



**BOOK 37**  
**Pages 498-505**



**AMHERST COUNTY  
BOARD OF SUPERVISORS**

**Board of Supervisors**

Jennifer R. Moore, Chair  
District 5  
David W. Pugh, Jr., Vice-Chair  
District 4  
Tom Martin, Supervisor  
District 1  
L. J. Ayers III, Supervisor  
District 3  
Claudia D. Tucker, Supervisor  
District 2

**MINUTES**

**September 21, 2021**  
Administration Building - 153 Washington  
Street - Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened - 7:00 PM

**County Administrator**  
Dean C. Rodgers

**County Attorney**  
Mark Popovich

**I. Call to Order**

At a regular meeting of the Amherst County Board of Supervisors held on September 21, 2021 at 7:00 p.m., the following members were present:

**BOARD OF SUPERVISORS:**

Tom Martin, Supervisor  
L. J. Ayers III, Supervisor  
Claudia D. Tucker, Supervisor

**ABSENT:** Jennifer R. Moore, Chair  
David W. Pugh, Jr., Vice-Chair

**STAFF:**

Dean C. Rodgers, County Administrator  
David R. Proffitt, Deputy County Administrator  
Mark Popovich, County Attorney  
Regina M. Rice, Clerk

**NOTE:** All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

County Administrator Dean Rodgers called the meeting to order to appoint a temporary Chair due to the absence of Ms. Moore and Mr. Pugh.

Mr. Rodgers said the Board's Rules of Procedure state that an election shall be held to elect a temporary Chair.

Supervisor Tucker nominated Supervisor Martin and was seconded by Supervisor Ayers.

The nominations were closed.

By motion of Supervisor Tucker and with the following vote, the Board elected Supervisor Martin as the temporary Chair for the meeting of September 21,

2021.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker  
NAY: None  
ABSENT: Ms. Moore and Mr. Pugh

## **II. Approval of Agenda**

By motion of Supervisor Ayers and with the following vote, the Board approved the agenda for September 21, 2021.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker  
NAY: None  
ABSENT: Ms. Moore and Mr. Pugh

## **III. Invocation and Pledge of Allegiance**

Chair Martin led the Invocation and Pledge of Allegiance.

## **IV. Citizen Comment**

There was no public comment.

## **V. Public Hearing**

- A. Ordinance 2021-0008, amending Sec. 14-26 of Article II, Real Property Tax, Chapter 14, relating to the first installment of semi-annual taxes on real property.

County Attorney Mark Popovich addressed the Board on a proposed amendment to a current ordinance changing the first semi-annual real estate tax installment from June 5 to July 1 each year. Amherst County Treasurer Joanne Carden reported that changing the date would allow her office additional time to print and mail out the real estate tax tickets to county taxpayers.

The Public Hearing was opened.

Proponents: None  
Opponents: None

The Public Hearing was closed.

By motion of Supervisor Ayers and with the following vote, the Board adopted

Ordinance 2021-0008.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

## **VI. Consent Agenda**

### **A. Minutes - August 17, 2021**

By motion of Supervisor Tucker and with the following vote, the Board approved the Minutes for August 17, 2021.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

### **B. Appropriation of Revenue - Sheriff's Office**

By motion of Supervisor Tucker and with the following vote, the Board approved the appropriation of revenue for the Sheriff's Office.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

### **C. Appropriation of Revenue - Schools**

By motion of Supervisor Tucker and with the following vote, the Board approved the appropriation of revenue for the Schools.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

## **VII. Special Presentation**

### **A. Commemorative Resolution 2021-0006-CR Sherrie Snead McLeRoy**



County Administrator Dean Rodgers informed the Board that Amherst County native Sherrie Snead McLeRoy has written many books on Amherst County history. Ms. McLeRoy will be honored at a celebration at the Madison Heights Public Library on October 4, 2021.

Mr. Rodgers asked the Board to adopt Resolution 2021-0006-CR, which will be presented to Ms. McLeRoy next month.

By motion of Supervisor Ayers and with the following vote, the Board adopted Resolution 2021-0006-CR as presented.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

## **VIII. Old Business**

### **A. ARPA Funds**

County Administrator Dean Rodgers presented the listing of all projects compiled by staff, Constitutionals, and outside agencies for possible uses of the ARPA money. He said approximately \$2.M had not been designated and he identified various sections where this money could be used. He advised that all CIP projects sheets were sent to the Board for scoring. (See Attachment 1)

There was a discussion regarding public safety vehicles and consideration of placing a new ambulance in the budget each year. Also, the Board discussed hiring an additional building inspector and grant writer, which would save the County money.

It was the consensus of the Board to revise the ARPA Funds spreadsheets to rank the projects again and to have a discussion at the next Board meeting.

## **IX. New Business**

### **A. Grant Application - Riveredge Trail Extension**

County Administrator Rodgers presented information regarding the grant application for the Riveredge Trail Extension. He advised VDOT's grant application deadline for the construction funding is October 1.

Mr. Rodgers said that completion of the extension could cost up to \$2.5M, which, if the grant is awarded, the County would be responsible for a 20% match.

Supervisor Martin asked if the Board was not comfortable with the \$2.5M estimate, could the County decline acceptance of the grant.

Mr. Rodgers replied yes, and said one way to keep costs down, he proposed that Public Works could do some of the work by laying stone for the trail.

By motion of Supervisor Martin and with the following vote, the Board adopted Resolution 2021-0021-R as presented.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

## **X. County Administrator's Report**

### **A. Project Status Report**

County Administrator Rodgers pointed out a correction to his report regarding the Amherst-Nelson Agricultural Complex. The report stated that Nelson had already appropriated the funds; however, their Board decided to defer this decision until its next meeting in October 2021.

Mr. Rodgers provided an update to broadband and said DHCD will award the VATI grants in December.

Mr. Rodgers reported on the redevelopment plan for CVTC. He advised the Alliance is struggling to raise the remaining \$100,000 to pay for that plan, and is seeking to raise additional funds to demonstrate to the GO Virginia Board of its commitment. He said the County could contribute an additional \$15,000, which would be taken out of the Juvenile Detention fund and applied to the Alliance. Both the County and the EDA have each contributed \$50,000 towards the \$450,000 plan.

The Board agreed upon this action.

## **XI. County Attorney's Report**

The County Attorney had no matter to discuss.

## **XII. Liaison and Committee Reports**

### **A. Parks, Recreation & Cultural Development Board- Tom Martin**



Chair Martin reported the "Halloween Haunt" event will be held on October 29 from 6PM-9PM. He said that in order to address the traffic issues that were encountered last year, participants will now enter through the Coolwell Convenience Center.

Public Works Director Brian Thacker said the Convenience Center could be closed down between 3PM and 4PM and signs and traffic cones would be placed to notify the public of the new entrance for this event.

Supervisor Tucker and Supervisor Ayers both agreed that this would make the event as safe as possible.

By motion of Chair Martin and with the following vote, the Board approved the closure of Coolwell Convenience Center at 4:00 p.m. on October 29, 2021 to facilitate the traffic for the "Halloween Haunt" event.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

In addition, Chair Martin reported on several matters discussed during the Parks & Recreation Board meeting last week. He said all senior programs would be suspended until January 2022; soccer programs started on September 18th; and P&R Board discussed a 10-year Parks & Recreation plan. He said the Board had a discussion to honor Mr. Alan Bumgarner and Mrs. Sara Lu Christian.

He also advised that the playground at Mill Creek has been installed, the P&R Board is working on the E&S plan for Scentral Bark, and trail maintenance would begin in October.

#### B. Agriculture Committee - Claudia Tucker

Supervisor Tucker expressed her thanks to Extension Agent Eric Bowen for operating as the fair manager and commended him for his dedication and excellent job.

She reported the fireworks and music contracts are complete, sponsorships are coming in, and volunteers are being recruited.

### **XIII. Departmental Report**

#### A. General Fund Availability Report

The Board received the monthly report and it is for information only.

#### B. Transfer Station Update

Public Works Director Brian Thacker provided an update on the transfer station and the maintenance shop, which are scheduled to be completed by January. He said a fuel island is being constructed and the expansion of the landfill office will provide additional office space to accommodate employees and meetings.

Mr. Thacker said funding has been used to provide improvements at the convenience centers and uncapping the landfill cell is in progress.

There was a Board discussion on the total budget and if the projected costs were in line with what the Board had contemplated. Mr. Thacker responded that was correct and the projected costs were not over budget at this time.

#### **XIV. Citizen Comment**

There was no public comment.

#### **XV. Matters from Members of the Board of Supervisors**

Supervisor Tucker said she was contacted by a gentleman from Blue Ridge Christmas Cottage regarding the placement of a 20 foot artificial tree at the Visitors Center. She asked Mr. Rodgers to contact this person for further information.

Supervisor Ayers had no matter to discuss.

Chair Martin had no matter to discuss.

#### **XVI. Adjournment**

By motion of Supervisor Ayers and with the following vote, the Board adjourned at 8:23 p.m.

AYE: Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: Ms. Moore and Mr. Pugh

A handwritten signature in blue ink, appearing to read "Tom Martin", positioned above a horizontal line.

Tom Martin, Temporary Chair  
Amherst County Board of Supervisors

A handwritten signature in blue ink, appearing to read "D. Rodgers", positioned above a horizontal line.

Dean C. Rodgers, Clerk



## Projects - \$1,650,143

Moore	Pugh	Martin	Tucker	Ayers		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Beyond 2026	Total
1	1	1	1		Water and Sewer Infrastructure	\$ 1,000,000						\$ 1,000,000
3	2		5		Sheriff Command Center	\$ 103,000						\$ 103,000
2			2		Grant Coordinator	\$ 240,000						\$ 240,000
4		3	6		Public Safety Command Center	\$ 110,000						\$ 110,000
5	7		3		Trail Extension	\$ 47,143						\$ 47,143
6		5			Library Playground	\$ 150,000						\$ 150,000
7	6	8			Monacan Park Playground	\$ 50,000						\$ 50,000
8		7			Coolwell Splashpad	\$ 200,000						\$ 200,000
9		6			Public Safety Training Console	\$ 40,000						\$ 40,000
10		10	4		Mill Creek Improvements	\$ 275,000						\$ 275,000
					Breakroom Renovations	\$ 80,000						\$ 80,000
		2			Other Essential Employees Bonuses							\$ -
		2	8		Full-time - \$500/employee	\$ 57,000						\$ 57,000
		2	9		Full-time - \$1000/employee	\$ 113,100						\$ 113,100
		2	10		Part-time - \$250/employee	\$ 7,540						\$ 7,540
	3				Medic 1 - county portion	\$ 150,000						\$ 150,000
	4				Station 3 remodel	\$ 69,320						\$ 69,320
	5				802 Truck - Public Safety		\$ 78,750					\$ 78,750
	8				Medic 2		\$ 287,604					\$ 287,604
	9				Medic 3			\$ 300,674				\$ 300,674
	10				Medic 50				\$ 313,750			\$ 313,750
					800 Truck - Public Safety				\$ 93,750			\$ 93,750
					Medic 49					\$ 326,820		\$ 326,820
					Medic 50						\$ 339,897	\$ 339,897
					Reno Monelison Rescue	\$ 200,000						
					<b>Total Capital Cost Est.</b>	\$ 2,692,103	\$ 366,354	\$ 300,674	\$ 407,500	\$ 326,820	\$ 339,897	\$ 4,433,348

Revenue Loss = \$718,358

Moore	Pugh	Martin	Tucker	Ayers	Average		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Beyond 2026	Total
1		1	1		1.00	Building Inspector - vehicle and computer	\$ 40,000						\$ 40,000
4		4	4		4.00	Scentral Bark	\$ 200,000						\$ 200,000
			3		1.00	Fire Marshall - was on Supplemental (3years&equip)	\$ 348,000						\$ 348,000
2					0.67	Fire Marshall - was on Supplemental (2years&equip)	\$ 275,000						\$ 275,000
5			6		3.67	Mill Creek Campground	\$ 100,000						\$ 100,000
3			5		2.67	Courthouse Security	\$ 200,000	\$ 253,115					\$ 453,115
6					2.00	Cybersecurity	\$ 50,000						\$ 50,000
7					2.33	Animal Shelter Water & Sewer	\$ 1,500,000						\$ 1,500,000
8	7	5			6.67	802 Truck - Public Safety	\$ 78,750						\$ 78,750
9	8	2			6.33	Pedlar Squad 34 1999	\$ 525,000						\$ 525,000
10	9	7			8.67	Amherst Fire Engine 13	\$ 871,615						\$ 871,615
	1				0.33	Courthouse Fire Alarm	\$ 82,500						\$ 82,500
	2				0.67	Sheriff Parking Lot resurfacing	\$ 144,000						\$ 144,000
	3				1.00	DSS Parking Lot resurfacing	\$ 88,000						\$ 88,000
	4				1.33	Coolwell Parking Lot resurfacing	\$ 115,000	\$ -					\$ 115,000
	5				1.67	Station 3 remodel	\$ 69,320						\$ 69,320
	6	6	2		4.67	Replace Bright Software (3 year project)	\$ 400,000	\$ 400,000					\$ 800,000
			7		2.33	Stonehouse Trail	\$ 100,000						\$ 100,000
			7		2.33	Riveredge Phase 38	\$ 1,159,080						\$ 1,159,080
		9			3.00	Monroe Parking Lot Expansion	\$ 77,000						\$ 77,000
	10	8	8		8.67	Medic 2	\$ 287,604						\$ 287,604
					0.00	Convenience Centers ( 2 centers)	\$ -	\$ 750,000					\$ 1,500,000
		10			3.33	Mini - bus replacement	\$ 99,742						\$ 99,742
			9		3.00	Medic 3			\$ 300,674				\$ 300,674
					0.00	Monelison Engine 22			\$ 767,485				\$ 767,485
					0.00	Medic 50				\$ 313,750			\$ 313,750
					0.00	800 Truck - Public Safety				\$ 93,750			\$ 93,750
					0.00	Medic 49					\$ 326,820		\$ 326,820
					0.00	Brush AFD 16					\$ 218,750		\$ 218,750
					0.00	806 Truck - Public Safety					\$ 97,500		\$ 97,500
			10		3.33	Pedlar Brush 32 2005					\$ 218,750		\$ 218,750
					0.00	Medic 50						\$ 339,897	\$ 339,897
					0.00	Fire Station(placeholder)						\$ 4,000,000	\$ 4,000,000
		3			1.00	Nonprofits supporting youth sports	\$ 100,000						
						<b>Total Capital Cost Est.</b>	\$ 3,411,820	\$ 4,801,906	\$ 1,068,159	\$ 1,157,500	\$ 861,820	\$ 4,339,897	\$ 15,641,102