

### BOOK 38 Pages 789-793



### AMHERST COUNTY BOARD OF SUPERVISORS

#### **Board of Supervisors**

David W. Pugh, Jr., Chair
District 4
Tom Martin, Vice-Chair
District 1
L.J. Ayers III, Supervisor
District 3
Claudia Tucker, Supervisor
District 2
Drew Wade, Supervisor
District 5

#### MINUTES

December 6, 2022

Administration Building - 153 Washington
Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 3:00 PM

County Administrator Jeremy Bryant, Interim

> County Attorney Mark Popovich

### I. Call to Order

At a regular meeting of the Amherst County Board of Supervisors held on December 6, 2022 at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS: David W. Pugh, Jr., Chairman Tom Martin, Vice-Chair L. J. Ayers III, Supervisor

Claudia D. Tucker, Supervisor Drew Wade, Supervisor

ABSENT: None

STAFF:

Jeremy S. Bryant, Interim County Administrator David R. Proffitt, Deputy County Administrator Mike Lockaby, County Attorney Kristen Freeman, Clerk

Chairman Pugh called the meeting to order at 3:00 p.m.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

### II. Approval of Agenda

By motion of Chairman Pugh and with the following vote, the Board approved the agenda with an addendum adding section VI. Old Business Item A. Officer positions in the Volunteer Fire Department.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

### III. Invocation and Pledge of Allegiance

Chairman Pugh led the Invocation and Pledge of Allegiance.

#### IV. Citizen Comment

Mike Bryant addressed the Board regarding Personal Property Taxes. He stated he spoke to the Commissioner of Revenue, who stated the Board denied a larger discount on the personal property taxes. He stated other counties are doing something for the people and he would like Amherst to do something for the citizens as well. Mr. Bryant stated if the Board is unable to do something this year to please do something for next year.

June Bryant addressed the Board, stating that she was also upset with the Personal Property Taxes.

### V. Consent Agenda

By motion of Supervisor Ayers and with the following vote, the Board approved the Consent Agenda for December 6, 2022.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

A. Minutes - November 15, 2022

It was moved that the Board adopt the minutes from November 15, 2022.

B. Appropriation of Revenue - Sheriff's Office

It was moved that the Board approve the appropriation of funds as described.

C. Appropriation of Revenue - Amherst County Public Schools
It was moved that the Board appropriate \$95,045.87 of additional funds to the 2022-2023 School Operational Budget.

### VI. Old Business (Item added to agenda)

#### A. Officer positions in the Volunteer Fire Department

At a previous meeting, the Board voted to change a policy allowing employees to volunteer for the Volunteer Fire Departments. A stipulation was put on that paid staff could not hold an officer position. Vice-Chair Martin stated he has been contacted by Monelison Volunteer Fire Department requesting that the stipulation be changed.

Supervisor Ayers stated that he would abstain from this discussion and vote as he has children in the volunteer agencies in the county.

By motion of Vice-Chair Martin and with the following vote, the Board voted to allow paid staff to also volunteer in Public Safety and gave the discretion to the individual volunteer agencies.

AYE: Mr. Pugh, Mr. Martin, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

ABSTAINED: Mr. Ayers

### VI. Special Presentation

### A. Gateway Sanitary Sewer Project

R.B. Taylor with Davenport Public Finance addressed the Board and stated that Davenport was tasked with analyzing how the Gateway Sanitary Sewer Project would be funded. He provided a handout presentation (SEE ATTACHMENT 1)

The Board asked Mr. Taylor to come back in January.

### VII. County Administrator's Report

A. Boards/Commissions/Committees - Parks & Recreation vacancy By motion of Chairman Pugh and with the following vote, the Board reappointed Ms. Heather Follett to the Parks & Recreation Board.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

B. Boards/Commissions/Committees - Quarterly update (January 1 - March 31, 2023)

For the Board's information only.

C. County Administrator Change (CAC) to HR Regulation Chapters 6 and 8 - 24/72 Schedule

Linda Felix, Human Resources Director, addressed the Board regarding a change to HR Regulation Chapters 6 and 8.

By motion of Chairman Pugh and with the following vote, the Board accepted the County Administrator-initiated change to the Vacation and Sick Leave accrual charts in the HR Regulation as presented.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

### D. December 20, 2022 Meeting Discussion

By motion of Chairman Pugh and with the following vote, the Board voted to cancel the December 20, 2022 Board of Supervisors meeting.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

### E. Project Status Report

For the Board's information only.

### VIII. County Attorney's Report

The County Attorney had no matter to discuss.

### IX. Liaison and Committee Reports

### A. Parks, Recreation & Cultural Development Board- Tom Martin

Vice-Chair Martin reported that basketball signups are at record highs, the Halloween Spooktacular went well and had a great turnout, and the senior luncheons had gone very well for 2022. He also thanked the Board for reappointing Ms. Follett to serve another term on the Parks and Recreation Board.

### B. Planning Commission - David Pugh

Chairman Pugh stated the meeting was very short and there was nothing to report.

### X. Departmental Reports

### A. Social Services Board-Annual Report

Jason Meador, Director of Social Services, presented the Board with an annual report. (SEE ATTACHMENT 2)

#### XI. Citizen Comment

There was no public comment.

### XII. Matters from Members of the Board of Supervisors

Chair Pugh stated he spoke with the Nelson County chairman and they would like to schedule a joint meeting in January regarding the ANAC facility.

Vice-Chair Martin had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Supervisor Tucker had no matter to discuss.

Supervisor Wade had no matter to discuss.

#### XIII. Adjournment

By motion of Vice-Chair Martin and with the following vote, the Board adjourned at 4:30 pm.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade

NAY: None ABSENT: None

Tom Martin, Chair

Amherst County Board of Supervisors

Jeremy Bryant Interim County Administrator

# Attachment 1

# Discussion Materials | Gateway Sewer Project

### **Amherst County Service Authority**



December 6, 2022



### Background



- Davenport serves as Financial Advisor to both the County of Amherst (the "County") and the Amherst County Service Authority (the "Authority" or "ASCA").
- Davenport provides the Authority with an annual Pro Forma cash flow update to help determine the rates, fees, and charges necessary for the Authority to meet its annual and future operating & maintenance and debt service obligations and policies, such requirements/policies being:
  - \$1.15 of revenues for every \$1.00 of debt service or 1.15x Debt Service Coverage Ratio ("DSCR")
     per requirements detailed in the Virginia Resource Authority (VRA) Bond Financing Agreement.
  - Non-Designated cash Reserves as a % of Operating Revenues at a minimum level of 50%.
- The ACSA model has combined various system repair/replacement projects that are necessary to either avoid potential hazards and/or comply with State and Federal Mandates.

# Background Continued...



- The Water and Sewer Rate increases adopted in the <u>Fall of 2021 were 4.38% and 5.38%</u>, respectively, which contemplated "Mandated Projects" as follows:
  - FY 2023 for Raw Water Intake at \$5 million; and



- FY 2025 for Sewage Pump Station Improvements at \$5 million.

\$3 million Increase in Raw Water Intake Project

- Based on recently updated projections from the Authority's consultants (Hurt & Proffitt), the new estimated costs for the FY 2023 Raw Water Intake Project may be upwards of \$8 million.
- The <u>"Adjusted Baseline"</u> for Water and Sewer Rate increases that would be needed <u>to cover the</u> <u>additional \$3 million</u> in estimated costs are as follows:
  - Water rate increases of 5.9% (vs. 4.38%<sup>(1)</sup>); and
  - Sewer rate increases of 6.9% (vs. 5.38%<sup>(1)</sup>)

# Background Continued...



- Currently, the County has a developer that wishes to create potential new residential and commercial buildings (the "Gateway Sewer Project"), which would require new infrastructure.
  - Estimated costs range up to \$3.5 million.
  - Grant moneys or other funds may be identified to borrow less.
- Davenport has been tasked by the County and Authority to determine the following with respect to the cost estimates for the Revised "Mandated Projects" and the New Gateway Sewer Project:
  - Potential impact to user rates;
  - Alternative sources of revenues; and
  - Develop a Strategic Plan of Finance.

### Goals and Objectives



- Provide an overview of the Gateway Sewer project and the assumptions made for purposes of this preliminary analysis.
- Discuss the benefits of Creating a Utility Service District:
  - Provides the County flexibility for generating additional revenues to afford the new infrastructure, if so desired --- does not have to be assessed.
  - Keeps the General Fund whole on collecting existing Ad Valorem on the real property in the
     Utility District no existing recurring revenues are carved out of the General Fund.
  - Potentially mitigates water and sewer rate increases across the broader system.
- Evaluate the potential impact on the system, given the information provided by the developer and the rate/usage assumptions from Authority staff, with respect to:
  - Water/Sewer Rate Increases;
  - County Support; and/or
  - Special Ad Valorem Tax Revenues.
- Obtain guidance from the County and Authority Boards in order to determine path forward.



## Overview | Potential Utility Service District



- Purpose: A Service District provides additional and more timely public services, including water and sewer service to residents and businesses located within the district boundaries <u>AND</u> also to promote future economic development. The ordinance creating the Service District could limit services to be provided by the District to water and sewer service.
- Flexibility: The County <u>MAY</u> charge an additional Ad Valorem tax over and above current property taxes, if desired / needed. The additional Ad Valorem tax does <u>NOT</u> have to be implemented.
- Creation: The Service District creation process is relatively simple:
  - Hold a public hearing and Adopt an ordinance;
  - Provide the name and boundaries of the service district, the purposes, and the facilities and services to be provided; and
  - Describe the plan and potential benefits for providing these facilities and services.
- Advantages: Utility Service District advantages include, but may not be limited to the following:
  - Direct control by the local government (Board of Supervisors);
  - Flexibility and ability to make the district larger, if needed; and
  - Put more of the onus on the developer as additional taxes/fees are anticipated to be paid by the residents / businesses in the Utility Service District.



## Overview | Potential Financings and Revenue Sources



- The Gateway Sewer Project (the "Project") is anticipated to be funded initially through an Interim Financing note (in the next few months) with a maturity of approximately 2 to 3 years in order to:
  - Kick-start the Project; and
  - Allow time for the details to evolve, prior to funding on a permanent basis.
- The estimated useful life of the system assets is well over 20 years; however, for purposes of this analysis, Davenport has assumed a term of 20 years for Permanent Financings in order to keep estimates conservative and also to contemplate potential access to Bank financings (i.e., banks will typically only go out to 20 years).
- The County and ACSA may want to consider the following revenue sources and other funds that may become available for funding the Project and future operations:
  - Grant moneys Staff has indicated that there may be additional funds that become available in the coming months to reduce the permanent funding borrowing amount;
  - Water and Sewer Rate Increases; and
  - A potential Utility Service District Ad Valorem tax that would be assessed on the area specific (limited) to the Gateway Sewer Project area.
  - Additionally, the County could contribute funds as needed to supplement the System as it has done in the past under the Support Agreements already in place.



## Key Assumptions | Pro Forma



- The preliminary estimated results reflected herein are based on the information made available by Staff for Davenport's Fall 2021 Annual Pro Forma Report.
  - The Authority Board adopted the scenario, which reflected annual water and sewer rate increases of 4.38% and 5.38%, respectively, in the near future.
  - As discussed previously, the Adjusted Baseline for rate increases to accommodate the larger estimated expense for the Raw Water Intake project would be 5.9% and 6.9%, respectively.
- The Pro Forma analyzed for this analysis assumes the following Capital Projects:

<u>Project</u>	Timing of Borrowing	Est. Costs
- Raw Water Intake	2023	\$8.0 million = Updated from \$5 million
<ul> <li>Gateway Sewer Project</li> </ul>	2023	\$3.5 million
<ul> <li>Sewage Pump Station Improvements</li> </ul>	2025	\$5.0 million
- Total Estimated Project Costs		\$16.5 million

- Key Borrowing Assumptions
  - Interest Rate 5.0%
  - Debt Service Commencement
     Following FY
  - Structure Level Debt Service



# Key Assumptions | Gateway Sewer Project



- Based on information provided by the Developer, the matrix below shows the incremental number of units assumed to be built and sold per year. For example, the units shown in column 2024 are assumed to be built and sold in 2023, therefore ACSA would begin to realize water and sewer revenues from the units beginning in 2024.
- In addition, the matrix lays out the estimated additional water and sewer revenues generated by the New Development.
  - Based on the 55% current operating margin (operating expenses ÷ operating revenues), Davenport has assumed that
     45% of the potential new revenues would be available for debt service.

Number of Units by Type	VICTOR	2024	2025	MA	2026	2027	2028	2029	2030	Totals
Senior Villas		20	20		20	24				84
Market Apartments		69	69		69	69				276
Commercial Buildings		1	2		2					5
Memory/Assisted Living		28	28		28	28	28			140
Senior Apartments					30	30	30	30	30	150
Additional Water and Sewer Revenu	ues <sup>(1</sup>	.)								
Senior Villas	\$	21,420	\$ 45,206	\$	71,125	\$ 104,905	\$ 110,230	\$ 115,910	\$ 121,590	
Market Apartments		61,736	130,908		206,669	293,030	309,075	326,255	343,440	
Commercial Buildings		1,343	4,029		6,715	6,715	7,035	7,365	7,700	
Memory/Assisted Living		21,700	43,400		65,100	86,800	108,500	108,510	114,285	
Senior Apartments		-	 -		38,880	77,760	116,640	155,520	 194,400	100% Gro
Total Est. Additional W&S Revenue	\$	106,199	\$ 223,544	\$	388,489	\$ 569,210	\$ 651,480	\$ 713,560	\$ 781,415	Increment
										Revenue
Estimated Operating Expense Ratio										
(Operating Expenses ÷ Revenues)		55%	55%		55%	55%	55%	 55%	 55%	
Est. Additional Revenues										٢
Available for Debt Service [line										45% Net
13 x (1- line 15)]	\$	47,789	\$ 100.595	\$	174,820	\$ 256.144	\$ 293,166	\$ 321,102	\$ 351,637	Increment

(1) Based on usage and rate assumptions provided by Authority Staff.



# Key Assumptions | Special Ad Valorem on Utility Service District

2025



**Totals** 

- Based on information provided by the Developer regarding the estimated build schedule, the matrix below shows the estimated additional revenues available for debt service from Ad Valorem taxes.
- Each unit is assumed to have an average value of \$100,000 in 2024, and grow in value by 3% annually thereafter.

2026

2028

2027

341.392 \$

387.014 \$

2029

2030

1 Senior Villas		20	20		20	24			
2 Market Apartments		69	69		69	69			
3 Commercial Buildings		1	2		2				
4 Memory/Assisted Living		28	28		28	28	28		
5 Senior Apartments					30	30	30	30	30
6									2000
7 Total Assessed Value		2024	2025		2026	2027	2028	2029	2030
8 Base (lots 1 & 2) <sup>(1)</sup>	\$	368,900	\$ 379,967	\$	391,366	\$ 403,107	\$ 415,200	\$ 427,656	\$ 440,486
9 New Development <sup>(2)</sup>		11,800,000	24,054,000		39,675,620	55,965,889	63,444,865	68,348,211	73,398,658
10 Total Assessed Value	\$	12,168,900	\$ 24,433,967	\$	40,066,986	\$ 56,368,996	\$ 63,860,065	\$ 68,775,867	\$ 73,839,143
11									
12 Service District Ad Valorem Tax Re	ven	ues							
13 Total Assessed Value		12,168,900	24,433,967	50.592.1	40,066,986	56,368,996	63,860,065	 68,775,867	73,839,143
14 Total AV per \$100		121,689	244,340		400,670	563,690	638,601	687,759	738,391
15 Additional Ad Valorem Rate		0.10	0.10		0.10	0.10	0.10	0.10	0.10
16 Revenue from Service District Tax	\$	12,169	\$ 24,434	\$	40,067	\$ 56,369	\$ 63,860	\$ 68,776	\$ 73,839
17									
18 Additional Tax Revenue to County									
19 New Development AV <sup>(1)</sup>		11,800,000	24054000		39,675,620	55,965,889	63,444,865	68,348,211	73,398,658
20 New Development AV per \$100		118,000	240,540		396,756	559,659	634,449	683,482	733,987
21 Current Real Estate Tax Rate		0.61	0.61		0.61	0.61	0.61	0.61	0.61

<sup>(1)</sup> The lots (1 and 2), on which the development is planned to occur, have current values of \$223,500 and \$145,400, respectively. The lots are assumed to increase in value by 3% annually beginning in 2025 and beyond.

242,021 \$

146.729 \$



22 Revenue from New Development

Number of Units by Type

447,732

416,924 \$

71,980 \$

2024

<sup>(2)</sup> As mentioned above, each unit is assumed to have an average value of \$100,000 in 2024. The value per unit is assumed to grow by 3% annually in 2025 and beyond.

### **Preliminary Estimated Results**



- Should the actual incremental revenues from the Gateway Sewer Project come in as projected by the Developer, no additional water and sewer rate increases <u>MAY</u> be needed above <u>the Adjusted</u> Baseline:
  - Water rate increases of 5.9%(1); and
  - Sewer rate increases of 6.9%(1).
- Assuming the Gateway Sewer Project is delayed significantly and there are <u>No Incremental Revenues</u> added to the system, the estimated potential impact to rates could be as follows:
  - Water rate increases of 7.2% (vs. 5.9%(1)); and
  - Sewer rate increases of 8.2% (vs. 6.9<sup>(1)</sup>).
- Alternatively, the County could support the capital expenditure (or related debt service) specifically tied to the \$3.5 million Gateway Sewer Project with estimated annual debt service of \$281,000 by either:
  - Appropriating funds from the County's annual operating budget; or
  - Assessing the Special Ad Valorem Tax on the Utility Service District.

(1) Please note that the analyses and scenarios reflected in Davenport's Fall 2021 Annual Pro Forma Report reflected estimates for the Mandated Projects totaling \$10 million. The Authority Board adopted water and sewer rates at 4.38% and 5.38% based on the same assumptions. Given the updated Raw Water Intake estimate of \$8 million, the new estimated total for the Mandated Projects is \$13 million and would require water and sewer rate increases of 5.9% and 6.9%, respectively. This is prior to adding in the \$3.5 million estimated cost of the Gateway Sewer Project.

Both of these assume the full \$3.5 million would be borrowed for the Gateway Project.

Grants or other funds may be identified to potentially borrow less.

### Observations



- Water and Sewer Rates will need to be adjusted over and above the current plan established in the Fall of 2021<sup>(1)</sup> in order to address the increased capital costs for the Raw Water Intake Project.
  - Hurt & Proffitt now estimates that the Raw Water Intake Project will cost \$3 million more than originally estimated (i.e., old estimate \$5 million, new estimate \$8 million).
  - The "Adjusted" Baseline for rate increases would be:
    - Water rate increases of 5.9%<sup>(1)</sup>; and
    - Sewer rate increases of 6.9%(1).
- The estimated debt service related to the \$3.5 million Gateway Sewer Project is approximately \$281,000<sup>(1)</sup> annually, which could be covered by one or a combination of the following:
  - Incremental revenues generated by the new project;
  - Rate increases;
  - Assessment of a Special Ad Valorem Tax; or
  - County appropriations.
- The potential Utility Service District provides flexibility to the County as it pertains to balancing the potential Water and Sewer Rates with additional revenue generation specific to the Gateway Sewer Project.



### Next Steps



- County and Authority Boards determine if Gateway Sewer Project is desirable / viable.
  - If yes, both Boards direct Staff and Davenport to conduct Bank RFP process for purposes of obtaining the initial Interim Financing for the Gateway Sewer Project.
- County determines if creating the Utility Service District for purposes of flexibility is desired.
- County and Authority Staff continue monitoring for and identifying potential grant moneys and other sources of funds that could further reduce the permanent financing amount.
- Davenport to update the Pro Forma this Spring once the auditors have provided updated financial information for ACSA, ahead of the Authority's new budget for FY 2024.



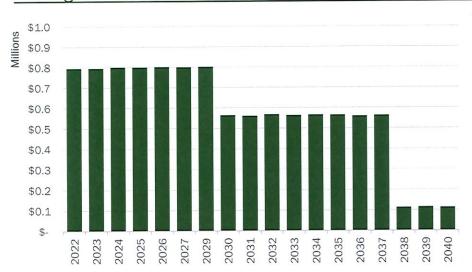
# Appendix



# **Existing Debt Profile**



### Existing Debt Service\*



### Par Outstanding - Estimated as of 12/31/2021\*

Туре	Par Amount
Water & Sewer System Revenue Refunding Bond, Series 2021	\$5,903,000
Tax-Exempt Water & Sewer System Revenue Bond, Series 2020	1,660,000
Taxable Water & Sewer System Revenue Refunding Bond, Series 2020	1,600,000
Water & Sewer Revenue Refunding Bond, Series 2012A	360,000
Total	\$9,523,000

### Existing Debt Service\*

Fiscal				10-Year
Year	Principal	Interest	Total	Payout
Total	9,523,000	1,720,106	11,243,106	
2022	585,000	210,273	795,273	63.9%
2023	608,000	187,044	795,044	67.1%
2024	624,000	176,028	800,028	70.7%
2025	635,000	164,134	799,134	75.0%
2026	650,000	151,554	801,554	80.2%
2027	662,000	138,227	800,227	86.5%
2028	677,000	124,114	801,114	94.4%
2029	693,000	109,076	802,076	95.7%
2030	471,000	93,328	564,328	97.5%
2031	479,000	81,213	560,213	100.0%
2032	497,000	70,582	567,582	100.0%
2033	503,000	60,495	563,495	100.0%
2034	515,000	50,438	565,438	100.0%
2035	525,000	40,059	565,059	100.0%
2036	530,000	29,473	559,473	100.0%
2037	544,000	18,668	562,668	100.0%
2038	105,000	7,575	112,575	100.0%
2039	110,000	5,169	115,169	100.0%
2040	110,000	2,656	112,656	100.0%

<sup>\*</sup>Note that ACSA's FY is on a CY Basis.



## Debt Obligations | Details



6,081,000 Water and Sewer System Revenue Refunding Bond, Series 2021

FY	Coupon	Principal	Interest	Total
Total		5,903,000	1,090,405	6,993,405
2022	2.010%	125,000	118,650	243,650
2023	2.010%	333,000	116,138	449,138
2024	2.010%	339,000	109,445	448,445
2025	2.010%	350,000	102,631	452,631
2026	2.010%	355,000	95,596	450,596
2027	2.010%	362,000	88,460	450,460
2028	2.010%	367,000	81,184	448,184
2029	2.010%	378,000	73,807	451,807
2030	2.010%	386,000	66,209	452,209
2031	2.010%	389,000	58,451	447,451
2032	2.010%	402,000	50,632	452,632
2033	2.010%	408,000	42,552	450,552
2034	2.010%	415,000	34,351	449,351
2035	2.010%	425,000	26,009	451,009
2036	2.010%	430,000	17,467	447,467
2037	2.010%	439,000	8,824	447,824
2038				
2039				
2040			-	
2041				

Dated Date: 4/16/2021 Next Call: 101% before 11/1/2029

Purpose: Refunds the Authority's Water and Sewer System Revenue Refunding Bond, Series 2017.

Coupon Dates: 5/1, 11/1 Maturity Date: 11/1/2037

Source: Closing Memo

,660,000

TE-Water & Sewer System Revenue Bond, Series 2020 ("New Money")

FY	Coupon	Principal	Interest	Total
Total		1,660,000	510,231	-
2022	5.125%	60,000	56,075	116,075
2023	5.125%	60,000	53,000	113,000
2024	5.125%	65,000	49,925	114,925
2025	5.125%	70,000	46,594	116,594
2026	5.125%	70,000	43,006	113,006
2027	5.125%	75,000	39,419	114,419
2028	5.125%	80,000	35,575	115,575
2029	5.125%	85,000	31,475	116,475
2030	5.125%	85,000	27,119	112,119
2031	5.125%	90,000	22,763	112,763
2032	5.125%	95,000	19,950	114,950
2033	5.125%	95,000	17,944	112,944
2034	5.125%	100,000	16,088	116,088
2035	5.125%	100,000	14,050	114,050
2036	5.125%	100,000	12,006	112,006
2037	5.125%	105,000	9,844	114,844
2038	5.125%	105,000	7,575	112,575
2039	5.125%	110,000	5,169	115,169
2040	5.125%	110,000	2,656	112,656
2041			-	

Dated Date: 11/18/2020 Next Call: 11/1/2030

Purpose: Finance improvements to the

Graham Creek Reservoir Dam.

Coupon Dates: 4/1, 10/1 Maturity Date: 10/1/2040

Source: Clsoing Memo

1,640,000

Taxable Water & Sewer System Revenue Refunding Bond, Series 2020

FY	Coupon	Principal	Interest	Total
Total		1,600,000	102,020	1,702,020
2022	0.481%	40,000	18,098	58,098
2023	0.580%	215,000	17,906	232,906
2024	0.795%	220,000	16,658	236,658
2025	0.911%	215,000	14,910	229,910
2026	1.157%	225,000	12,952	237,952
2027	1.330%	225,000	10,348	235,348
2028	1.548%	230,000	7,355	237,355
2029	1.649%	230,000	3,793	233,793
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				
2038				
2039				
2040				
2041				

Dated Date: 11/18/2020 Next Call: 11/1/2030

Purpose: Refunds callable outstanding Insurance: n/a

Source: Closing Memo

Notes: Callable outstanding mats: 11/1/2023-11/1/2029



# Debt Obligations | Details



715,000

Water and Sew	The second secon	inding Bond, Serie	The second secon	-
FY	Coupon	Principal	Interest	Total
Total		360,000	17,450	377,450
2022	4.847%	360,000	17,450	377,450
2023				
2024				
2025				
2026				
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				
2038				
2039				
2040				
2041				

Dated Date: 4/30/2012 Next Call:

Purpose:

Refunds 2010 and 2009 Bonds Insurance:

Coupon Dates: 4/1, 10/1

Maturity Date: 10/1/2022

Closing Memo and Executed Financing Agreement



## Municipal Advisor Disclosure



The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

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Attachment 2

# Amherst County

**Department of Social Services** 

Director – Jason Meador

Administrative Services Manager – Robin McFadden

Family Services Manager – Drew Coleman

### Mission:

Offer timely, appropriate, quality services to individuals and families in order to promote self-sufficiency and to protect children and adults.

### Services Offered:

Foster Care / Adoption

Adult Protective Services

Child Protective Services

In home / Prevention Services

Energy Assistance

Emergency Assistance

Emergency Shelter Operations

**Employment Services** 

Family Access to Insurance Security (FAMIS)

Family Partnership Meetings

Home Based Care (Companion Services)

Intake Services

Medicaid

SNAP (Food Assistance)

State/Local Hospitalization

Temporary Assistance to Needy Families (TANF)

Volunteer Services

### ORGANIZATIONAL CHART

**Amherst County Department of Social Services** 

### Amherst County Department of Social Services

Local DSS Board: Leon Parrish, John Marks, Glenda Hash, Toni Overstreet, David Pugh

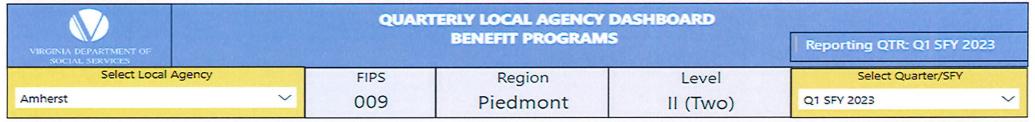
FAMILY SERV	rices		BENEFIT PROGRAMS		
Drew Colen	nan		Robin McFadden		
Family Services I	Manager		Assistant Director		Administrative Services Manager
Michael Chesser Family Services Supervisor	VACANT Family Services Supervisor	Cindy Walker Benefit Programs Supervisor	Sara T Benefit Progra		Mia Bell Administrative Program Assistant
Adult Protective Services	Foster Care & Adoption	Intake Unit	Ongoing Unit	Self-Sufficiency Unit	Cindy Barber
Leanne Ragland	Cierra Emory	Laura Smith	Flo Duff	Kimberly Davis	Administrative Program Assistant
Family Services Specialist I	Family Services Specialist I	Benefit Programs Specialist III	Benefit Programs Specialist III	Self-Sufficiency Specialist II	
					Autumn Paige
Eric Divers	Tonya Bradley	Heather Mays	Marlo Harris	Rebecca Lilly	Administrative Program Assistant
Family Services Specialist I	Family Services Specialist I	Benefit Programs Specialist II	Benefit Programs Specialist II	Self-Sufficiency Specialist II	
rommy cervices openionser	Tommy oct violab op cooling t				Tracey Brown
child Protective Services - Prevention	Kelly Lutes-Paxton	Sharon Hughes	Shirley Collins	Audrey Millner	Office Associate III
Paula Harman	Family Services Specialist I	Benefit Programs Specialist II	Benefit Programs Specialist II	Self-Sufficiency Specialist I	
Family Services Specialist III	Parmy Services Specialise 1	benefit Flograms specialise ii	Delicite Fogionis Specialise II	our contraction operations:	VACANT
Family Services Specialist III	VACANT	Daphne Gilchrist	Robin Gunter		Office Associate III
Comple Date	Family Services Specialist I/II	Benefit Programs Specialist I	Benefit Programs Specialist II		Office Adoctate III
Carmela Dyke	Family Services Specialist I/II	Benefit Programs Specialist I	Benefit Programs Specialist II		
Family Services Specialist II	VACANT	Walatia Chaalian	Stacy Bowman		
710		Kristin Shockey Benefit Programs Specialist I	Benefit Programs Specialist II		
ild Protective Services - Investigations	Family Services Specialist I/II	Benefit Programs Specialist I	Benefit Programs Specialist II		
Giovanna Rose		11100117	Transitation		
Family Services Specialist III	VACANT	VACANT	Teresa Irving		
	Human Services Assistant I/II	Benefit Programs Specialist I/II	Benefit Programs Specialist II		
Hannah Wasvary					
Family Services Specialist I			Casey Collins		
			Benefit Programs Specialist II		
Robert Pugh					
Family Services Specialist I			Sarah Caddell		
			Benefit Programs Specialist II		
Fran Patton					
Human Services Assistant II			Brenda Ragland		
			Benefit Programs Specialist II		
VACANT					
Family Services Specialist I/II			Danielle Snyder (P/T)		
			Human Services Assistant I		
			VACANT		
			Benefit Programs Specialist I/II		

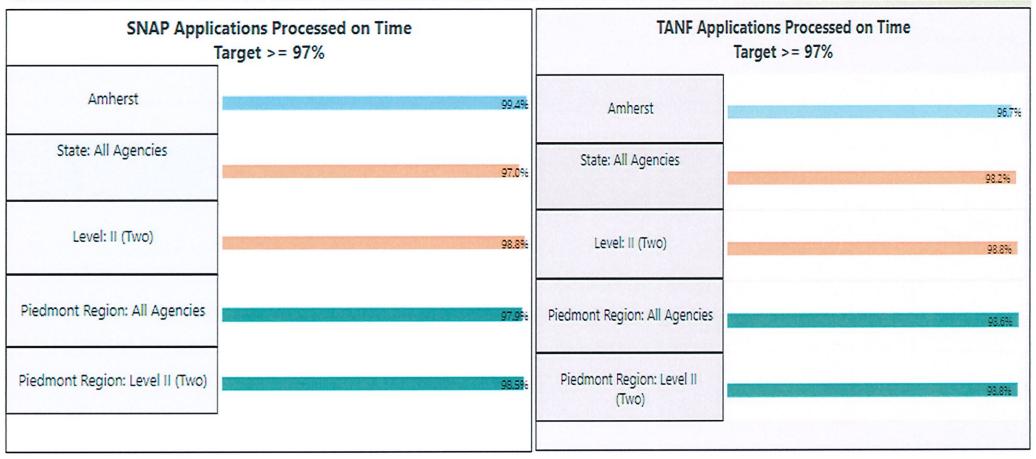


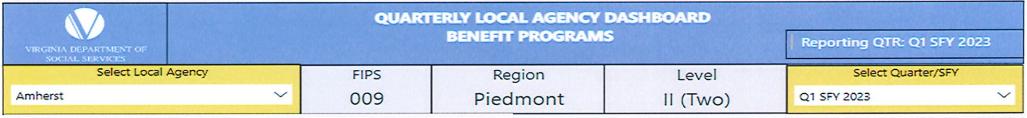
Department of Social Services

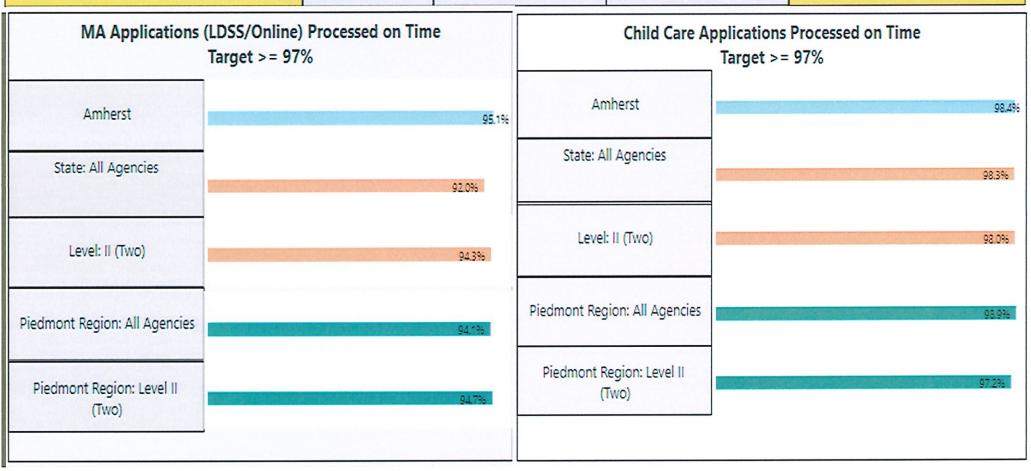
Performance Dashboard Comparisons

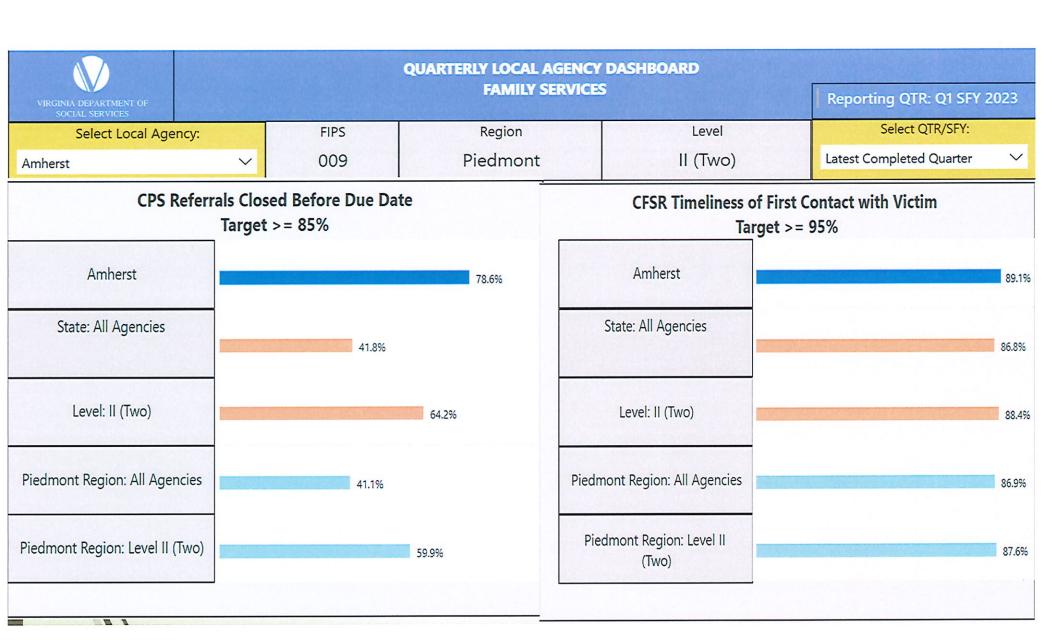
1st Quarter – FY 23

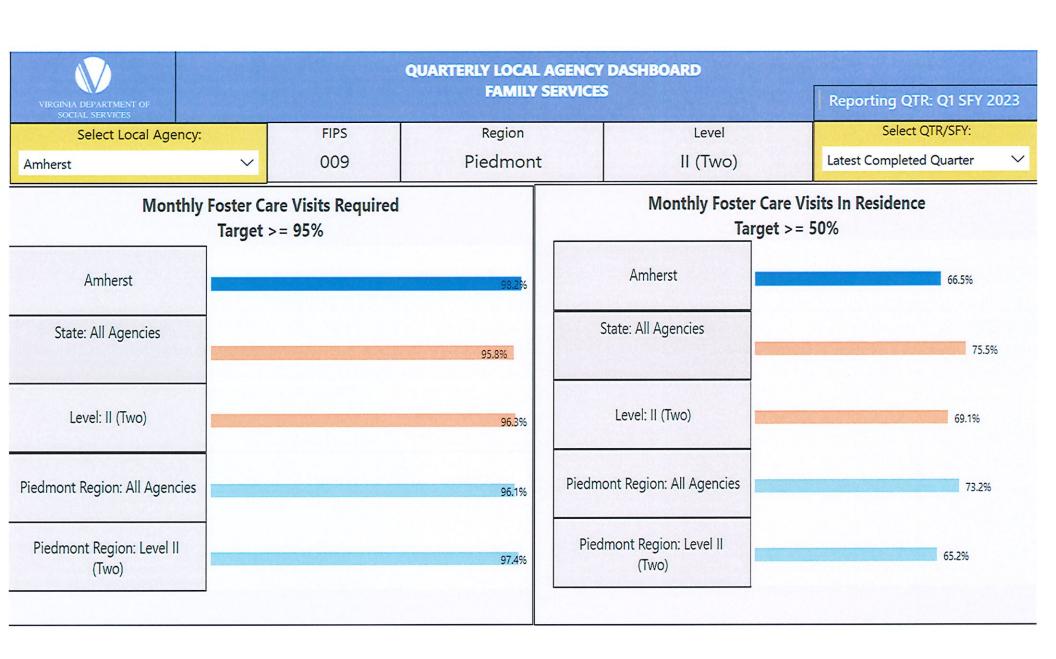


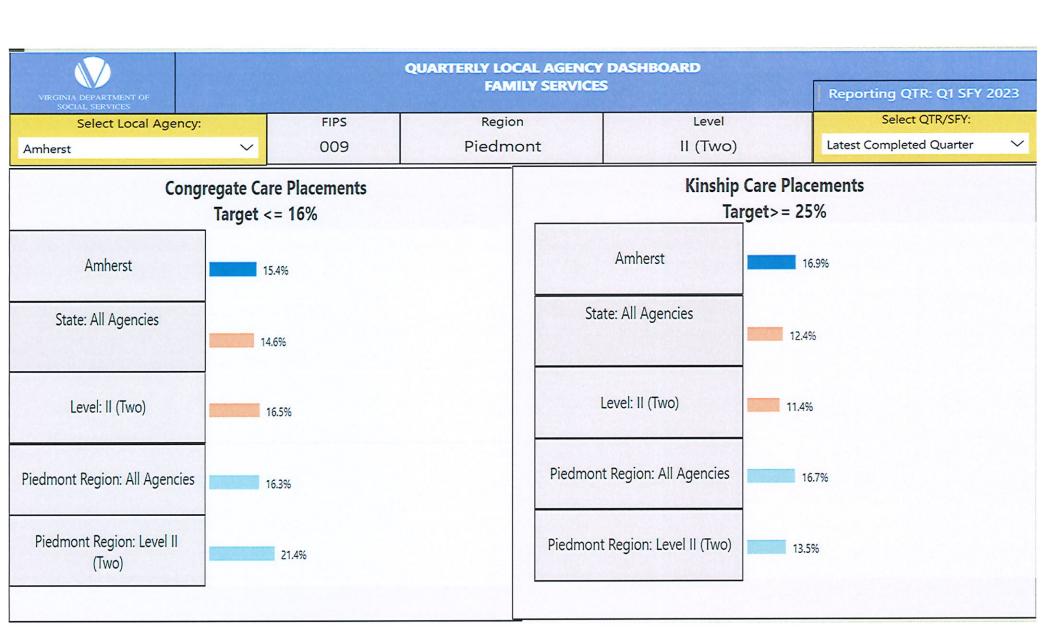














Department of Social Services

Local Profile Report 1st Quarter – FY 23

Locality Name:	Amherst	FIPS:	009	Region: Piedmont	
Agency Level: II (Two)	HR Policy: <sup>2</sup> Non-Deviating	IT Support:3 Fu	11	Type of Agency Board:4	Administrative

Population, 2020	Amh	erst	Piedmont	Statewide
	Count	Percent	Percent	Percent
Total Population	31,667		NAME OF THE OWNER.	Maria de Cartacir
Male	15,340	48%	48%	49%
Female	16,327	52%	52%	51%
Children (0-17 years)	6,157	19%	19%	22%
Adults 18-64 years	18,596	59%	59%	62%
Adult 65+ years	6,914	22%	21%	16%
White only	24,373	77%	78%	69%
African American only	6,043	19%	17%	20%
Asian only	161	1%	2%	7%
Other race	298	1%	0%	1%
Two or more races	792	3%	2%	3%
Hispanic/Latino*	797	3%	4%	10%

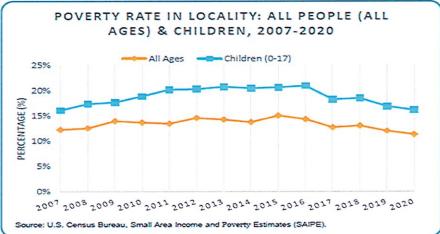
Source: UVA Weldon Cooper Center, Demographics Research Group (estimates come from the U.S. Census Bureau). "Other race" includes Hawaiians, Pacific Islanders, American Indians, and Alaskan Natives. \* Hispanic origin is not mutually exclusive of race.

Poverty Rate	Aml	ierst	Pied	mont	Statewide		
(%)	All ages	Children	All ages	Children	All ages	Children	
2007	12.2%	16.1%	13.0%	17.6%	9.9%	12.9%	
2008	12.5%	17.4%	13.2%	17.3%	10.2%	13.6%	
2009	13.9%	17.7%	14.2%	19.2%	10.6%	14.0%	
2010	13.6%	18.9%	15.0%	20.6%	11.1%	14.6%	
2011	13.4%	20.2%	15.1%	21.0%	11.6%	15.6%	
2012	14.5%	20.3%	15.2%	21.1%	11.8%	15.5%	
2013	14.2%	20.8%	15.3%	21.8%	11.7%	15.7%	
2014	13.7%	20.5%	15.4%	21.6%	11.8%	15.9%	
2015	15.0%	20.6%	14.8%	20.9%	11.2%	15.0%	
2016	14.3%	20.9%	14.1%	19.6%	11.0%	14.3%	
2017	12.7%	18.3%	13.5%	18.8%	10.7%	14.0%	
2018	13.0%	18.5%	14.4%	19.9%	10.7%	13.8%	
2019	12.0%	16.9%	12.7%	18.1%	9.9%	13.3%	
2020	11.2%	16.1%	11.6%	15.9%	9.2%	12.2%	

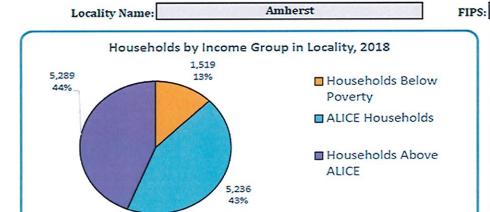
Source: U.S. Census Bureau, Small Area Income and Poverty Estimates (SAIPE).

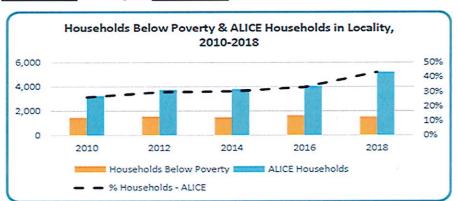


Source: US Census Bureau. Small Area Income and Poverty Estimates (SAIPE). Estimates are for 2020.



009

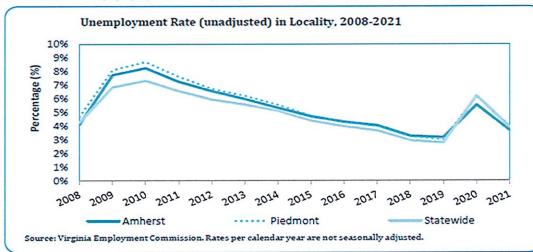




Source: United Way, ALICE Project, 2020 ALICE Report - Virginia. "ALICE" (Asset Limited, Income Constrained, Employed) represent working family households that are struggling to meet basic living needs.

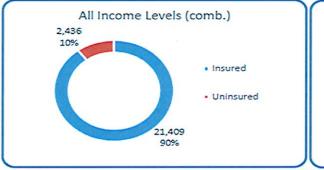
Unemploy-	Am	herst	Piedmont	Statewide
ment	Count	Rate (%)	Rate (%)	Rate (%)
2008	660	4.1%	4.7%	4.3%
2009	1,210	7.7%	8.1%	6.8%
2010	1,350	8.2%	8.7%	7.3%
2011	1,170	7.2%	7.6%	6.6%
2012	1,053	6.6%	6.7%	5.9%
2013	945	6.0%	6.2%	5.6%
2014	835	5.3%	5.5%	5.1%
2015	722	4.7%	4.8%	4.4%
2016	646	4.3%	4.3%	4.0%
2017	613	4.0%	4.0%	3.7%
2018	492	3.3%	3.2%	3.0%
2019	481	3.2%	3.0%	2.8%
2020	819	5.5%	6.2%	6.2%
2021	528	3.7%	4.0%	3.9%

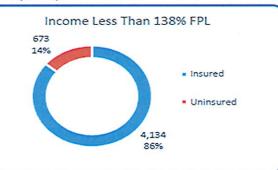
Source: Virginia Employment Commission. Rates are not seasonally adjusted.

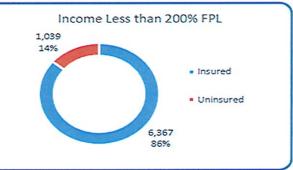


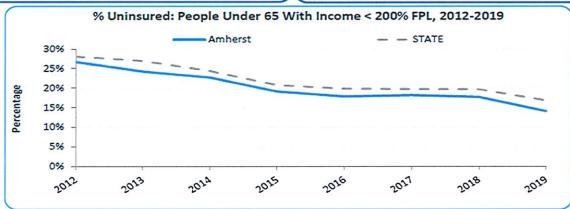
Region: Piedmont

Region: Piedmont Locality Name: Amherst FIPS: 009 Number of People Under 65 Who Are Percent of People Under 65 Who Are 2,436 10% Uninsured in Locality Uninsured in Locality Insurance Status of People Under 65 By Income Level (2019) All Income Levels (comb.) Income Less Than 138% FPL Income Less than 200% FPL 2,436 1,039 10% 14% 14%









Source: U.S. Census Bureau. Small Area Health Insurance Estimates (SAHIE).

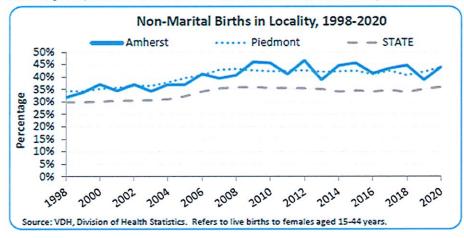
Locality Name: Amherst FIPS: 009 Region: Piedmont

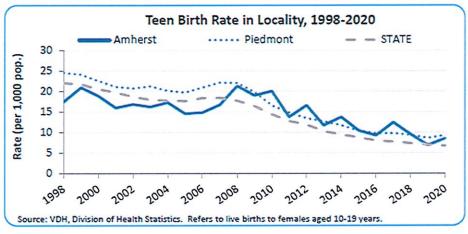
Births (5-		Non-Mai	rital Births		Teen Births					
Years Amherst		Piedmont	Statewide	Amh	nerst	Piedmont	Statewide			
Comb.) Count Percent	Percent	Percent	Count	Rate	Rate	Rate				
Total	671	42%	42%	35%	67	9.8	8.1	7.3		
White	463	36%	34%	26%	46	8.8	6.4	5.5		
Black	186	72%	76%	64%	15	10.4	12.4	10.0		
Other race	22	49%	33%	31%	6	41.4	10.4	13.9		

29%

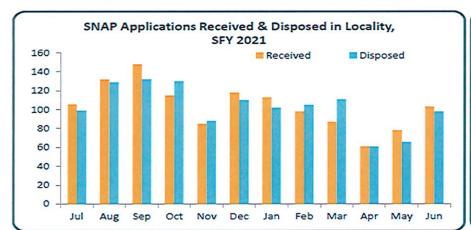
Percent of Children living in a single-parent household (2016-2020) (Source: U.S. Census Bureau, American Community Survey)

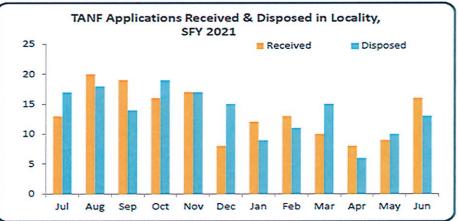
Source: Virginia Department of Health. Records of live births in 2016-2020 (combined) among unmarried women 15-44 years and teens 10-19 years by mother's race. Teen birth rate is per 1,000 population.

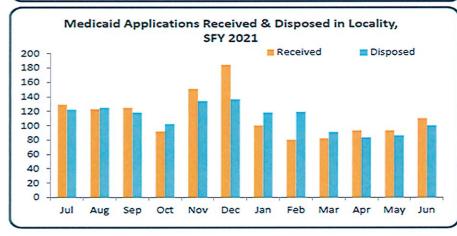


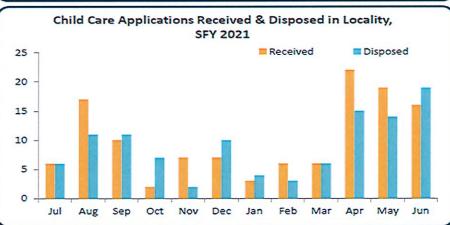












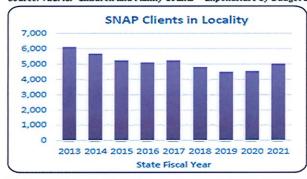
Locality Name:	Amherst	FIPS:	009	Region: Piedmont

Benefit Clients Served by		Benefit	Child Care <sup>3</sup>			
State Fiscal Year	SNAP	TANF	Medicaid	Program <sup>2</sup>	Families	Children
2013	6.100	429	5.903	8,189	131	210
2014	5,668	357	5,870	7,812	118	188
2015	5.218	346	6.147	7,725	103	184
2016	5.099	327	6.420	7,939	92	169
2017	5,201	331	6.877	8,239	82	148
2018	4,771	303	6,861	7,873	72	129
2019	4,497	239	7,689	8,290	92	166
2020	4.519	225	8.565	8.986	110	192
2021	5.014	243	9.275	9,739	101	197

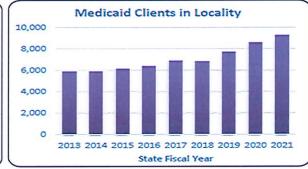
9,739

Residents who received benefits (SNAP, TANF or Medicaid) in SFY 2021

<sup>1</sup> Source: Data Warehouse, "Client Cross-Program Locality Yearly Analysis" (2012-2016 data from ADAPT: 2017-2021 data from VaCMS). Unduplicated annual count within locality, Refers to "eligible" household members. <sup>2</sup> Received SNAP, TANF and/or Medicaid during the year. <sup>3</sup> Source: VaCMS, "Children and Family Counts -- Expenditure by Budget Line" (not available prior to FY 2013).







Benefit Client		By Age	Group		Gender			Race		Hispanic
Demographics (SFY 2021)	0-17 years	18-34 years	35-64 years	65+ years	Female	Male	White	Black	Other	Ethnicity
Any Benefit Program <sup>1</sup>	3,482	2,366	3.071	820	5,237	4,502	6.738	2.564	213	177
SNAP	2,039	1,078	1.592	305	2,811	2,203	3,510	1,410	92	95
TANF	184	33	26	0	145	98	173	61	9	9
Medicaid	3,342	2,253	2.897	783	5,043	4.232	6.400	2.442	210	176
	<2 years	2-3 years	4-5 years	6-17 years	Female	Male	White	Black	Other	Hispanic
Child Care	22	46	54	103	96	129	144	77	4	8

Sources: VaCMS, Client Cross-Program Locality Yearly Analysis. Unduplicated number of clients who received SNAP, TANF, and/or Medicaid (excl. Child Care). Note: Refers to eligible clients (excl. deemed and included clients). "Other" race includes Asians, Hawaiian/Pacific Islanders and American Indian/Alaskan Natives. Hispanic ethnicity is not mutually exclusive of race.

Region: Piedmont

Locality Name	2:	AIII	nerst		] FIP5:[	009		
Households (Cases)	Ве	nefit Progra	ım¹	Energy Assistance (EA) <sup>2</sup>				
Served by Year	SNAP	TANF <sup>3</sup>	Medicaid	Fuel	Cooling	Crisis		
2010	2,446	219	3.559	NA	NA	NA		
2011	2,616	196	3,682	NA	NA	NA		
2012	2,687	187	3,750	NA	NA	NA		
2013	2,738	192	3,808	987	509	231		
2014	2,599	166	3.819	860	469	235		
2015	2,366	158	3,943	834	469	221		
2016	2,291	147	3,814	804	441	151		
2017	2,319	96	3,725	815	459	141		
2018	2,148	129	3,958	770	456	199		
2019	2,130	112	4,558	747	462	168		
2020	2,149	108	5.273	737	506	150		
2021	2,325	106	5,685	740	510	103		

Sources: ADAPT (SNAP & TANF, SFY 2010-2016); MMIS (Medicaid, SFY 2010-2016); VaCMS (all programs, 2017-2021). Represent unduplicated cases within locality by SFY.

EA Case (Household) Counts Agency Summary Reports (2013-2016) & VaCMS EAP Program Effectiveness Reports (FFY 2017-2021). Re: 2017. see caution note on "TANF Cases-Annual" tab.

Family Services Clients	Total	Race				Age Group (years)				
ranning Services Chemis	Recipients	White	Black	Other	Unknown	0-5	6-10	11-15	16-18	19+
Children in foster care (as of 9/30/2021)	29	12	8	9	0	7	7	5	7	3
Children exited to adoption (FFY 2021)	5	4	1	0	0	1	1	2	1	0
Children receiving adoption assistance	25	22	3	0	0	6	9	6	2	2

Sources: Division of Family Services, VCWOR/OASIS. "Children in Foster Care" is a point-in-time count as of 9/30/2021. "Children Exited to Adoption" is reported for the federal fiscal year, ending September 30. "Children Receiving Adoption Assistance": children receiving adoption subsidies as of 12/1/2021. Clients with missing race are included in total counts.

Child Protective Services (CPS)	Total			Race/Ethnici	ty*			Age Group	(in years)	
Child Protective Services (CPS)	Children	White	Black	Other	Unknown	Hispanic	Under 4	4 to 11	12 to 17	Unknown
Children in CPS referrals (SFY 2021)	572	451	107	17	37	11	142	285	118	27

Source: DFS, VCWOR/OASIS, "Children in CPS Referrals". "Child may belong to more than one race. Hispanic origin is not mutually exclusive from race. Race subtotals do not add up to Total Children.

<b>Adult Protective Services</b>			Race			Age			Sex		
(SFY 2021)	Total Adults	White	Black	Other race	Unknown	18-59	60 and older	Unknown	Female	Male	Transgender
Adults (in APS reports)	122	91	27	0	4	23	94	1	66	56	0

Source: DARS, Adult Protective Services Division, PeerPlace. Refers to subjects in APS investigated reports. "Other race" category includes people who are Asian, Pacific Islander, American Indian/Alaskan Native and multi-

Locality Name:	Amh	erst		FIPS:	009	Region
Social Services Spending, FY 2021  Amherst	Federal	State	Local	NER	Special Funds*	All Sources
Administrative costs	\$1,242,847	\$578.013	\$715,608	\$155.776	so	\$2,692,243
Staff and operations <sup>1</sup>	\$1,177,043	\$578.013	\$649,804	\$70,025	so	\$2,474,885
Other expenses <sup>2</sup>	\$65,804	so	\$65,804	\$85,750	N/A	\$217,358
Admin costs - % by Funding Source	46%	21%	27%	696	0%	100%
Admin costs - % Total SS spending	296	296	52%	100.095	0.095	2.9%
Services purchased for clients <sup>3</sup>	\$42,575	\$6,850	\$9.971	so	so	\$59,396
Services - % by Funding Source	7296	11.5%	16.8%	0.0%	096	100%
Services - % Total SS spending	0.196	0.0%	0.7%	096	096	0.196
Client Benefits Spending <sup>4</sup>	\$49,477,600	\$40.679.801	\$644.218	so	\$13,178	\$90.814.797
Medicaid & FAMIS <sup>5</sup>	\$39,526,818	\$38,366,891	\$60,972	N/A	N/A	\$77.954.681
SNAP	\$8,548,481	N/A	N/A	N/A	N/A	\$8,548,481
TANF	\$91,390	\$143,222	so	so	N/A	\$234,613
Energy Assistance	\$548,561	N/A	N/A	N/A	\$7,200	\$555.761
Foster care/adoption6	\$410,486	\$334.617	so	so	N/A	\$745,103
Children's Services Act7	so	\$1.698.837	\$569,545	so	N/A	\$2,268,383
Child Care®	\$351,865	\$81.429	N/A	N/A	\$5,978	\$439,272
Other Benefits <sup>9</sup>	so	\$54.805	\$13,701	so	N/A	\$68.506
Benefits - % by Funding Source	5496	45%	0.7%	0.0%	095	100%
Benefits - % Total SS spending	97%	99%	47%	0%	100%	97%
Total SS Spending	\$50.763.022	\$41.264.664	\$1.369.796	\$155,776	\$13,178	\$93,566,435
SS Funding - % by Funding Source	54%	4496	1%	096	0%	100%

\$93,566,435

Piedmont

Total amount (incl. NER costs & Special Funds) spent on Social Services in the Locality (SFY 2021)

\$1,525,572

Total amount (incl. NER costs) spent on Social Services contributed by the Locality (incl. NER costs) in EV 2021

Source: LASER. Statewide Summary. NER = Local non-reimbursable costs. Costs rounded to whole dollars.

<sup>\*</sup> Special federal funding for the Coronavirus Aid, Relief, and Economic Security Act (CARES) and/or Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)



