

AMHERST COUNTY SERVICE AUTHORITY BOARD

MINUTES

June 7, 2016
ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM
11:00 A.M.

AGENDA

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Approval of Minutes**
 - A. May 3, 2016
- IV. **Monthly Financial Report**
 - A. April 2016
- V. **Lee Property Fertilizer Rd. Ingress/Egress Easement to the James River Sewage Interceptor and the River**
- VI. **Potential Land Transfer from Blue Ridge Regional Jail Authority to Amherst County, to allow a less topographically challenging easement to the Lee Family's South Riverview Road Property**
- VII. **Transfers/Appropriations**
- VIII. **Matters from Members of the Service Authority Board**
- IX. **Closed Session**
 - A. Virginia Code § 2.2-3711 (A)(1), to discuss the performance of the Director of Public Utilities.
- X. **Adjournment**

MINUTES

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 7th day of June, 2016, at 11:00 a.m., the following members were present:

SERVICE AUTHORITY BOARD:

<p>PRESENT: John A. Marks, Jr., Chairman David W. Pugh, Jr., Vice-Chair L. J. Ayers, III, Supervisor Kenneth M. Campbell, Supervisor</p>	<p>ABSENT: Claudia D. Tucker, Supervisor</p>
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STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R.

BOOK 7

Proffitt; Director of Public Utilities Dan E. French; Assistant Director Robert A. Hopkins; Operations and Maintenance Supervisor Glenn Micklem; County Attorney Ellen Bowyer, and Executive Administrative Assistant Regina Rice

I. Call to Order

Chairman Marks called the meeting to order at 11:00 a.m.

II. Approval of Agenda

By motion of Supervisor Ayers and with the following vote, the Board approved the Agenda for June 7, 2016.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: Mrs. Tucker
 ABSTAIN: None

III. Approval of Minutes

A. May 3, 2016

By motion of Supervisor Ayers and with the following vote, the Board approved the Minutes for May 3, 2016.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: Mrs. Tucker
 ABSTAIN: None

IV. Monthly Financial Report

A. April 2016

There were no comments.

V. Lee Property Fertilizer Rd. Ingress/Egress Easement to the James River Sewage Interceptor and the River

Mr. French addressed the Board and explained the need for authorization to obtain an easement from the Lee Family.

Mr. French explained that when preparing the Lee property plat for County access, it was noted that the Lee Family needed an easement across the County property of the James River Heritage Trail. This would allow them to use the same river access available to ACSA and the County.

Mr. French stated he found an easement for a sewer line that was never recorded and would like to work with the Lee family regarding that issue.

By motion of Chairman Marks and with the following vote, the Board authorized staff to prepare appropriate documents regarding the Lee Property Fertilizer Road for both ingress/egress plats to the James River Sewage Interceptor and the river.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: Mrs. Tucker
 ABSTAIN: None

BOOK 7**VI. Potential Land Transfer from Blue Ridge Regional Jail Authority to Amherst County, to allow a less topographically challenging easement to the Lee Family's South Riverview Road Property**

Mr. French presented a report to the Board regarding a potential land transfer from the Blue Ridge Regional Jail Authority (BRRJA) to Amherst County. Mr. French explained that the bank going down to the creek is very steep as well as the property that belongs to the Lee Family. Mr. Mike Lee has contacted BRRJA and requested they give the County a 50' strip that would broaden the access right-of-way from 50 feet to 100 feet for the 92 acre County property and allow better access to both County and Lee Family properties. This would also eliminate the need for a public utility easement.

Mr. French said he is asking the Board to authorize staff to prepare the easement to the Lee property across the widened right-of-way, once the BRRJA deeds the new strip to the County.

Mr. Rodgers advised the Board that BRRJA contacted him and has no opposition. Mr. Rodgers explained that BRRJA does not need this strip but will advocate to allow for possible commercial development.

By motion of Chairman Marks and with the following vote, the Board accepted the recommendation if the Jail Authority and the Lee family are willing to undertake this transfer at no cost to the County, and authorized staff to prepare the ingress/egress easement documents consistent with their new plat across the resulting 100' right-of-way, after the associated documents are recorded.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: Mrs. Tucker
 ABSTAIN: None

VII. Transfers/Appropriations

Mr. French explained to the Board that the report shows normal mid-year transfers and the appropriation was for the emergency replacement of a failed sewer jet pump.

By motion of Supervisor Ayers and with the following vote, the Board approved the mid-year transfers and appropriation.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSENT: Mrs. Tucker
 ABSTAIN: None

VIII. Matters from Members of the Service Authority Board

Supervisor Campbell had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Vice-Chair Pugh asked Mr. French if the recent rains have affected the expense of treating the turbidity of the water. Mr. French advised there has been no increased cost for treatment.

By motion of Chairman Marks and with the following vote, the Board canceled the July 5th meeting for the Amherst County Service Authority.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None

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ABSENT: Mrs. Tucker
 ABSTAIN: None

IX. Closed Session

A. Virginia Code § 2.2-3711 (A)(1), to discuss the performance of the Director of Public Utilities.

Supervisor Campbell moved that the Amherst County Service Authority Board convene in closed session pursuant to the personnel exemption at § 2.2-3711 (A)(1) of the Code of Virginia to discuss the performance of the Director of Public Utilities.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSTAIN: None
 ABSENT: Mrs. Tucker

Chairman Marks motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSTAIN: None
 ABSENT: Mrs. Tucker

CERTIFICATION OF CLOSED MEETING

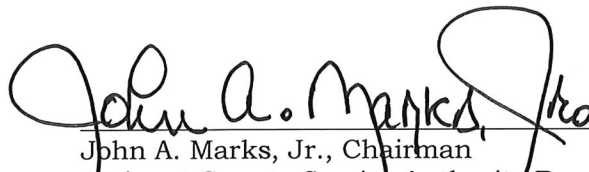
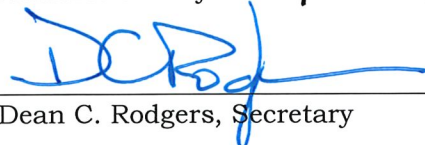
Supervisor Campbell moved that the Amherst County Service Authority Board certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Campbell AYE
 Mr. Marks AYE
 Mr. Pugh AYE
 Mrs. Tucker ABSENT
 Mr. Ayers AYE

X. Adjournment

By motion of Supervisor Ayers and with the following vote, the Board moved to adjourn.

AYE: Mr. Marks, Mr. Pugh, Mr. Ayers and Mr. Campbell
 NAY: None
 ABSTAIN: None
 ABSENT: Mrs. Tucker


 John A. Marks, Jr., Chairman
 Amherst County Service Authority Board

 Dean C. Rodgers, Secretary