

**BOOK 33****VIRGINIA:**

At a regular meeting of the Board of Supervisors of Amherst County held at the Administration Building thereof on Tuesday, the 18<sup>th</sup> day of May, 2010 at 7:00 p.m. at which the following members were present and absent:

**BOARD OF SUPERVISORS:**

PRESENT: Mr. D. Kidd  
Mr. R. Vandall  
Ms. C. Tucker  
Mr. F. Campbell

ABSENT: None

Mr. D. Kidd, Chairman, called the meeting to order.

Mr. R. Vandall led in the invocation and the pledge of allegiance.

**IN RE: CITIZEN COMMENTS**

There were no citizen comments.

**IN RE: APPROVAL OF AGENDA**

The County Administrator requested the addition of b. Attorney representation for a BZA court case under his section of the agenda.

On motion of Mr. Vandall and with the following vote, the Board approved the agenda with the addition as follows:

**AGENDA**

**TUESDAY, MAY 18, 2010  
ADMINISTRATION BUILDING – 153 WASHINGTON STREET  
SCHOOL BOARD MEETING ROOM  
7:00 P.M.**

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Citizen Comments**
- IV. Approval of Agenda**
- V. Zoning Public Hearings**
  - a. 2010-14** Request by the County of Amherst for a zoning text amendment to modify the existing ordinance so that the Zoning Administrator serves directly under the County Administrator. Currently, the Zoning Administrator serves at the pleasure of the Board of Supervisors.
- VI. Other Public Hearings (if any)**
  - a.** The Amherst County Board of Supervisors will hold a public hearing on Tuesday, May 18, 2010 at 7:00 p.m., or as soon thereafter as may be heard, in the Administration Building, 153

Washington Street, Amherst, Virginia to consider public comment on the proposed combined FY2011-2016 Six Year Highway Improvement Plan.

- b. The Amherst County Board of Supervisors will hold a public hearing, Tuesday, May 18, 2010, at 7:00 p.m., or as soon thereafter as may be heard, in the Administration Building 153 Washington Street, to receive public comment on the appointment of individuals to the Amherst County School Board representing District 1 and 3 with a four (4) year term to expire June 30, 2014. Letters of interest will be accepted until the public hearing. Letters can be sent to the County Administration Office, P O Box 390, Amherst, VA 24521; FAX: 434 946-9370 or e-mail [kcwood@countyofamherst.com](mailto:kcwood@countyofamherst.com).

- (i) Margaret R. Morton, District 1
- (ii) Jones Stanley, District 5

## **VII. Special Appearance and Presentations**

- a. Historical Survey – Scott Smith

## **VIII. Other Planning and Zoning Items (if any)**

- a. 2010-03 Request by Charles Ray Knowles, Sr., for a special exception in the R-2 General Residential District. The purpose of the special exception is to allow a manufactured home to be placed on the property. The parcel is located at tax map number 155-A-84B. **Continued from April 20, 2010**
- b. **2009-25** Planning Commission – Meeting Guidelines
- c. Amherst County Geographic Information System

## **IX. Consent Agenda**

- a. Blue Ridge Regional Jail Authority Board Appointments
  - (i) C. Lee Lintecum, Member
  - (ii) David Proffitt, Alternate
- b. Board of Supervisors Minutes April 29, 2010 7:00 p.m.
- c. Request for Donald W. Kidd, Chairman to sign the April 6 and April 20, 2010 minutes
- d. Request for Reimbursement of \$300 fee paid for a Board of Zoning Appeals hearing in reference to the Pedlar Fire and Rescue building expansion – Timothy Maberry, President

## **X. Correspondence**

- a. Letter of May 5, 2010 Wendy Kendrick
- b. Building Safety and Inspections Monthly Report for April, 2010
- c. Letter Linda Byers May 7, 2010 2010 Real Estate Tax Relief for the Elderly or Disabled
- d. Dept. of Conservation and Recreation – Changes to the Virginia Dam Safety Program resulting from 2010 legislation – May 4, 2010
- e. Application of Virginia Electric and Power Company for approval to revise its rider T rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUE-2010-00006
- f. Appalachian Power Company Case No PUE-2010-00028 for a determination that its plan complies with 20 VAC 5-317-10 through -50 of the Virginia Administrative Code
- g. Application of Columbia Gas of Virginia, Inc. for authority to increase rates and charges and to revise the terms and conditions applicable to gas service Case No. PUE-2010-00

- h. VDOT Traffic Alerts – May 10-14, 2010 – May 17-21, 2010

#### **XI. Department Reports**

##### **Accounting Department**

- a. March 2010 Financial Report
- b. Virginia Juvenile Community Crime Control Act (VJCCCA)

##### **Solid Waste Department**

- a. Consolidation of Landfill Services – Teresa Nuckols

##### **Assistant County Administrator/Purchasing Agent**

- a. Auditing Contract Renewal

#### **XII. County Administrator's Reports**

- a. Virginia Summer Solstice Festival (Continued from May 6, 2010 meeting)
- b. **Attorney representation for BZA court case**

#### **XIII. Appropriation/Transfers/Disbursements**

#### **XIV. Matters from Members of the Board of Supervisors**

#### **XV. Adjourn**

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

#### **IN RE: ZONING PUBLIC HEARING – 2010-14**

**2010-14** Request by the County of Amherst for a zoning text amendment to modify the existing ordinance so that the Zoning Administrator serves directly under the County Administrator. Currently, the Zoning Administrator serves at the pleasure of the Board of Supervisors.

**Proponents:** None

**Opponents:** None

Public Hearing Closed

On motion of Mr. F. Campbell and with the following vote, the Board of Supervisors approved the following text amendment to the Amherst County Code:

1001. Appointment of zoning administrator

This article shall be administered by the zoning administrator in accordance with the provisions herein. The zoning administrator shall be ~~appointed~~ **hired** by and shall serve at the pleasure of the ~~board of supervisors~~ **County Administrator. which shall fix the compensation of the zoning administrator by resolution.**

1002. Powers and duties of the zoning administrator.

*1002.01. Powers and duties relating to zoning.* The zoning administrator is authorized and empowered on behalf of and in the name of the ~~board of supervisors~~ **County** to administer and enforce the provisions set forth herein to include receiving applications, inspecting premises, issuing zoning permits for uses and structures which are in conformance with the provisions of this article. The zoning administrator shall have all necessary authority on behalf of the ~~board of supervisors~~ **County** to administer and enforce this article, including the ordering in writing of the remedying of any condition found in violation of this article, and the bringing of legal action, including injunction, abatement, or the appropriate action proceeding, to insure compliance with this article. The zoning administrator may, as necessary, solicit the assistance of other local and state officials and agencies to assist with the enforcement of the Zoning and Subdivision Ordinance. The zoning administrator does not have the authority to take final action on applications, nor matters involving variances not on special exceptions, on which final action is reserved to the board of supervisors or the board of appeals.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

#### **IN RE: PUBLIC HEARING FY2011-2016 SIX YEAR HIGHWAY IMPROVEMENT PLAN**

The Amherst County Board of Supervisors will hold a public hearing on Tuesday, May 18, 2010 at 7:00 p.m., or as soon thereafter as may be heard, in the Administration Building, 153 Washington Street, Amherst, Virginia to consider public comment on the proposed combined FY2011-2016 Six Year Highway Improvement Plan.

Mr. Randy Hamilton and Ms. Sharon White were present to answer any questions regarding the FY2011-2016 Six Year Highway Improvement Plan. Mr. Hamilton gave a brief review of the plan.

The public hearing was opened.

Proponents: Mr. Bill Peters asked for a preview of what was happening with the changes to VDOT and having to call a call center instead of the local VDOT office. The chairman asked Mr. Hamilton if he could answer this inquiry after the public hearing.

Proponents: None

Opponents: None

Public hearing closed.

On motion of Mr. R. Vandall and with the following vote, the Board of Supervisors approved the FY2011-2016 Six Year Highway Improvement Plan consisting of various projects, Cedar Gate Road, Wagon Trail Road, Union Hill Road, Sugar Hill Road and Alhambra Road as follows:

**WHEREAS**, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

**WHEREAS**, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2010/11 through 2015/16) as well as the Construction Priority List (2010/2011) on May 17, 2010 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

**WHEREAS**, Randy L. Hamilton, Director of Programming and Investment Management, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year

Plan for Secondary Roads (2010/11 through 2015/16) and the Construction Priority List (2010/11) for Amherst County,

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Amherst County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2011 through 2016) and Construction Priority List (2010/11) are hereby approved as presented at the public hearing.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

Mr. Hamilton then proceeded to try to answer Mr. Peter's question.

#### **IN RE: PUBLIC HEARING SCHOOL BOARD OPENINGS DISTRICT 1 AND 3**

The Amherst County Board of Supervisors will hold a public hearing, Tuesday, May 18, 2010, at 7:00 p.m., or as soon thereafter as may be heard, in the Administration Building 153 Washington Street, to receive public comment on the appointment of individuals to the Amherst County School Board representing District 1 and 3 with a four (4) year term to expire June 30, 2014. Letters of interest will be accepted until the public hearing. Letters can be sent to the County Administration Office, P O Box 390, Amherst, VA 24521; FAX: 434 946-9370 or e-mail [kcwood@countyofamherst.com](mailto:kcwood@countyofamherst.com).

(iii) Margaret R. Morton, District 1

(iv) Jones Stanley, District 5

A public hearing was scheduled to receive public comment on the appointment of individuals to the Amherst County School Board representing District 1 and 3 with a four (4) year term to expire June 30, 2014. Letters of interest were received from Ms. Margaret Morton, District 1 and Mr. Jones Stanley, District 3. No others were received as of time of the public hearing.

There were no citizen comments and the public hearing was closed.

#### **IN RE: AMHERST HISTORIC RESOURCES SURVEY INTERIM STATUS REPORT**

Mr. Scott Smith with The Antiquaries, a Limited Company, presented a status report on what they had been doing regarding the Virginia Department of Historic Resources' Cost Share Grant Program. This is a partnership between the County of Amherst, Department of Historic Resources and Sweet Briar College's Tusculum Institute.

The project goals:

- Conduct 275 Reconnaissance Level Surveys (or equivalent) of historic resources within County that had not already been surveyed.
  - Recon Surveys include:
    - Brief exterior description
    - 3-6 exterior photos
    - Site plan
    - Topographic map
- Create a Survey Report Book documenting findings

Project Outcomes to Date

- Team has conducted approximately 295 actual recon surveys, and an equivalent of 319 (a preliminary information for, or “PIF” for any potential historic district, is “worth” 12 recon surveys.
- Team has identified two potential rural historic districts, Pedlar Mills and Sandidges.
- Team has driven every public road in Amherst County, and many private roads
- Distribution of resources documented is wide

**Final Project Presentation  
Wednesday June 23<sup>rd</sup>, 7:00 p.m.  
Amherst County High School (small auditorium)**

Board members asked questions of Mr. Smith and thanked him for his presentation.

**IN RE: OTHER PLANNING AND ZONING ITEMS (IF ANY)**

**2010-03** Request by Charles Ray Knowles, Sr., for a special exception in the R-2 General Residential District. The purpose of the special exception is to allow a manufactured home to be placed on the property. The parcel is located at tax map number 155-A-84B. **Continued from April 20, 2010**

Mr. J. Bryant presented case 2010-03 that was continued from the April 20, 2010 Board of Supervisors’ meeting. The Planning Commission recommended approval with the following conditions of a special exception in the R-2 General Residential District:

1. Approval of the drainfield by the Health Department
2. Exiting vegetation between the public street and proposed manufactured dwelling shall remain in place.
3. Family cemetery has been found to be on the adjoining property and not the Knowles property.
4. The single-wide manufactured home shall be located where the “future 3 bedroom dwelling” is located, and the “future 3 bedroom dwelling” shall be located where the single wide dwelling is shown on the site plan prepared by James C. May and Associates.
5. The use of the manufactured home shall only be used by Charles Ray Knowles, Sr. Once Mr. Knowles is no longer residing in the manufactured home, it shall be removed from the property.

On motion of Mr. R. Vandall and with the following vote, the Board of Supervisors approved the special exception in the R-2 General Residential District with the conditions proposed by the Planning Commission with number 5 being changed to ‘single wide manufactured home cannot be replaced’.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: 2009-25 PLANNING COMMISSION MEETING GUIDELINES**

Mr. J. Bryant presented a set of meeting guidelines to be adopted to the Amherst County Planning Commission Charter as follows:

**Public Hearing Guideline**

Public hearings may be held at either of the two (2) scheduled monthly meetings of the commission, but are typically held on the second meeting of each month.

The purpose of a public hearing is to allow public comment on potential county zoning code changes, rezoning, conditional zonings or special exceptions or other public hearing items as may be prescribed by the Code of Virginia.

The following procedural guidelines shall be used to expedite the hearing process:

- 1) Petitioner, applicant or representative will be given a maximum of ten (10) minutes to present a proposal. Proposals should be submitted in advance to provide the Planning Commission members an opportunity to review the documents prior to the commission meeting.
- 2) A period of public comment will be available to permit supporting or opposing opinions to be presented. Persons planning to speak, should sign the "sign in sheet" located at the meeting room entrance. Lengthy<sup>1</sup> commentaries should be presented in hard copy form to expedite the process. Each speaker will be allowed three (3) minutes to present their comments.
- 3) The commission would prefer that speakers with repetitive opinions select a single spokesperson to present their case and have a show of hands by all other supporting persons.
- 4) Once all public hearing comments have been heard; the chairman will close the public hearing. The commission may go into a business session during which the public may remain present, but will not participate in the discussion unless requested by the commission.

**Guidelines for non-public hearing items of the Planning Commission:**

- a) Presentations should be directed to planning and zoning matters. Expressions of concern about specific zoning or development matters should be submitted in written form to the Planning Director prior to the commission meeting.
  - b) Presentations should be acknowledged by the chair person for only those items not applicable to "By-Right" development items.
  - c) Presentations by the applicant or questions from the Planning Commission to the applicant or his or her designee should be presented in an efficient manner, with an overall comment period limited to five (5) minutes. The planning Commission Chairman may allow discussion to exceed five (5) minutes if necessary.
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<sup>1</sup> Lengthy commentary is defined as presentations that will last longer than three (3) minutes.

The Board will comment on the above guidelines at the June 3 joint meeting with the Planning Commission.

**IN RE: AMHERST COUNTY GEOGRAPHIC INFORMATION SYSTEM**

Mr. Bryant introduced Ms. Sara Dennis with the Timmons Group with a presentation of the geographic information system. Mr. Kidd thanked them for the presentation and presented several points for consideration regarding the system: time line as to when would it be ready, how up to date is the system, who would be maintaining the system and what would be the cost of maintaining it.

**IN RE: RESOLUTION FOR APPOINTMENT OF MEMBERS TO THE BLUE RIDGE REGIONAL JAIL AUTHORITY BOARD**

**WHEREAS**, the Blue Ridge Regional Jail Authority Service Agreement dated November 10, 1994, as amended, states that members of the Authority Board (other than sheriffs) shall be elected by their respective governing bodies; and

**WHEREAS**, the governing body of each participating jurisdiction had appointed a member and alternate whose terms expire June 30, 2010; and

**WHEREAS**, the governing body of each jurisdiction has been requested by the Authority to appoint a member and an alternate for a term commencing July 1, 2010 and ending June 30, 2013.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors for Amherst County that C. Lee Lintecum is hereby appointed as a member of the Blue Ridge Regional Jail Authority and David R. Proffitt is appointed as the alternate for such member, with each for a term commencing July 1, 2010 and ending June 30, 2013.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: BOARD OF SUPERVISORS MINUTES APRIL 6<sup>th</sup> and 20<sup>th</sup>, 2010**

On motion of Mr. R. Vandall and with the following vote, the Board authorized Donald W. Kidd, Chairman, to sign the April 6 and April 20, 2010 minutes.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: REQUEST FOR REIMBURSEMENT OF \$300 FEE PAID FOR A BOARD OF ZONING APPEALS HEARING IN REFERENCE TO THE PEDLAR FIRE AND RESCUE BUILDING EXPANSION – TIMOTHY MABERRY, PRESIDENT**

On motion of Mr. Vandall and with the following vote, the Board of Supervisors authorized the County Administrator to research and if found the money was paid to the county then to reimbursement the Pedlar Fire and Rescue the \$300.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: CORRESPONDENCE**

- a. Letter of May 5, 2010 Wendy Kendrick
- b. Building Safety and Inspections Monthly Report for April, 2010
- c. Letter Linda Byers May 7, 2010 2010 Real Estate Tax Relief for the Elderly or Disabled
- d. Dept. of Conservation and Recreation – Changes to the Virginia Dam Safety Program resulting from 2010 legislation – May 4, 2010
- e. Application of Virginia Electric and Power Company for approval to revise its rider T rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUE-2010-00006
- f. Appalachian Power Company Case No PUE-2010-00028 for a determination that its plan complies with 20 VAC 5-317-10 through -50 of the Virginia Administrative Code
- g. Application of Columbia Gas of Virginia, Inc. for authority to increase rates and charges and to revise the terms and conditions applicable to gas service Case No. PUE-2010-00
- h. VDOT Traffic Alerts – May 10-14, 2010 – May 17-21, 2010

**IN RE: ACCOUNTING DEPARTMENT - MARCH 2010 FINANCIAL REPORT**

Ms. Brenda Campbell, Accounting Director, presented the March 2010 financial report and was available for questions from the Board.

**IN RE: VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT (VJCCCA)**

Ms. B. Campbell, Accounting Director, presented information on the Virginia Juvenile Community Crime Control Act, (VJCCCA) and asked the Board to authorize the County Administrator to sign the following:

Virginia Juvenile Community Crime Control Act



The Department of Juvenile Justice has notified you of funding allocated to your locality. Will your locality participate in the Virginia Juvenile Community Crime Control Act in FY2011 and FY2012?

Yes \_\_\_\_\_ No \_\_\_\_\_

The Chief Administrative Officer submitting this local plan certifies that the participating jurisdiction:

- A. Will not contribute less funding for the implementation of this local plan than the amount required in § 16.1-309.6 of the Code of Virginia;
- B. Will not utilize funds provided by this Act to supplant funds established as the state pool of funds under § 2.1-757 in compliance with § 16.1-309.3 C of the Code of Virginia;
- C. Will expend local maintenance of effort funds prior to expending state VJCCCA funding;
- D. Will comply with all provisions of § 16.1-309.9 of the Code of Virginia which gives the Board of Juvenile Justice the authority to establish and enforce standards and to review the expenditures and services established by the local plan;
- E. Prior to development of this plan, consulted with the judges of the Juvenile and Domestic Relations District Court, the Directors of Court Service Unites of the participating jurisdictions, the Community Policy and Management Teams established under § 2.1-751 of the Code of Virginia and, the director of any Office on Youth (established pursuant to § 66.26), if such office serves the jurisdictions); and

Will submit routine reports and any other information to the Director of the Department of Juvenile Justice for each program or service funds by the Act in compliance with § 16.1-309.3 E and § 16.1-309.10 of the Code of Virginia and all applicable Departmental procedures.

\_\_\_\_\_  
Name of Chief Administrative Officer (County Administrator/City Manager      Title      County Administrator

\_\_\_\_\_  
Signature      Amherst  
Jurisdiction

\_\_\_\_\_  
Date

On motion of Mr. R. Vandall and with the following vote, the Board authorized the County Administrator to sign the VJCCCA document.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

#### **IN RE: REMINDER OF STUDENT RECOGNITION CEREMONY**

Ms. B. Campbell reminded the Board of the June 1, 2010 student recognition ceremony to be held at 7:30 p.m. in the auditorium of the Amherst County High School, 139 Lancer Lane, Amherst, Virginia.

#### **IN RE: SOLID WASTE DEPARTMENT - CONSOLIDATION OF LANDFILL SERVICES**

Ms. T. Nuckols presented financial information regarding the solid waste FY2010 AND FY 2011 budgets. It was the consensus to close the landfill early on either Tuesday or Thursday and keep open all

day on Saturday, closed the containers outside the gate of the landfill and keep Stapleton open for the time being.

**IN RE: AUDITING CONTRACT RENEWAL**

Mr. Proffitt presented information regarding the audit contract renewal request.

The initial contract cost was as follows:

General Government/School Fun	\$34,500
Amherst County Service Authority	\$10,500
School Activity Funds	\$ 7,500
Cost Allocation Plan	\$ 3,100

Robinson, Farmer, Cos as presented a renewal proposal for 2010 as follows:

General Government/School Fun	\$34,000
Amherst County Service Authority	\$10,200
School Activity Funds	\$ 7,500
Cost Allocation Plan	\$ 3,100

On motion of Ms. C. Tucker and with the following vote, the Board authorized staff to proceed with renewal of the 2010 auditing and cost allocation plan contract as proposed by Robinson, Farmer, Cox Associates.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: VIRGINIA SUMMER SOLSTICE FESTIVAL**

The Board had requested confirmation of the security and medical for the Virginia Summer Solstice Festival.

Captain Mike Robinson has made arrangements for security and Gary Roakes has made arrangements for medical coverage for the festival.

No action required as the Board had approved the application at the May 4, 2010 meeting.

**IN RE: ATTORNEY REPRESENTATION FOR BZA COURT CASE**

Mr. Lintecum informed the Board of a court case involving the Board of Zoning Appeals and Planning Director Jeremy Bryant. He informed the Board that an attorney was needed for the court appearance.

On motion of Mr. F. Campbell and with the following vote, the Board directed staff to try for a continuance in the form of a letter to the judge explaining that the County is without an attorney at this time and if not approved authorize Mr. Lintecum to proceed with the hiring an attorney to handle the case.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: PERSONNEL ISSUE THAT NEEDS ATTORNEY ADVICE**

On motion of Mr. R. Vandall and with the following vote, the Board authorized staff to hire Ms. Phyllis C. Katz with Sands Anderson for advice on a personnel issue.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: LEASE PURCHASE CONTRACT**

Mr. Lintecum and Mr. Proffitt informed the Board that a contract for the lease purchase of IT upgrade needs an attorney to view the contract before it can be signed.

On motion of Mr. Vandall and with the following vote, the Board authorized staff to hire Dan Siegel to view the IT lease purchase contract.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: APPROPRIATION/TRANSFERS/DISBURSEMENTS**

On motion of Mr. Vandall and with the following vote, the Board approved the following appropriations and transfers:

**a. APPROPRIATIONS**

**COMMUNITY PROJECTS**

81090-3002-100-100-105	50/50 Sidewalk Improvement		
	Madison Heights Pedestrian Project	\$	44,289.01
81090-3002-100-100-105	50/50 Sidewalk Improvement	\$	33,086.28

**SHERIFF'S DEPARTMENT**

31020-3004-100	Auto Repairs	\$	265.00
31020-5501	Travel		282.24
33010-5404	Medical		154.07
(Pass through revenue)			

**b. TRANSFERS**

**GENERAL DISTRICT COURT**

TRANSFER FROM:

21020-5801	Dues etc.	\$	350.00
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TRANSFER TO:

21020-8003	Postage machine lease	\$	350.00
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**VICTIM ADVOCATE**

TRANSFER FROM:

22030-5201	Postage	\$	588.00
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TRANSFER TO:

22030-5401	Office Supplies	\$	588.00
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AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

**IN RE: MATTERS FROM MEMBERS OF THE BOARD OF SUPERVISORS**

Mr. F. Campbell – reminded the Board about doing something to honor Jim Bibby

Also asking the Board what can be done to help small business in the old Old Madison Heights area

Mr. R. Vandall – none

Ms. C. Tucker – checking on the letter to judge about special election

What was the process for interviews for the District 3 supervisor

The Board by consensus set June 1 – 4:00 p.m. for interviews.

The Board requested that the letters be emailed to them and to put on the web page.

**IN RE: ADJOURN**

On motion of Mr. Vandall, seconded by Ms. Tucker and with the following vote, the Board adjourned.

AYE: Mr. D. Kidd, Ms. C. Tucker, Mr. R. Vandall and Mr. F. Campbell

NAY: None

ABSENT: None

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Donald W. Kidd, Chairman  
Amherst County Board of Supervisors

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C. Lee Lintecum, County Administrator