



Amherst County
Office of the County Administrator

December 19, 2012

Interested Organizations, Offices,
and Agencies

RE: Amherst County FY2014 Operating Budget

Ladies and Gentlemen:

We have begun the development of the FY2014 Operating Budget for Amherst County.

It is customary for the County to receive more requests than the available resources for distribution. By directions of the Board of Supervisors ("the Board") for the County of Amherst, should your agency, organization and/or offices wish to be considered for possible funding for the 2013-2014 fiscal years, please submit your written request along with the enclosed funding application to this office by 5 PM on or before January 6, 2013.

If available, please provide a copy of your recent audit report with your funding request. Please note, a recent audit will be required for funding in FY2015.

Your written request should, again, be received by this office on or before January 6, 2013. Mailing instructions are as follows:

Office of the County Administrator
County of Amherst
PO Box 390
Amherst, VA 24521

FY2014 Budget Request

Thank you for assistance. Should have any questions, please contact me with the information below or Brenda Campbell at 946-9304.

Sincerely,

Clarence C. Monday
County Administrator

cc: Amherst County Board of Supervisors
Brenda T. Campbell, Director of Accounting
David Proffitt, Assistant County Administrator