



**AMHERST COUNTY  
BOARD OF SUPERVISORS**

**Board of Supervisors**

Claudia D. Tucker, Chair  
District 2  
Jennifer R. Moore, Vice-Chair  
District 5  
David W. Pugh, Jr., Supervisor  
District 4  
Tom Martin, Supervisor  
District 1  
L. J. Ayers III, Supervisor  
District 3

**MINUTES**

**January 9, 2020**  
Administration Building - 153 Washington Street -  
Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened - 1:00 PM

**County Administrator**  
Dean C. Rodgers

**County Attorney**  
Michael W. S. Lockaby

**I. Call to Order**

Clerk Rodgers called the meeting to order at 1:00 p.m.

**II. Invocation and Pledge of Allegiance**

Clerk Rodgers led the Invocation and Pledge of Allegiance.

**III. Amherst County Board of Supervisors - Reorganization for 2020**

A. Election of Officers

Clerk Rodgers opened the floor for the nominations for Chair of the Amherst County Board of Supervisors. Supervisor Moore nominated Supervisor Tucker to serve as the Chair of the Amherst County Board of Supervisors for 2020.

The nominations were closed.

The Board declared Claudia Tucker as Chair of Amherst County Board of Supervisors for 2020.

AYE: Ms. Tucker, Mr. Pugh, Ms. Moore, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

Chair Tucker opened the floor for nominations for Vice-Chair of the Amherst County Board of Supervisors for 2020. Supervisor Martin nominated Supervisor Moore.

The nominations were closed.

By motion of Supervisor Martin and with the following vote, the Board declared Jennifer Moore as Vice-Chair of Amherst County Board of Supervisors.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

B. Appointment of Liaisons

<u>Appointment</u>	<u>2020 Appointee(s)</u>
Liaison to Planning Commission:	Pugh
Liaison to Department of Social Services:	Pugh
Liaison to Emergency Services Council:	Ayers
Joint Board Committee (School Board)	Tucker & Moore
Liaison to the School Board:	Tucker
Liaison to Agriculture Committee:	Tucker
Members of the Building Committee:	Martin & Tucker
Community Development Block Grant Team:	Moore
Local Government Council:	Martin
Workforce Development Council:	Moore
MPO Board	Martin

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

### **C. Meeting Schedule**

The Board of Supervisors meetings are currently held the first and third Tuesdays of each month, 1:00 p.m. and 7:00 p.m. respectively. Board members discussed considering changing the time of the first meeting of each month to a later time during the day.

Supervisor Martin suggested moving the time to 3:00 p.m. for the convenience of citizens to attend.

By motion of Supervisor Pugh and with the following vote, the Board adopted 3:00 p.m. as the regular meeting time for the first Tuesday of each month of the Board of Supervisors.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

### **D. Adopt Rules of Procedure**

The Board adopted the 2020 Rules of Procedure as proposed.

By motion of Supervisor Pugh and with the following vote, the Board adopted the Rules of Procedure for 2020 as proposed.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

### **IV. Approval of Agenda**

By motion of Supervisor Ayers and with the following vote, the Board approved the agenda for January 9, 2020.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

### **V. Citizen Comment**

Mr. Bill Peters of Amherst, Virginia, addressed the Board and advised that Governor Northam has proposed in this year's budget money for public education from kindergarten to community colleges. He asked what the Board would be doing to "get our share" of those funds and sought an answer from the Board.

The public comment session was closed.

## **VI. Consent Agenda**

By motion Supervisor Pugh and with the following vote, the Board approved all the following items as proposed in the Consent Agenda for January 9, 2020.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers  
NAY: None  
ABSENT: None

### **A. Equal Taxing Authority for Virginia Counties**

The proposed motion was that the Board of Supervisors adopted the Resolution as presented.

### **B. ACSO Revenue Appropriation**

The proposed motion was that the Board approved the appropriation of funds as described.

### **C. Appropriation of Revenue to Schools for the 2019-2020 Fiscal Year**

The proposed motion was that the Board appropriated \$114,288.00 of additional funds to the 2019-2020 School Operational Budget.

### **D. Appropriation of Revenue for the 2019-2020 Fiscal Year for the Vestibule Projects.**

The proposed motion was that the Board appropriated \$222,074.80 to the school construction fund for vestibule projects.

### **E. Appropriation to the Schools Construction Budget.**

The proposed motion was that the Board appropriated \$1,250,913 of additional funds to the 2019-2020 CIP Budget.

## **VII. Special Presentation**

### **A. Departmental Spotlight - Commonwealth Attorney**

Commonwealth Attorney Lyle Carver presented to the Board an overview of his department. Mr. Carver explained the functions of his department, his staff of five prosecutors, two staff support and two Victim advocates. He explained that his office works directly with the Sheriff's office, State Police, and state and federal agencies. He reported that the bulk of his funding is from the state and based largely on felonies in Circuit Court, which the number of cases are rapidly increasing.

## **VIII. Old Business**

## **IX. New Business**

### **A. Lynchburg Juvenile Detention Center Contract**

County Administrator Rodgers presented the Lynchburg Juvenile Detention Center Contract. He advised this agreement is between jurisdictions that include Amherst, Campbell, Bedford, Nelson and the City of Lynchburg that have contracted the sharing of expenses for the Lynchburg Juvenile Detention Center.

Mr. Rodgers said there were no changes from past agreements.

Supervisor Martin stated he is an employee of the City of Lynchburg that would be affected by this transaction. He advised he would be able to fairly and objectively participate voting on this with the public interest.

By motion of Supervisor Martin and with the following vote, the Board directed the County Administrator to execute the contract on behalf of the County, as presented.

AYE: Ms. Tucker, Mr. Pugh, Ms. Moore, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

## **X. County Administrator's Report**

A. Boards/Commissions/Committees - Parks, Recreation and Cultural  
Development Board (ACPRCD Board)

County Administrator Rodgers advised that staff has received three letters of interest from the public regarding the vacancy on the Parks & Recreation Board: 1) Bailey Angus, 2) Lisa Merritt and 3) Marie Petrone.

The Board discussed the interview process and whether to continue interviews in closed session.

It was the consensus of the Board going forward to conduct interviews in open session.

By motion of Vice-Chair Moore and with the following vote, the Board directed staff to contact Bailey Angus, Lisa Merritt and Marie Petrone for interviews in open session on January 21, 2020.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

**B. Boards/Commissions/Committees - Economic Development Authority of Amherst County**

County Administrator Rodgers advised that there are two vacancies on the EDA Board; one for District 4 and another for an At-large position. He advised that staff received a letter of interest from Mr. David Wall requesting reappointment as the District 4 representative on the Amherst County Economic Development Board. Staff also received two letters of interest for the At-large vacancy, one from Mr. Patrick Dreher and Mr. Michael Alami.

By motion of Supervisor Pugh and with the following vote, the Board reappointed Mr. David Wall as the District 4 representative on the Amherst County Economic Development Board.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

By motion of Supervisor Martin and with the following vote, the Board appointed Mr. Patrick Dreher to serve as the At-large representative on the Amherst County Economic Development Board.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

**XI. County Attorney's Report**

**A. Freedom of Information Act (FOIA) Training**

County Attorney Michael Lockaby presented to the Board a presentation on the Virginia Freedom of Information Act that will satisfy its annual training requirement.

**XII. Liaison and Committee Reports**

**A. Blue Ridge Regional Jail Board of Directors Meeting, January 2, 2020**

For information only.

**XIII. Departmental Reports**

**B. Amherst County Extension Office Annual Report**

For information only.

**XIV. Citizen Comment**

There was no public comment.

**XV. Matters from Members of the Board of Supervisors**

Supervisor Ayers had no matter to discuss.

Supervisor Pugh commented he noticed a lot of trash in the area of Big Lots. He requested that a letter be sent to the property owner to cleanup this area.

Supervisor Ayers had no matter to discuss.

Vice-Chair Moore had no matter to discuss.

Supervisor Martin had no matter to discuss.

**XVI. Closed Session**



- A. A closed session, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended, for the purpose of discussion, consideration, and interviews of potential appointees to the Amherst County Service Authority Board of Directors.

Supervisor Martin moved that the Amherst County Board of Supervisors convene in closed session, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended, for the purpose of discussion, consideration, and interviews of potential appointees to the Amherst County Service Authority Board of Directors.

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

Supervisor Martin motioned to come out of closed session and was approved with the following vote:

AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None

## **XVII Certification of Closed Session**

Supervisor Martin moved that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Ms. Tucker    AYE  
Ms. Moore    AYE  
Mr. Pugh      AYE  
Mr. Martin    AYE  
Mr. Ayers     AYE

County Administrator Rodgers asked the County Attorney his opinion regarding on public record of which applicants the Board will conduct interviews. Mr. Lockaby said the County Administrator should notify those citizens to interview.

Chair Tucker said that the Board has selected four applicants to interview for the citizen member seats of the Amherst County Service Authority.

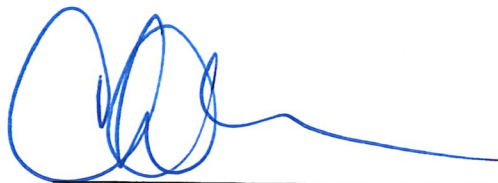
## **XVIII. Adjournment**

By motion of Supervisor Martin and with the following vote, the Board adjourned at 3:28 p.m.

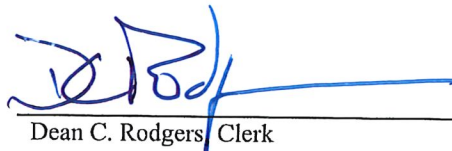
AYE: Ms. Tucker, Ms. Moore, Mr. Pugh, Mr. Martin and Mr. Ayers

NAY: None

ABSENT: None



Claudia D. Tucker, Chair  
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk