why funds are needed and where funds are coming from:

Additional federal/state allocations in some budget lines; reduction in federal/state allocations in some budget lines.

Net impact is additional \$157,892 in revenue with no additional local funding required.

****Please Select Description ****

- ☐ General Fund
☐ Recovered Revenue
☒ Additional State Revenue
☐ Grant Award



Other Funds (Explain Source below)
additional federal revenue

#3
28-29

COUNTY OF AMHERST APPROPRIATION REQUEST FORM

RECEIVED

FEB 22 2017

AMHERST COUNTY
ADMINISTRATOR'S OFFICE

DATE: March 7, 2017

FROM: FINANCE
DEPARTMENT

Hosey W. Ellilkes
SIGNATURE

Appropriation:

Budget year: FY 2017

DEPT. NUMBER	LINE NUMBER	DESCRIPTION	AMOUNT
1215	5401	Office Supplies	\$ 1,500.00
1215	5203	Telecommunications	\$ 300.00

Explanation of why funds are needed and where funds are coming from:

Supplies are needed for organization and streamlining department. Printer cartridge cost took almost 1/2 the office supply budget This addresses one of the Board's goals of having the finance department operating efficiently.

A new phone line was added to the department as there are now 4 full time employees and thus costs have risen.

****Please Select Description ****

☒ General Fund

☐ Other Funds (Explain Source below)

☐ Recovered Revenue

☐ Additional State Revenue

☐ Grant Award