



BOOK 37
Pages 183-190



AMHERST COUNTY
BOARD OF SUPERVISORS

Board of Supervisors

Claudia D. Tucker, Chair
District 2
Jennifer R. Moore, Vice-Chair
District 5
David W. Pugh, Jr., Supervisor
District 4
Tom Martin, Supervisor
District 1
L. J. Ayers III, Supervisor
District 3

MINUTES

August 4, 2020
Administration Building - 153 Washington Street -
Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 3:00 PM

County Administrator
Dean C. Rodgers

County Attorney
Michael W. S. Lockaby

I. Call to Order

At a Regular Meeting of the Amherst County Board of Supervisors held on August 4, 2020 at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

Claudia D. Tucker, Chair
Jennifer R. Moore, Vice-Chair
David W. Pugh, Jr., Supervisor
Tom Martin, Supervisor
L. J. Ayers III, Supervisor

ABSENT: None

STAFF:

Dean C. Rodgers, County Administrator
David R. Proffitt, Deputy County Administrator
Attorney Jim Guynn, Jr. for County Attorney Michael Lockaby
Regina M. Rice, Clerk to Boards

Chair Tucker called the meeting to order at 3:00 p.m.

II. Approval of Agenda

By motion of Supervisor Pugh and with the following vote, the Board approved the agenda of August 4, 2020.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

III. Invocation and Pledge of Allegiance

Chair Tucker led the Invocation and Pledge of Allegiance.

IV. Citizen Comment

There was no public comment.

V. Consent Agenda

By motion of Supervisor Ayers and with the following vote, the Board approved the Consent agenda.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

A. Minutes - July 7, 2020

It was moved that the Board adopt the Minutes of July 7, 2020.

B. ACSO Revenue Appropriation

It was moved that the Board appropriate the funds as described.

C. 2020 Personal Property Tax Relief Act Rate

It was moved that the Board approve the PPTRA Rate of 33.70% for the tax year 2020.

VI. Old Business

A. Board of Supervisors Representative to TPO

County Administrator Rodgers stated that at the July 21st Board meeting, Supervisor Ayers advised he would no longer be able to fulfill his obligation as the representative on the Transportation Planning Organization Board (TPO) and has resigned his seat.

Mr. Rodgers asked the Board to appoint a replacement Supervisor to the regional TPO.

Chair Tucker advised she would be willing to serve on the TPO and asked Mr. Rodgers to provide her with the necessary information.

By motion of Supervisor Ayers and with the following vote, the Board appointed Claudia Tucker to be the elected Board of Supervisors representative to the TPO.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

B. CARES Act Appropriation - IT

County Administrator Rodgers addressed the Board and advised this is the first appropriation being brought forth of CARES ACT money. He said IT has provided a list of equipment to assist in teleworking and has asked the constitutionals for their teleworking requirements and other organizations connected to the County. The total amount of CARES ACT money to spend by the end of the year is approximately \$5.5M.

Mr. Rodgers said that the County Administration building has not been closed during the pandemic and some staff have continued working in the building. He said only a very small number of staff are able to telework.

Supervisor Martin asked Ms. Viar how County staff has been working remotely.

IT Director Jackie Viar advised that approximately four staff members were using County laptops to take home, however, the majority of staff did not have that option. She said currently there is one user in each department that could telework, which would only total seven staff members.

Chair Tucker understood that some staff members were using their personal equipment to do County work.

Supervisor Martin said the County should improve the ability to telework and would not recommend that staff use their personal devices on the County network.

Ms. Viar explained that IT was working on an upgrade get a more secure connection for Public Works and also talking to Comcast to extend cable at that location.

By motion of Supervisor Pugh and with the following vote, the Board approved the appropriation in the amount of \$ 134,800 from CARES Act funding to Information Technology as presented.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

VII. County Administrator's Report

A. Boards/Commissions/Committees - Planning Commission vacancies

County Administrator Rodgers advised that the Board was being asked to appoint two members to the Planning Commission. He said the terms of two current members, Derin Foor and Jim Thompson, will expire on August 31, 2020. Both gentlemen have submitted letters of interest requesting reappointment. In addition, staff advertised and received one additional letter of interest from Mr. Michael Alami seeking the At-large appointment.

Chair Tucker recommended Mr. Foor to be reappointed to the At-large seat on the Planning Commission.

Supervisor Ayers recommended Mr. Thompson to be reappointed to the District 3 seat on the Planning Commission.

By motion of Chair Tucker and with the following vote the Board reappointed Mr. Derin Foor as the At-large representative to the Planning Commission

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

By motion of Supervisor Ayers and with the following vote, the Board reappointed Mr. Jim Thompson as the District 3 representative to the Planning Commission.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

B. Amherst County Infection Disease Preparedness and Response Plan

County Administrator Rodgers advised that VA OHSA has enacted an emergency standard plan regarding COVID-19 and a requirement to implement a plan for Amherst County. He said that Human Resource Director Linda Warner has prepared an Amherst County Infectious Disease Preparedness and Response Plan using those guidelines provided by the Virginia Department of Labor and Industry.

Mr. Rodgers said staff will be training employees and implementing the plan over the next several weeks.

VIII. County Attorney's Report

The County Attorney had no matter to discuss.

IX. Liaison and Committee Reports

A. Central Virginia Planning District Commission, July 16, 2020

For information only.

B. Central Virginia Transportation Planning Organization Meeting, July 16, 2020

For information only.

X. Departmental Reports

A. Department Spotlight - Public Works

Public Works Director Brian Thacker provided the Board an overview of the Public Works Department.

Supervisor Pugh asked about the three new waste haulers doing business in the County and where the public could find that information. Mr. Thacker said a list of waste haulers has been posted on the County's website.

Chair Tucker thanked Mr. Thacker for his commitment to the citizens and to Amherst County.

Supervisor Martin said he visited the convenience centers which looked very nice and the staff was very helpful. He asked Mr. Thacker about his mentioning clear or select cutting trees on a part of the landfill property. Supervisor Martin requested an opportunity for the Board to look at this area before moving forward and the environmental impact.

Mr. Thacker said some timber will be cut to prepare the transfer station location. He said other timber located at the old landfill will be cut because of the value. Mr. Martin requested that decisions regarding the cutting of county-owned timber be brought to the Board of Supervisors.

B. CARES Act Update

Finance Director Stacey Wilkes introduced Ja'taen Rucker as the new Senior Accountant working in the Finance Department.

Ms. Wilkes addressed the Board and requested that the Board certify that the \$2,757,414 that has been allocated for the CARES ACT purposes will be employed pursuant to CARES Act requirements. She said the Allocation sheet explains how the County is using the CARES ACT money. The items highlighted on the sheet are what have already been allocated and being worked on. **(See Attachment 1)**

The Board discussed the items on the Allocation sheet and Ms. Wilkes provided an explanation of those items.

Mr. Rodgers said additional items were added that included teleworking, hygiene, social distancing (additional school buses and break rooms), grants (for business disruption), and public safety salaries.

By motion of Chair Tucker and with the following vote, the Board certified \$2,757,414 would be used for CARES ACT approved purposes.

AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

XI. Citizen Comment

There was no public comment.

XII. Matters from Members of the Board of Supervisors

Supervisor Ayers had no matter to discuss.

Supervisor Martin requested the County Administrator contact VDOT concerning standing water along Business 29 from Madison Heights through Monroe and a remedy for this situation. Supervisor Martin stated a number of accidents are occurring on this area of the road.

Supervisor Pugh had no matter to discuss.

Vice-Chair Moore requested that Mr. Michael Alami be contacted to see if he would be interested in serving on other County boards.

Chair Tucker had no matter to discuss.

XIII. Adjournment

By motion of Supervisor Martin and with the following vote, the Board adjourned at 3:59 p.m.

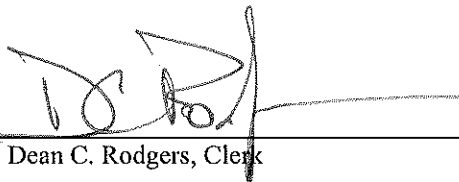
AYE: Mrs. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None



Claudia D. Tucker, Chair
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk

1. New total is \$5,514,828
 - a. Town portion \$381,266
 - b. Public Safety Shelter \$ 80,000
 - c. Monroe Hot Water \$ 3,500
 - d. Small Business Grants \$300,000(135K disbursed)
 - e. Non-profit Grants \$200,000 (not enough for what has been submitted for 7 non-profits)
 - f. Other Expenses \$200,000 (small expenses showing up) raise from \$58,900
 - g. Duct cleaning \$200,000
 - h. Broadband \$500,000
 - i. Suggested additional
 - i. Teleworking equip \$140,000
 - ii. Add HVAC projects \$ 79,500
 - iii. Outlook \$ 25,000(this would be recurring)
 - iv. HR electronic onboard \$ 5,000
 - v. Public Safety Comp \$800,000 (March-June)
 - vi. Public Safety Comp 1,400,000(July-December)
 - vii. Time Clock software 5,600(allows clocking in while teleworking and provides screening for employees daily)
2. Note that the \$800,000 for March- June will fall into the Unobligated General Fund Balance as of the end of FY 2020
3. Public Safety Compensation includes the Sheriff's department
4. Once entries are made to move Public Safety Comp March-June we will have a better idea of how much we may have left
5. Current unspoken for amount \$1.2M (further provide grants?)
 - a. Schools
 - i. \$450,000 for COVID operational expenses so the leftover funds can go in the School Capital and Maintenance Reserve
 - ii. \$120K additional fuel
 - iii. \$200K-\$300K additional buses
 - iv. \$100K daycare expenses for employees to come to work
 - v. \$100K Kiosks for screening upon entry to a school
 - b. Remaining \$200K
 - i. Additional needed for broadband possibly
 - ii. Breakroom renovations for social distancing and sanitary needs