



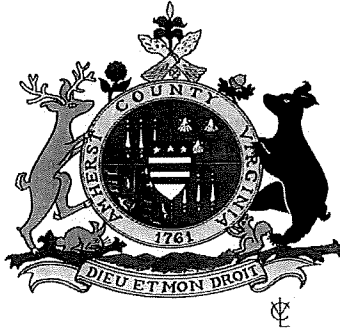
Agenda Item VI. A.

Meeting Date: January 17, 2017

Consent Agenda: Minutes - December 20, 2016

Board of Supervisors

John A. Marks, Jr., Chairman
District 5
David W. Pugh, Jr., Vice-Chair
District 4
Claudia D. Tucker, Supervisor
District 2
L. J. Ayers III, Supervisor
District 3
Kenneth M. Campbell, Supervisor
District 1



County Administrator
Dean C. Rodgers

County Attorney
Ellen Bowyer

AMHERST COUNTY BOARD OF SUPERVISORS

MINUTES

AGENDA

December 20, 2016

Administration Building - 153 Washington Street - School Board Room
Amherst, Virginia 24521
Meeting - 7:00 p.m.

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Citizen Comment**
- V. Public Hearing**
 - A. Special Exception Request, No. 2016-14, request by William P. Slusher for a special exception request in the RMU-1 Residential Mixed Use District. The purpose of the special exception is to allow an automotive repair garage. The request is located at 404 Lynch's Ferry Road and is further identified as tax map number 160A2-A-53.
- VI. Consent Agenda**
 - A. Minutes - November 15, 2016
 - B. Finance - FY17 Appropriation of Revenue: 1) Sheriff's Office; 2) Animal Shelter; 3) Commonwealth's Attorney
 - C. EDA - Lease of Train Depot
- VII. New Business**
 - A. Registrar - Purchase of Support Software for Electronic Poll Books
- VIII. County Administrator's Reports**
 - A. Projects Status Report
 - B. Year End Report
- IX. Liaison and Committee Reports**
 - A. Lynchburg Regional Business Alliance - Board of Directors Meeting 12/01/16
 - B. Lynchburg Regional Business Alliance - Executive Board Meeting 12/09/16
- X. Departmental Report**
 - A. County Administrator - Boards/Commissions/Committees - Vacancy Update

- XI. Citizen Comment**
- XII. Matters from Members of the Board of Supervisors**
- XIII. Closed Session**

A. Pursuant to § 2.2-3711 (A)(3) of the Code of Virginia, to discuss the disposition of publicly-held real property, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.

- XIV. Adjournment**

MINUTES

At a regular meeting of the Amherst County Board of Supervisors held at the Amherst County Administration Building on Tuesday, the 20th day of December, 2016, at 7:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	John A. Marks, Jr. Chairman David W. Pugh, Jr., Vice-Chair Claudia D. Tucker, Supervisor L. J. Ayers, III, Supervisor Kenneth M. Campbell, Supervisor	ABSENT: None
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STAFF PRESENT: County Administrator Dean C. Rodgers; Deputy County Administrator David R. Proffitt; County Attorney Ellen Bowyer and Executive Administrative Assistant Regina Rice

OTHERS PRESENT: Planning/Zoning Director Jeremy S. Bryant

I. Call to Order

Chairman Marks called the meeting to order at 7:00 p.m.

II. Invocation and Pledge of Allegiance

Chairman Marks led the Invocation and Pledge of Allegiance.

III. Approval of Agenda

By motion of Supervisor Ayers and with the following vote, the Board approved the agenda for December 6, 2016.

AYE:	Mr. Marks, Mr. Pugh, Mrs. Tucker Mr. Ayers and Mr. Campbell
NAY:	None
ABSENT:	None

IV. Citizen Comment

Mr. Alan Wood of Madison Heights, Virginia, addressed the Board and stated that the School Board operates in the same manner as the Board of Supervisors. Mr. Wood said that any action taken requires a majority vote and not one person single-handedly makes any decision.

Mr. Wood said the Board of Supervisors' agenda allotted time for citizen comment at the beginning and end of each meeting as well as a time for matters of the board. Mr. Wood said that no citizen should be subjected to personal attacks in exercising his/her right to speak and that citizen comment is for the citizens and that Board members should respect those citizens , and give them their time to speak.

V. Public Hearing

A. Special Exception Request, No. 2016-14, request by William P. Slusher for a special exception request in the RMU-1 Residential Mixed Use District. The purpose of the special exception is to allow an automotive repair garage. The request is located at 404 Lynch's Ferry Road and is further identified as tax map number 160A2-A-53.

Mr. Jeremy Bryant, Planning & Zoning Director, presented to the Board his report regarding Special Exception Request No. 2016-14. Mr. Bryant explained the applicant is asking for allowance of an automotive repair garage located at 404 Lynch's Ferry Road and identified as tax map number 160A2-A-53.

Mr. Bryant advised the Planning Commission recommended approval of the special exception request that included nine (9) conditions.

Chairman Marks opened the Public Hearing.

Proponents: Mr. William Slusher, the applicant, stated he was in favor of the request and said the remaining vehicles will be removed as he has notified the owner.

Opponents: None

Chairman Marks closed the Public Hearing.

By motion of Vice-Chair Pugh and with the following vote, the Board approved Special Exception 2016-14 with the conditions recommended by the Planning Commission.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
NAY: None
ABSTAIN: None

VI. Consent Agenda

A. Minutes - November 15, 2016

B. Finance - FY17 Appropriation of Revenue: 1) Sheriff's Office; 2) Animal Shelter; 3) Commonwealth's Attorney

C. EDA - Lease of Train Depot **(See Attachment 1)**

By motion of Supervisor Ayers and with the following vote, the Board approved all items on the Consent Agenda for December 20, 2016.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell
NAY: None
ABSENT: None

VII. New Business

A. Registrar - Purchase of Support Software for Electronic Poll Book

Mr. Rodgers addressed the Board and said the Registrar is seeking \$1,120 for software she is currently using which the State is no longer funding.

Mr. Rodgers said the request should be \$560 for FY17 and \$560 in FY18. Mr. Rodgers advised the Registrar will build this reoccurring expense into her budget for next year.

By motion of Supervisor Ayers and with the following vote, the Board appropriated \$560 from the unobligated general fund through the end of FY17 to purchase software for electronic poll books.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker Mr. Ayers and Mr. Campbell
NAY: None
ABSENT: None

VIII. County Administrator's Reports

A. Projects Status Report

Mr. Rodgers advised the project regarding Learning Lane has made great progress. The documents are ready which he believes addresses all concerns regarding the plat with each of the owners. Mr. Rodgers said he will have the plat finalized and then have the conveyance documents made ready for signature.

Mr. Rodgers reported on the open dump site issue. He advised the contractor working on the sites has a clear understanding of what area needs to be cleaned.

Supervisor Tucker asked about the area around those sites that needed cleaning. Mr. Rodgers advised he has directed the contractor to clean 25 yards in both directions around the sites.

Mr. Rodgers advised many of the projects on the list can be removed because they are ongoing and asked the Board if there were other projects the Board wanted tracked.

Chairman Marks recommended that the Board look at this report and respond back to see what should come off and add any additional items that would need to be tracked.

B. Year End Report

Mr. Rodgers explained this is a list of projects and issues completed and resolved in 2016.

IX. Liaison and Committee Reports

A. Lynchburg Regional Business Alliance - Board of Directors Meeting 12/01/16

B. Lynchburg Regional Business Alliance - Executive Board Meeting 12/09/16

For information only.

X. Departmental Report

A. County Administrator - Boards/Commissions/Committees - Vacancy Update

Mr. Rogers explained these are positions that are coming available and will be advertised.

XI. Citizen Comment

There were no citizen comments.

XII. Matters from Members of the Board of Supervisors

Supervisor Campbell had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Supervisor Tucker had no matter to discuss.

Vice-Chair Pugh wished to congratulate Chairman Marks on his year as Chair and thanked him for his service to the County.

Chairman Marks said he appreciated all the support that was given to him this past year.

Chairman Marks made mention of the issue "Discover Central Virginia" that featured an article on the Amherst County Attorney Ellen Bowyer.

XIII. Closed Session

A. Pursuant to § 2.2-3711 (A)(3) of the Code of Virginia, to discuss the disposition of publicly-held real property, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.

Supervisor Campbell moved that the Amherst County Board of Supervisors convene in closed session pursuant to § 2.2-3711 (A)(3) of the Code of Virginia, to discuss the disposition of publicly-held real property, where discussion in open session would adversely affect the County's bargaining position or negotiating strategy.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker and Mr. Campbell
NAY: None
ABSTAIN: None

The record reflects that Supervisor Ayers departed from the meeting and did not participate in the closed session.

Supervisor Campbell motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker and Mr. Campbell
NAY: None
ABSTAIN: None
ABSENT: Mr. Ayers

CERTIFICATION OF CLOSED MEETING

Supervisor Campbell moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Marks	AYE
Mr. Pugh	AYE
Mrs. Tucker	AYE
Mr. Ayers	ABSENT
Mr. Campbell	AYE

XIV. Adjournment

By motion of Chairman Marks and with the following vote, the Board moved to adjourn.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker and Mr. Campbell
NAY: None
ABSTAIN: None
ABSENT: Mr. Ayers

John A. Marks, Jr., Chairman
Amherst County Board of Supervisors

Dean C. Rodgers, Clerk

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