



BOOK 38
Pages 778-782



AMHERST COUNTY
BOARD OF SUPERVISORS

Board of Supervisors

David W. Pugh, Jr., Chair
District 4
Tom Martin, Vice-Chair
District 1
L.J. Ayers III, Supervisor
District 3
Claudia Tucker, Supervisor
District 2
Drew Wade, Supervisor
District 5

MINUTES

November 1, 2022
Administration Building - 153 Washington
Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 3:00 PM

County Administrator
Jeremy Bryant, Interim

County Attorney
Mark Popovich

I. Call to Order

At a regular meeting of the Amherst County Board of Supervisors held on November 1, 2022 at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

Tom Martin, Vice-Chair
L. J. Ayers III, Supervisor
Claudia D. Tucker, Supervisor

ABSENT: Drew Wade, Supervisor
David W. Pugh, Jr, Supervisor

STAFF:

Jeremy S. Bryant, Interim County Administrator
David R. Proffitt, Deputy County Administrator
Mark Popovich, County Attorney
Kristen Freeman, Clerk

Vice- Chair Martin called the meeting to order at 3:00 p.m.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

II. Approval of Agenda

By motion of Vice-Chair Martin and with the following vote, the Board voted to strike section VII. Old Business Item B. Strategies for Goals & Objectives and section XIV. Item A. Closed Session from the agenda and approved the remainder of the agenda.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker
NAY: None
ABSENT: Mr. Pugh and Mr. Wade

III. Invocation and Pledge of Allegiance

Vice-Chair Martin led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

Barbara Pryor addressed the Board and stated she was upset with some of the merchandise sold at the County Fair. Her concerns will be addressed with Eric Bowen, Director of the Amherst County Fair.

Michael Bryant addressed the Board stating that he called around and spoke to some Commissioners of the Revenue in other localities and he spoke to one that stated there would be no relief on Personal Property taxes until 2024. He stated that the Campbell County Commissioner of Revenue told him that because of the car values being so high they cut their tax rate in half. Mr. Bryant stated he just wanted to share the information that he found out with the Board for consideration in the upcoming budget planning.

V. Ordinance - First Read

A. Ordinance 2022-12, ACSA Availability Fees Assessment

Bob Hopkins, Service Authority Director, presented a proposed ordinance to change the way ACSA availability fees are assessed, using set fees per water meter size.

By motion of Supervisor Ayers and with the following vote, the Board directed the County Administrator to work with the Service Authority Director to schedule a joint public hearing with the Service Authority Board on November 15, 2022.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Mr. Pugh and Mr. Wade

VI. Consent Agenda

By motion of Supervisor Tucker and with the following vote, the Board approved the Consent Agenda for November 1, 2022.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Mr. Pugh and Mr. Wade

A. Minutes - October 18, 2022

It was moved that the Board adopt the minutes for October 18, 2022.

B. Appropriation of Revenue - Sheriff's Office

It was moved that the Board approve the appropriation of funds as described.

VII. Old Business

A. ARPA Update

Stacey McBride, Finance Director, addressed the Board regarding the spending of ARPA funds. She stated there have been two items that have come up that these funds could be used for. She stated DSS is in need of a whole system dehumidifier and she also stated the sound system in the Public Meeting Room had to be upgraded and replaced unexpectedly and those two items together total \$18,500.

By motion of Supervisor Ayers and with the following vote, the Board approved moving funds from PPE and/or COVID expenses within the ARPA funding to cover the two expenses described.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker
NAY: None
ABSENT: Mr. Pugh and Mr. Wade

B. Strategies for Goals & Objectives

This item was stricken from the Agenda.

VIII. New Business

A. Resolution 2022-16-R American Independence

Randy Nixon, Director of Recreation and Tourism, addressed the Board stating the VA250 Commission is coordinating efforts with local government agencies to form local committees through 2026 to promote history and the signing of the Declaration of Independence. The goal is to promote the history of our nation's founding through events in Amherst County with different partnerships. The local VA250 committees will be able to apply for grants to assist in funding events and activities being planned.

By motion of Supervisor Tucker and with the following vote, the Board adopted Resolution 2022-16-R as presented.

AYE: Mr. Martin, Mr. Ayers, and Mrs. Tucker
NAY: None
ABSENT: Mr. Pugh and Mr. Wade

B. Health Benefits RFP Update (Board Member Participation)

Linda Felix, HR Director, addressed the Board and stated that at a prior Board of Supervisors meeting, Amherst County staff was directed to release an RFP for FY2024 health insurance benefits (medical, dental, and vision) for County employees.

Mrs. Felix has worked with the County's Benefits Consultant Pierce Group Benefits to develop the RFP which will be released on November 1, 2022. This will allow time for bids to be received and evaluated, vendors to be interviewed and selected, and decisions to be made in time for the FY2024 budget. The RFP will look at both fully funded and self-insurance options as well as the possibility of adding a Health Savings Account (HSA)/high deductible health plan to the County's current plan options.

An evaluation committee will be formed to review the top proposals, conduct interviews, and make a recommendation to the Board. Previously, the County Administrator, Deputy County Administrator, Finance Director, HR Director, and a member of the Board served on the committee. Ms. Felix is requesting guidance regarding which Board members would like to serve on the committee this time.

By motion of Vice-Chair Martin and with the following vote, the Board nominated Supervisor Tucker to serve on the evaluation committee for the health insurance RFP.

AYE: Mr. Martin, Mr. Ayers, and Mrs. Tucker
NAY: None
ABSENT: Mr. Pugh and Mr. Wade

C. Evaluation of Nationwide 457(b) Plan

Linda Felix, HR Director, addressed the Board and stated that Nationwide Retirement Solutions was selected decades ago in a non-competitive process as the third-party administrator of the County's voluntary 457(b)

deferred compensation plan. In the interim, the regulations regarding fiduciary responsibilities of organizations sponsoring retirement plans have changed significantly and, because the previous procurement was not competitive, there is a need to evaluate if County employees are receiving the best return on investment for their retirement funds, particularly during this time of inflation and volatile markets.

Because of the staff time and advertising cost of issuing an RFP for such a small procurement, HR Director Linda Martin Felix would like to piggyback on James City County's procurement for this evaluation and use \$4,500 of the Board's professional services funds to pay Bolton Consulting to do the one-time evaluation. Bolton has reduced the cost of the evaluation from \$8,000 to \$4,500 due to the smaller size of the Amherst County plan. Finance Director Stacey McBride has indicated that sufficient funds are available to meet this need and the Board's other anticipated FY2023 professional services needs.

By motion of Supervisor Ayers and with the following vote, the Board authorized \$4,500 of their professional services funds to be used for a one-time evaluation of the County's 457(b) deferred compensation plan by Bolton Consulting.

AYE: Mr. Martin, Mr. Ayers, and Mrs. Tucker

NAY: None

ABSENT: Mr. Pugh and Mr. Wade

IX. County Administrator's Report

A. Project Status Report

For the Board's information only.

B. New Director of Public Safety

Interim County Administrator Bryant introduced the new Public Safety Director, Bradley Beam, to the Board.

X. County Attorney's Report

The County Attorney had no matter to discuss.

XI. Liaison and Committee Reports

A. Planning Commission - David Pugh

Chairman Pugh was absent and unable to report on this topic.

B. Parks, Recreation & Cultural Development Board- Tom Martin

Vice-Chair Martin reported the Halloween Spooktacular on October 28, 2022 was well received.

C. Central Virginia Transportation Planning Organization October 20, 2022

For the Board's information only.

D. Central Virginia Planning District Commission Meeting, October 20, 2022

For the Board's information only.

XII. Citizen Comment

There was no public comment.

XIII. Matters from Members of the Board of Supervisors

Vice-Chair Martin had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Supervisor Tucker thanked the Ag Committee, Staff, and Citizens for a successful fair.

XIV. Closed Session

- A. A closed session, pursuant to Sec. 2.2-3711(A)(1) for the purpose of discussing and considering prospective candidates for employment as County Administrator.

This item was stricken from the agenda.

XV. Certification of Closed Session

XVI. Adjournment

By motion of Vice- Chair Martin and with the following vote, the Board adjourned at 3:22 pm.

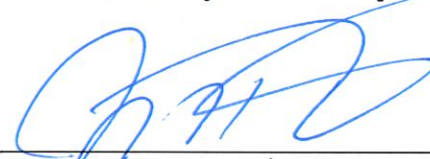
AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Mr. Pugh and Mr. Wade



David W. Pugh, Jr., Chair
Amherst County Board of Supervisors



Jeremy Bryant Interim County Administrator

