

**AMHERST COUNTY
PLANNING COMMISSION MEETING
THURSDAY, JULY 19, 2018
MINUTES**

VIRGINIA

A public meeting for the Amherst County Planning Commission was held on Thursday, July 19, 2018, in the Public Meeting Room located in the Administration Building at 153 Washington Street, Amherst, VA.

MEMBERS PRESENT: Michael Martineau, Chairman
Derin Foor, Vice Chairman
George Brine
Leslie Gamble
Jim Thompson
Beverly Jones
David Pugh, Board of Supervisors Liaison (non-voting)
David Wall, EDA Liaison (non-voting)
Mike Lockaby, County Attorney (non-voting)

STAFF PRESENT: Dylan Bishop, Assistant Zoning Administrator/Planner
Stacey Stinnett, Administrative Assistant

STAFF ABSENT: Jeremy Bryant, Director of Planning/Zoning

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizens Comments
4. Election of Officers
5. Public Hearing – Special Exception
 - A. 2018-234 Delores Schrock
6. Public Hearing – Ordinance
 - A. Ordinance No. 2018-003 Rehabilitation of Derelict Structure Tax Abatement
7. Old/New Business
8. Adjournment

1. CALL TO ORDER

Chairman Martineau called the meeting to order at 7:01 p.m.

2. APPROVAL OF AGENDA

The agenda was amended by adding New Wireless Communications Rules PowerPoint as Item 7(A) under Old and New Business.

Planning Commission Action:

Motion: Jones Motion to approve the amended agenda.

Second: Foor

The motion carried by a 6-0 vote

3. CITIZENS COMMENTS

There were none.

4. ELECTION OF OFFICERS

CHAIRMAN:

Motion: Martineau Make a motion to nominate Derin Foor as
Chairman.

Second: Jones

The motion carried by a 6-0 vote.

VICE CHAIRMAN:

Motion: Brine Make a motion to nominate Beverly Jones as Vice
Chairman.

Second: Foor

The motion carried by a 6-0 vote.

SECRETARY:

Motion: Foor Make a motion to nominate Jeremy Bryant as
Secretary.

Second: Brine

The motion carried by a 6-0 vote.

5. PUBLIC HEARING

A. 2018-234 Delores Shrock

Request by Delores Schrock for a special exception in the A-1 Agricultural Residential District. The purpose of the special exception is to allow a short term tourist rental of a dwelling. The parcel is located at 389 Mountain Top Drive and is further identified as tax map number 46-2-12.

Ms. Bishop presented the Staff report and concluded her comments by stating that Staff recommends the following conditions:

1. Lighting: All outdoor lighting will be glare-shielded and directed so as to prevent illumination across the property line.
2. Sewerage Facilities: The applicant shall follow all regulations prescribed by the Virginia Department of Health.
3. Short Term Tourist Rental: The applicant shall meet all requirements of section 916 which regulates short-term rental dwellings.

Chairman Martineau opened the public hearing.

No one spoke in favor or in opposition to the request.

There being no further speakers Chairman Martineau closed the public hearing.

Planning Commission Recommendation:

Motion: Jones Motion to approve 2018-234 Delores Shrock with staff recommendations.

Second: Gamble

Motion carried by a 6-0 vote.

The Board of Supervisors will hear this request on September 18 at 7:00 pm.

6. PUBLIC HEARING - ORDINANCE

A. 2018-0003 Rehabilitation of Derelict Structure Tax Abatement

Ms. Bishop briefly explained the purpose of the Rehabilitation of Derelict Structure Tax Ordinance which states that the County Building Official shall have the authority to declare a structure derelict if it meets the criteria set forth in this article.

Mr. Pugh commented that this Ordinance is something the Board of Supervisors considers to

be Business Friendly.

Chairman Martineau opened the public hearing.

No one spoke in favor or in opposition to the request.

There being no further speakers Chairman Martineau closed the public hearing.

Planning Commission Recommendation:

Motion: Thompson Motion to approve 2018-0003 Rehabilitation of
Derelict Structure Tax Abatement Ordinance.

Second: Brine
Motion carried by a 6-0 vote.

7. OLD/NEW BUSINESS

A. New Wireless Communications Rules

The County Attorney, Mike Lockaby, presented a PowerPoint presentation that touched on the following:

- Telecommunications History – Up to June 30, 2018
- Additional Rules in 2012 (MCTRA)
- New Technologies, New Politics, New Rules
- 2017 General Assembly – New Rules for Attachments to Existing Structures
- What Does a Small Cell Look Like? Less Obtrusive...More Obtrusive
- 2018 General Assembly – New Rules for New Construction
- General Rules for Administrative Process & Standard Process Projects
- Special Rules – What's New, What's Not, and Significant Questions

The Planning Commission had several questions and comments for Mike Lockaby.

Mr. Foor requested that the Planning Commission reschedule the next Planning Commission since it fell on the same date of the County Fair.

There was consensus amongst the group that the August 16, 2018 Planning Commission meeting be rescheduled for August 14, 2018.

8. ADJOURNMENT

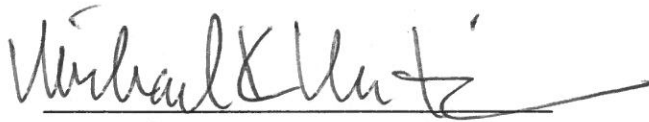
There being no more business to discuss, the meeting was adjourned at 7:50 p.m.

Planning Commission Recommendation:

Motion: Foor Motion to adjourn.

Second: Martineau

Motion carried by a 6-0 vote.

A handwritten signature in black ink, appearing to read "Michael K. Hutz", written over a horizontal line.

Chairman

/ss/7.23.18

