



**BOOK 37**  
**Pages 423-429**



**AMHERST COUNTY**  
**BOARD OF SUPERVISORS**

**Board of Supervisors**

Jennifer R. Moore, Chair  
District 5  
David W. Pugh, Jr., Vice-Chair  
District 4  
Tom Martin, Supervisor  
District 1  
L. J. Ayers III, Supervisor  
District 3  
Claudia D. Tucker, Supervisor  
District 2

**MINUTES**

**June 1, 2021**  
Administration Building - 153 Washington Street -  
Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened - 3:00 PM

**County Administrator**  
Dean C. Rodgers

**County Attorney**  
Mark Popovich

**I. Call to Order**

At a regular meeting of the Amherst County Board of Supervisors held on June 1, 2021 at 3:00 p.m., the following members were present:

**BOARD OF SUPERVISORS:**

Jennifer R. Moore, Chair  
David W. Pugh, Jr., Vice-Chair  
Tom Martin, Supervisor  
L. J. Ayers III, Supervisor  
Claudia D. Tucker, Supervisor

**ABSENT:** None

**STAFF:**

Dean C. Rodgers, County Administrator  
David R. Proffitt, Deputy County Administrator  
Mark Popovich, County Attorney  
Regina M. Rice, Clerk

Chair Moore called the meeting to order at 3:00 p.m.

Chair Moore stated that Board meetings are now being streamed live on Facebook and on YouTube.

## **II. Approval of Agenda**

By motion of Vice-Chair Pugh and with the following vote, the Board approved the Agenda for June 1, 2021.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

## **III. Invocation and Pledge of Allegiance**

Vice-Chair Pugh led the Invocation and Pledge of Allegiance.

## **IV. Citizen Comment**

There was no public comment.

## **V. Ordinance - First Reading**

A. Ordinance 2021-0003, amending Chapter 15, Water and Sewer

ACSA Director Robert Hopkins presented the proposed ordinance that addresses availability fees as part of the business friendliness initiative. Mr. Hopkins said ACSA Board approved the proposed ordinance during its meeting today and he is now forwarding it to the Board for a first reading.

Director Hopkins said the ACSA Board requested adding a definition in Section 15-121 to define the word "premises". This will clear up any confusion of referring to the building or the entire property.

By motion of Supervisor Ayers and with the following vote, the Board directed staff to advertise Ordinance 2021-0003 for a public hearing on June 15, 2021.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

**VI. Consent Agenda**

A. Minutes - May 4, 2021

It was moved that the Board adopt the Minutes of May 4, 2021.

B. ACSO Revenue Appropriation

It was moved that the Board approve the appropriation of funds as described into the Sheriff's budget.

C. Appropriation of Revenue- Commonwealth Attorney

It was moved that the Board appropriate funds received from asset forfeiture collections to the Commonwealth's Attorney budget as presented.

D. Appropriation of Revenue - Social Services

It was moved that the Board appropriate additional state revenue into the Department of Social Services' (DSS) budget as described.

E. Appropriation of Revenue and Expenditures - Amherst County Public Schools

It was moved that the Board appropriate \$462,895 of additional funds into the 2020-2021 School Operational Budget.

F. Appropriation for Expenditure - Convenience Centers

It was moved that the Board appropriate bond proceeds in the amount of \$148,200 to pay for the paving of the Dodd's Store Convenience Center.

G. Easement Riveredge Trail

It was moved that the Board accept the easement of 0.171 acres from Central Virginia Training Center property and authorize the Chair to execute the draft Deed of Easement.

**VII. New Business**

A. Resolution 2021-0011-R, waiver for split precincts for 2021 election

County Attorney Mark Popovich addressed the Board regarding a waiver for the Elon and Amelon split precincts for the 2021 election. He explained the Code of Virginia requires each locality ensure that precincts are not split among all elected offices, however, the Census Bureau has not provided its data to the County to establish precinct boundaries.

Mr. Popovich advised a method to “escape” that requirement would be by resolution, and to authorize the Amherst County Registrar to submit a request for a waiver from the State Board of Elections for the 2021 election.

By motion of Supervisor Ayers and with the following vote, the Board approved the resolution as presented.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

**VIII. County Administrator's Report**

A. FY2022 COLA Related Revisions to Pay Grades

County Administrator Rodgers addressed the Board and explained the FY2022 COLA for County and Social Services employees and staff of Constitutional officers will incorporate a pay raise into the County’s pay bands. He asked that the Board approve those changes.

By motion of Chair Moore and with the following vote, the Board accepted the changes to the Amherst County Wage Structure, as presented, which will become effective 7/1/2021.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

**B. Nominations to the Redistricting Committee**

County Administrator Rodgers addressed the Board to advise that Jim Thompson of District 3 has been nominated by Supervisor Ayers to serve on the Redistricting Committee.

Mr. Rodgers stated that Community Development Director Jeremy Bryant anticipates calling a meeting in July to provide training for the Committee members.

By motion of Supervisor Ayers and with the following vote, the Board appointed Jim Thompson to serve on the Redistricting Committee as the representative for District 3.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

NAY: None

ABSENT: None

**IX. County Attorney's Report**

The County Attorney had no matter to discuss.

**X. Departmental Reports**

**A. Board of Equalization - Annual Report**

Mr. Ken Althouse, Jr., Chair of the Board of Equalization presented BOE's annual report to the Board.

In the report, Mr. Althouse provided several areas of improvements and considerations including "considering the feasibility of bringing the re-assessment process in-house versus having it done by a third party in order to have greater control over the process and perhaps having it take place more frequently than every 6 years".

Board members discussed those proposed items in the BOE's Annual Report, and asked staff to bring forward proposals to implement each of the BOE's recommendations. The Board concluded with an expression of thanks to Mr. Althouse and all members of the BOE as well as Deputy County Administrator David Proffitt and County staff.

**XI. Citizen Comment**

There was no public comment.

**XII. Matters from Members of the Board of Supervisors**

Supervisor Tucker had no matter to discuss.

Supervisor Ayers said the Dixie Youth Softball Tournament will take place the first week of July behind Monelison Middle School. This event will bring a large influx of visitors to the County. He asked the County Administrator to contact VDOT and request that the roadways be mowed.

Supervisor Martin had no matter to discuss.

Vice-Chair Pugh had no matter to discuss.

Chair Moore had no matter to discuss.

**XIII. Adjournment**

By motion of Supervisor Ayers and with the following vote, the Board adjourned at 3:26 p.m.

AYE: Ms. Moore, Mr. Pugh, Mr. Martin, Mr. Ayers and Mrs. Tucker

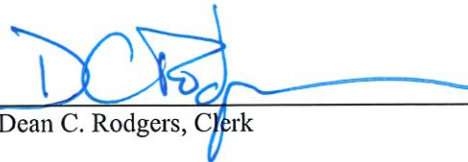
NAY: None

ABSENT: None



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Jennifer R. Moore, Chair  
Amherst County Board of Supervisors



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Dean C. Rodgers, Clerk

