

BOOK 33**VIRGINIA:**

At a special meeting of the Board of Supervisors of Amherst County held at the Administration Building thereof on Thursday, the 31st day of March, 2011 at 9:00 a.m. at which the following members were present and absent:

BOARD OF SUPERVISORS:

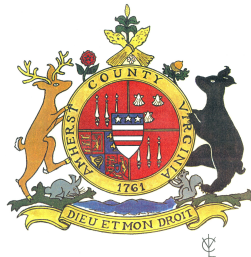
PRESENT:	Ms. C. Tucker	ABSENT: None
	Mr. F. Campbell	
	Mr. R. Curd	
	Mr. D. Kidd	
	Ms. J. Roberson	

Ms. C. Tucker, Chair, called the meeting to order.

Ms. Roberson provided a summary of county financial information.

IN RE: APPROVAL OF AGENDA

Mr. Kidd moved approval of agenda as follows:

County of Amherst, Virginia**AGENDA**

**THURSDAY, MARCH 31, 2011
ADMINISTRATION BUILDING – 153 WASHINGTON STREET
BOARD OF SUPERVISORS MEETING ROOM
9:00 A.M.**

I. Call to Order**Budget Work Session:**

9:00 A.M. Robert E. Lee Soil – Mike Russell
 9:15 A.M. Commonwealth Attorney – Stephanie Maddox
 9:30 A.M. Region 2000 Partnership – Gary Christie
 10:00 A.M. Robert Huff, Robertson, Farmer, Cox Associates
 11:00 A.M. Health Department – Tom Chafin
 11:15 A.M. Building Safety & Inspection – Kenneth Campbell
 11:30 A.M. CASA – Jane Francis
 11:45 A.M. The Arc of Central Virginia – Karen Wilder
 12:00 P.M. Lunch
 12:45 P.M. GLTC – Michael Carroll
 1:00 P.M. Region 2000 Partnership – Bryan David
 1:15 P.M. Treasurer – Evelyn Martin
 1:30 P.M. Domestic Violence Prevention Center – Linda Ellis-Williams
 1:45 P.M. Purchasing – David Proffitt
 2:00 P.M. Planning and Zoning – Jeremy Bryant
 2:15 P.M. Lynchburg Area Center for Independent Living – Veronica Callham
 2:30 P.M. Central Virginia Area on Aging – Brenda Lipscomb
 2:45 P.M. Accounting – Brenda Campbell

3:00 P.M. School – Dr. Ratliff

3:30 P.M. Electoral Board and Registrar – Wanda Spradley and Gary Beasley

4:00 P.M. Virginia Extension – Kevin Irvin

4:15 P.M. Sheriff – Jimmy Ayers

II. Adjourn

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd and Ms. J. Roberson

NAY: None

ABSENT: None

IN RE: ROBERT E. LEE SOIL & WATER CONSERVATION SERVICE – MICHAEL RUSSELL

Mike Russell met with the Board and presented the 2011-2012 budget request for the Robert E. Lee Soil & Water Conservation District and their annual plan of work.

IN RE: COMMONWEALTH ATTORNEY – STEPHANIE MADDOX

Stephanie Maddox met with the Board and discussed the status of that department's operation as well as need for a secretary position. She answered specific questions and discussed training activities. She stated that she will need a computer server in the future.

IN RE: REGION 2000 PARTNERSHIP – GARY CHRISTIE

Gary Christie, Director, met with the Board and presented an informational document about Region 2000 activities. Mr. Christie reviewed details of the information provided and answered board questions. He reviewed in detail projects and programs that are being coordinated on a regional basis.

He reviewed budget revenue sources.

Ms. Tucker left the meeting.

IN RE: ROBINSON FARMER COX – ROBERT HUFF

Robert Huff and Tom Smith of Robinson, Farmer, Cox, met with the Board and provided a presentation concerning investment of county funds. The County Treasurer was present. There were questions and discussion by the County Attorney.

Ms. Tucker returned to the meeting.

Mr. Huff recommended establishment of investment policies for the County. Mr. Huff and Mr. Smith suggested that banks used for investment should be a participant in the Virginia Public Securities Public Deposit Act, which insures deposits of public funds as a supplement to FDIC limits.

IN RE: HEALTH DEPARTMENT – TOM CHAFIN

Mr. Chafin reviewed status of Health Department financiers, revenues and cost of services to the County. Mr. Chafin informed the Board that due to state legislative action that reduces permit fees for food establishments, the Health Department anticipated cost to the County may increase as much as \$7,800.

IN RE: BUILDING SAFETY & INSPECTIONS – KENNETH CAMPBELL

Ken Campbell met with the Board and reviewed that department's budget requests and stated that he needed new code books, which cost is budgeted in the amount of \$600.00. Mr. Campbell stated he will need a code compliance employee in the future. There was Board discussion and questions regarding the department's workload which primarily focused on the rental inspection ordinance.

There was a discussion of establishment of a rental committee for District V with the task of identifying rental properties.

IN RE: CASA – JANE FRANCIS

Jane Francis and Jennifer Martin met with the Board and provided a presentation of CASA background activities and budget needs of \$4,690.00.

IN RE: ARC

Karen Wilder met with the Board and provided information regarding their programs and services to Amherst County and requested a funding increase.

There were questions and discussion regarding funding formulas used.

IN RE: TROUTMAN SANDERS LLP LEGAL SERVICES

Mr. R. Curd made a motion that the Amherst County Board of Supervisors approve payment of the invoice dated March 11, 2011, from Troutman Sanders LLP for legal services, in the amount of \$1,050, and instructed that payment be made immediately from line 011010-3020 Legal Services in the budget for the Amherst County Board of Supervisors.

AYE: Ms. C. Tucker, Mr. F. Campbell, Mr. R. Curd, Mr. D. Kidd and Ms. J. Roberson

NAY: None

ABSENT: None

BOARD OF SUPERVISORS RECESSED FOR LUNCH.

IN RE: GLTC

Mike Carroll presented a report of GLTC services and operating costs. There were Board questions and discussion of recent service reduction. Mr. Carroll was requested to recalculate cost for the current reduced bus services to see if the new budget request could be reduced and report to them.

IN RE: TREASURER – EVELYN MARTIN

Evelyn Martin, Treasurer, met with the Board to present the Treasurer's budget request and discuss personnel needs.

IN RE: VIRGINIA REGION 2000 PARTNERSHIP – ECONOMIC DEVELOPMENT COUNCIL

Bryan David, Director, met with the Board and presented general information regarding his organizations activities in his budget request.

IN RE: DOMESTIC VIOLENCE PREVENTION CENTER

Brenda Dunning met with the Board and presented information regarding their organization's operation.

IN RE: PURCHASING

David Proffitt presented budget request for the Purchasing Department.

IN RE: PLANNING & ZONING

Jeremy Bryant, Planning Director, presented budget requests.

Supplemental requests: GIS – discussed options for maintenance of the system. Estimated annually to be \$25,000.

IN RE: LYNCHBURG AREA CENTER FOR INDEPENDENT LIVING

Veronica Callahan met with the Board and presented information regarding that organizations operations and budget needs.

Mr. Kidd left meeting.

IN RE: CENTRAL VIRGINIA AREA AGENCY ON AGING

Brenda Lipscomp, Randy Nixon and Lynn Kable met with the Board and presented information concerning services provided to Amherst County citizens and budget needs.

IN RE: SCHOOL

Dr. Ratliff, Superintendent and Mrs. E. Gamble of the School Board met with the Board and discussed school activities and the budget request and reviewed a written presentation document.

IN RE: REGISTRAR AND ELECTORAL BOARD

Gary Beasley, Registrar and Wanda Spradley, Electoral Board met and presented their budget requests.

Ms. Spradley stated that an additional \$12,000 - \$15,000 would be needed for the 2011 primary and general elections.

Ms. Beasley stated that he may need up to \$8,400 in additional postage for mailing additional voter cards.

IN RE: VPI – EXTENSION

Kevin Irvin met with the Board and presented that agency's budget request. There was discussion of potential funding for a full-time extension agent position. It is understood that the County pays 1/3 of that cost which is included in the proposed budget request.

IN RE: SHERIFF

Sheriff Ayers met with the Board to address questions regarding that department's proposed budget. There was a discussion of budgeting for fine revenue funds. Numerous alternatives and procedures were discussed. There was a consensus to establish a trail policy of designating fine revenue and expenditures in the budget. Two (2) full-time and two (2) part-time employees will continue to be paid from these funds. 80% of the funds are designated for law enforcement and 20% for General Fund purposes and funds are not to be spent before appropriated.

The County Attorney was directed to include these conditions in a formal resolution and provide to the Board for consideration at a future meeting.

IN RE: CENTRAL ACCOUNTING

Brenda Campbell presented that department's budget request, which had no increase. She informed the Board that there are benefits to changing the payroll schedule to twice monthly rather than once per month. The Board directed Ms. Campbell to inform them of anticipated cost for this change. Ms. Campbell answered questions on budgeted amounts for janitorial services.

Ms. Roberson Left Meeting.)

IN RE: ADJOURNMENT

On motion of Mr. F. Campbell, seconded by Mr. R. Curd and with the following vote, the Board adjourned.

AYE: Ms. C. Tucker, Mr. F. Campbell, and Mr. R. Curd

NAY: None

ABSENT: Mr. D. Kidd and Ms. J. Roberson

Claudia D. Tucker, Chair
Amherst County Board of Supervisors

David Proffitt, Acting County Administrator