



BOOK 37
Pages 506-512



AMHERST COUNTY
BOARD OF SUPERVISORS

Board of Supervisors

Jennifer R. Moore, Chair
District 5
David W. Pugh, Jr., Vice-Chair
District 4
Tom Martin, Supervisor
District 1
L. J. Ayers III, Supervisor
District 3
Claudia D. Tucker, Supervisor
District 2

MINUTES

October 5, 2021

Administration Building - 153 Washington
Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 3:00 PM

County Administrator
Dean C. Rodgers

County Attorney
Mark Popovich

I. Call to Order

At a regular meeting of the Amherst County Board of Supervisors held on October 5, 2021 at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

Jennifer R. Moore, Chair
David W. Pugh, Jr., Vice-Chair
Tom Martin, Supervisor
L. J. Ayers III, Supervisor
Claudia D. Tucker, Supervisor

ABSENT: None

STAFF:

Dean C. Rodgers, County Administrator
David R. Proffitt, Deputy County Administrator
Mark Popovich, County Attorney
Regina M. Rice, Clerk

Chair Moore called the meeting to order at 3:02 p.m.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

II. Approval of Agenda

By motion of Vice-Chair Pugh and with the following vote, the Board approved the agenda of October 5, 2021.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

III. Invocation and Pledge of Allegiance

Supervisor Martin led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

Mr. Elwood Waterfield III, of Nelson County, Virginia, addressed the Board regarding the proposed Agricultural Complex with Amherst and Nelson Counties and voiced his opposition. In addition to this, Mr. Waterfield commented on a matter regarding law enforcement corruption.

ACSA Director Robert Hopkins addressed the Board concerning ARPA funds and the sewer extension on River Road.

V. Consent Agenda

A. Minutes - September 7, 2021

By motion of Vice-Chair Pugh and with the following vote, the Board adopted the Minutes of September 7, 2021.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

ABSTAIN: Ms. Moore

VI. Special Presentation

A. Horizon Behavioral Health - Annual Report

Interim Executive Director Melissa Lucy of Horizon Behavioral Health presented to the Board an annual update on Horizon's programs with an overview of the services provided to Amherst County.

B. Commemorative Resolution 2021-0007-CR, Sheriff's Office Accreditation

Sheriff E. W. Viar addressed the Board and explained the steps that are required to achieve accreditation by the Sheriff's Office. He said he was very proud of his department for achieving this goal.

By motion of Supervisor Tucker and with the following vote, the Board adopted Commemorative Resolution 2021-0007-CR as presented.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

Chair Moore then presented the commemorative resolution to Sheriff Viar and congratulated the Sheriff's Office on this achievement.

VII. Old Business

A. ARPA Funds

County Administrator Rodgers presented the ARPA Funds spreadsheets and advised that the Board had provided their scoring of each of the projects, which were then prioritized and ranked.

The Board discussed funding the Pedlar Squad vehicle, nonprofits, and support of youth sports, the Scentral Bark park and the building inspector position.

Vice-Chair Pugh remarked he was in favor of funding the Pedlar Squad vehicle, the youth sports and the building inspector position.

Supervisor Tucker expressed her concern about minimizing the Scentral Bark park and said this park would also include a walking trail with fitness stations to improve the health of County citizens in the community.

Supervisor Martin supported funding the building inspector position and agreed with Supervisor Tucker on the need for the Scentral Bark park. He said he was also in favor of funding \$50,000 for youth sports.

By motion of Supervisor Martin and with the following vote, the Board appropriated \$40,000 for the building inspector position, a vehicle and computer; \$150,000 for Scentral Bark; \$50,000 for non-profits and youth sports; \$525,000 for the Pedlar Squad with a total of \$47,000 coming from the Emergency Service Council's capital budget, and directed the squad truck to be prepaid to take advantage of any discounts.

(See Attachment 1)

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

The Board discussed a bonus for full-time and part-time employees, the location of the splashpad, combining the Public Safety and Sheriff's Command Center, and then redirecting any remaining funds to improvements at Mill Creek.

By motion of Supervisor Martin and with the following vote, the Board appropriated \$1,000,000 to water/sewer infrastructure; \$240,000 to a 3-year Grants Coordinator position; \$47,143 to building trails around the lakes; \$110,000 to a Public Safety Command Center; \$57,000 to a \$500/FT employee bonus; \$7,540 to a \$250/PT employee bonus; \$40,000 to a Public Safety Training Console and \$103,000 to park improvements at Mill Creek Lake; and that the remaining ARPA funds of \$45,460 be used to assure all full-time employees receive at least a \$500 one-time bonus, and if not needed, those funds would be redirected to the Mill Creek Lake improvements. (See Attachment 2)

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker
NAY: None
ABSENT: None

Mr. Rodgers informed the Board that with the approval of the building inspector position funding, he did not have the authority to add this position, which would be a reoccurring expense. He said he would need to move funding into the personnel budget to pay for the position's salary and requested the Board grant him this authority.

By motion of Supervisor Ayers and with the following vote, the Board authorized the County Administrator to redirect current year's budgeted funds to personnel expenses to create a new building inspector position, which would be a reoccurring expense.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker
NAY: None
ABSENT: None

VIII. New Business

A. Employee Benefits Consultant Contract

HR Director Linda Warner addressed the Board and advised that OneDigital was contracted last year as the employee benefits consultant for the County. She said OneDigital has not met the County's needs; therefore, the contract will be terminated.

Ms. Warner stated she has reached out to Pierce Group Benefits to contract with the County as the emergency employee benefits consultant. She requested that the Board direct the County Administrator to sign the contract with Pierce Group Benefits.

By motion of Chair Moore and with the following vote, the Board directed the County Administrator to sign the contract with Pierce Group Benefits for employee benefits consulting services.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

B. November 2, 2021 Meeting Date Change

County Administrator Rodgers advised that Election Day is November 2, 2021 as a scheduled holiday. He said that because Election Day falls on the Board's first meeting date in November, he requested that the Board reschedule the meeting for Monday, November 1, 2021 at 3:00 p.m.

By motion of Vice-Chair Pugh and with the following vote, the Board approved that the November 2 Board of Supervisors meeting be rescheduled for Monday, November 1, 2021 at 3:00 p.m.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

IX. County Administrator's Report

A. Designation of VACo Proxy

County Administrator Rodgers reported the annual Virginia Association of Counties (VACo) meeting will be held at the Hilton Norfolk The Main on November 14-16.

Mr. Rodgers said he would be available to attend this meeting and serve as the proxy if no Board members wanted to attend.

By motion of Supervisor Martin and with the following vote, the Board approved that Dean C. Rodgers serve as the Amherst County voting representative to the annual VACo meeting.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

X. County Attorney's Report

The County Attorney had no matter to discuss.

XI. Liaison and Committee Reports

- A. Central Virginia Transportation Planning Organization - Dean Rodgers

The Board was provided a report on an outside organization meeting.

- B. Central Virginia Planning District Commission - Dean Rodgers

The Board was provided a report on an outside organization meeting.

- C. Community Criminal Justice Board - Dean Rodgers

The Board was provided a report on an outside organization meeting.

XII. Citizen Comment

There was no public comment.

XIII. Matters from Members of the Board of Supervisors

Chair Moore had no matter to discuss.

Vice-Chair Pugh had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Supervisor Martin asked the County Attorney to revisit the issue of panhandling in Amherst County.

Supervisor Tucker had no matter to discuss.

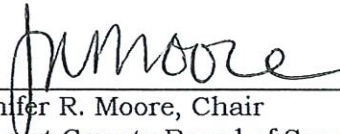
XIV. Adjournment

By motion of Supervisor Martin and with the following vote, the Board adjourned at 4:08 p.m.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

A handwritten signature in black ink, appearing to read "J Moore", written over a horizontal line.

Jennifer R. Moore, Chair
Amherst County Board of Supervisors

A handwritten signature in black ink, appearing to read "DC Rodgers", written over a horizontal line.

Dean C. Rodgers, Clerk

| Moore | Pugh | Martin | Tucker | Ayers | Round 2 Average | Round 1 Average | | FY 21-22 | FY 22-23 | Total |
|-------|------|--------|--------|-------|--------------------|--------------------|--------------------------------|--------------|-----------|--------------|
| 1 | 1 | 1 | 1 | 1 | 1 | 1.00 | Water and Sewer Infrastructure | \$ 1,000,000 | | \$ 1,000,000 |
| 2 | 2 | 12 | 2 | 2 | 4 | 2.00 | Grant Coordinator | \$ 240,000 | | \$ 240,000 |
| 5 | 9 | 8 | 3 | 3 | 5.6 | 6.50 | Lake Trail Extensions | \$ 47,143 | | \$ 47,143 |
| 4 | 4 | 4 | 6 | 12 | 6 | 6.00 | Public Safety Command Center | \$ 110,000 | | \$ 110,000 |
| 6 | 6 | 2 | 5 | 12 | 6.2 | 8.00 | Full-time - \$500/employee | \$ 57,000 | | \$ 57,000 |
| 3 | 3 | 10 | 7 | 12 | 7 | 5.25 | Sheriff Command Center | \$ 103,000 | | \$ 103,000 |
| 11 | 11 | 5 | 4 | 6 | 7.4 | 9.25 | Public Safety Training Console | \$ 40,000 | | \$ 40,000 |
| 8 | 8 | 3 | 8 | 12 | 7.8 | 8.50 | Part-time - \$250/employee | \$ 7,540 | | \$ 7,540 |
| 10 | 10 | 7 | 9 | 4 | 8 | 8.75 | Mill Creek Improvements | \$ 275,000 | | \$ 275,000 |
| 9 | 12 | 9 | 10 | 5 | 9 | 9.25 | Coolwell Splashpad | \$ 200,000 | | \$ 200,000 |
| 12 | 5 | 6 | 11 | 12 | 9.2 | 9.50 | 802 Truck - Public Safety | \$ 113,100 | \$ 78,750 | \$ 78,750 |
| 7 | 7 | 11 | 12 | 12 | 9.8 | 8.25 | Full-time - \$1000/employee | \$ 2,192,783 | \$ 78,750 | \$ 113,100 |
| | | | | | | | Total Capital Cost Est. | \$ | \$ | \$ 2,271,533 |

Note Two different employee premium pay options for Full-time employees

\$ 45,460

Revenue Loss = \$718,358

| Moore | Pugh | Martin | Tucker | Ayers | Round 2 Average | Round 1 Average | | FY 21-22 | FY 22-23 | FY 25-26 | Total |
|-------|------|--------|--------|-------|--------------------|--------------------|--|--------------|--------------|------------|--------------|
| 1 | 5 | 1 | 1 | 1 | 1.8 | 1.00 | Building inspector - vehicle and computer | \$ 40,000 | | | \$ 40,000 |
| 2 | 3 | 4 | 2 | 3 | 2.8 | 5.75 | Scentral Bark | | \$ 200,000 | | \$ 200,000 |
| 3 | 1 | 2 | 4 | 7 | 3.4 | 7.50 | Pedar Squad 34 1999 | | \$ 525,000 | | \$ 525,000 |
| 9 | 4 | 3 | 5 | 2 | 4.6 | 9.00 | Nonprofits supporting youth sports | \$ 100,000 | | | \$ 100,000 |
| 6 | 8 | 6 | 3 | 4 | 5.4 | 8.25 | Library Playground | \$ 150,000 | | | \$ 150,000 |
| 4 | 2 | 5 | 6 | 17 | 6.8 | 7.75 | 802 Truck - Public Safety | | \$ 78,750 | | \$ 78,750 |
| 11 | 7 | 11 | 7 | 5 | 8.2 | 9.75 | Cybersecurity | \$ 50,000 | | | \$ 50,000 |
| 10 | 6 | 7 | 8 | 17 | 9.6 | 9.25 | Amherst Fire Engine 13 | | \$ 871,615 | | \$ 871,615 |
| 12 | 12 | 14 | 9 | 6 | 10.6 | 10.00 | Animal Shelter Water & Sewer | \$ 1,500,000 | | | \$ 1,500,000 |
| 13 | 11 | 8 | 10 | 17 | 11.8 | 10.00 | Stonehouse Trail | \$ 100,000 | | | \$ 100,000 |
| 15 | 10 | 10 | 13 | 17 | 13 | 10.50 | Monroe Parking Lot Expansion | | \$ 77,000 | | \$ 77,000 |
| 7 | 16 | 16 | 11 | 17 | 13.4 | 8.75 | Fire marshall - was on Supplemental (2years&equip) | \$ 275,000 | | | \$ 275,000 |
| 17 | 13 | 9 | 12 | 17 | 13.6 | 10.75 | Mini - bus replacement | | \$ 99,742 | | \$ 99,742 |
| 5 | 17 | 13 | 17 | 17 | 13.8 | 8.25 | Mill Creek Campground | | \$ 100,000 | | \$ 100,000 |
| 16 | 9 | 15 | 14 | 17 | 14.2 | 10.75 | Pedar Brush 32 2005 | | | \$ 218,750 | \$ 218,750 |
| 8 | 15 | 17 | 15 | 17 | 14.4 | 9.00 | Fire marshall - was on Supplemental (3years&equip) | \$ 348,000 | | | \$ 348,000 |
| 14 | 14 | 12 | 16 | 17 | 14.6 | 10.00 | Riveredge Phase 3B | | \$ 1,159,080 | | \$ 1,159,080 |
| | | | | | | | Total Capital Cost Est. | \$ 2,563,000 | \$ 3,111,187 | \$ 218,750 | \$ 5,892,937 |

Note Emergency Services Council current capital balance \$ 543,775

\$ (46,642)

Projects - \$1,650,143 available

\$1,604,683 appropriated

\$45,460 leftover is for \$500 bonuses if needed. If not, it goes to Mill Creek improvements

| Moore | Pugh | Martin | Tucker | Ayers | Round 2 Average | Round 1 Average | | FY 21-22 | FY 22-23 | Total |
|-------|------|--------|--------|-------|--------------------|--------------------|--------------------------------------|--------------|-----------|--------------|
| 1 | 1 | 1 | 1 | 1 | 1 | 1.00 | Water and Sewer Infrastructure | \$ 1,000,000 | | \$ 1,000,000 |
| 2 | 2 | 12 | 2 | 2 | 4 | 2.00 | Grant Coordinator | \$ 240,000 | | \$ 240,000 |
| 5 | 9 | 8 | 3 | 3 | 5.6 | 6.50 | Lake Trail Extensions | \$ 47,143 | | \$ 47,143 |
| 4 | 4 | 4 | 6 | 12 | 6 | 6.00 | Public Safety/Sheriff Command Center | \$ 110,000 | | \$ 110,000 |
| 6 | 6 | 2 | 5 | 12 | 6.2 | 8.00 | Full-time - \$500/employee | \$ 57,000 | | \$ 57,000 |
| 3 | 3 | 10 | 7 | 12 | 7 | 5.25 | Sheriff Command Center | \$ - | | \$ - |
| 11 | 11 | 5 | 4 | 6 | 7.4 | 9.25 | Public Safety Training Console | \$ 40,000 | | \$ 40,000 |
| 8 | 8 | 3 | 8 | 12 | 7.8 | 8.50 | Part-time - \$250/employee | \$ 7,540 | | \$ 7,540 |
| 10 | 10 | 7 | 9 | 4 | 8 | 8.75 | Mill Creek Improvements | \$ 103,000 | | \$ 103,000 |
| 9 | 12 | 9 | 10 | 5 | 9 | 9.25 | Coolwell Splashpad | \$ 200,000 | | \$ 200,000 |
| 12 | 5 | 6 | 11 | 12 | 9.2 | 9.50 | 802 Truck - Public Safety | | \$ 78,750 | \$ 78,750 |
| 7 | 7 | 11 | 12 | 12 | 9.8 | 8.25 | Full-time - \$1000/employee | \$ 113,100 | | \$ 113,100 |
| | | | | | | | Total Capital Cost Est. | \$ 1,917,783 | \$ 78,750 | \$ 1,996,533 |

Note

Two different employee premium pay options for Full-time employees

The BoS wants all FT employees to receive a bonus.

\$ 45,460

Revenue Loss = \$718,358 is available

\$ 765,000 appropriated
shortfall from ESC capital fund

| Moore | Pugh | Martin | Tucker | Ayers | Round 2 Average | Round 1 Average | | FY 21-22 | FY 22-23 | FY 25-26 | |
|-------|------|--------|--------|-------|--------------------|--------------------|--|--------------|--------------|------------|--|
| 1 | 5 | 1 | 1 | 1 | 1.8 | 1.00 | Building inspector - vehicle and computer | \$ 40,000 | | | |
| 2 | 3 | 4 | 2 | 3 | 2.8 | 5.75 | Scenral Bark | \$ 150,000 | | | |
| 3 | 1 | 2 | 4 | 7 | 3.4 | 7.50 | Pedlar Squad 34 1999 | \$ 525,000 | | | |
| 9 | 4 | 3 | 5 | 2 | 4.6 | 9.00 | Nonprofits supporting youth sports | \$ 50,000 | | | |
| 6 | 8 | 6 | 3 | 4 | 5.4 | 8.25 | Library Playground | \$ 150,000 | | | |
| 4 | 2 | 5 | 6 | 17 | 6.8 | 7.75 | 802 Truck - Public Safety | \$ 78,750 | | | |
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| 10 | 6 | 7 | 8 | 17 | 9.6 | 9.25 | Amherst Fire Engine 13 | \$ 871,615 | | | |
| 12 | 12 | 14 | 9 | 6 | 10.6 | 10.00 | Animal Shelter Water & Sewer | \$ 1,500,000 | | | |
| 13 | 11 | 8 | 10 | 17 | 11.8 | 10.00 | Stonehouse Trail | \$ 100,000 | | | |
| 15 | 10 | 10 | 13 | 17 | 13 | 10.50 | Monroe Parking Lot Expansion | \$ 77,000 | | | |
| 7 | 16 | 16 | 11 | 17 | 13.4 | 8.75 | Fire marshall - was on Supplemental (2years&equip) | \$ 275,000 | | | |
| 17 | 13 | 9 | 12 | 17 | 13.6 | 10.75 | Mini - bus replacement | \$ 99,742 | | | |
| 5 | 17 | 13 | 17 | 17 | 13.8 | 8.25 | Mill Creek Campground | \$ 100,000 | | | |
| 16 | 9 | 15 | 14 | 17 | 14.2 | 10.75 | Pedlar Brush 32 2005 | | | \$ 218,750 | |
| 8 | 15 | 17 | 15 | 17 | 14.4 | 9.00 | Fire marshall - was on Supplemental (3years&equip) | \$ 348,000 | | | |
| 14 | 14 | 12 | 16 | 17 | 14.6 | 10.00 | Riveredge Phase 3B | \$ 1,159,080 | \$ 2,386,187 | \$ 218,750 | |
| | | | | | | | Total Capital Cost Est. | \$ 3,188,000 | \$ 2,386,187 | \$ 218,750 | |

Note

Emergency Services Council current capital balance

\$ 543,775

\$ (46,642) shortfall