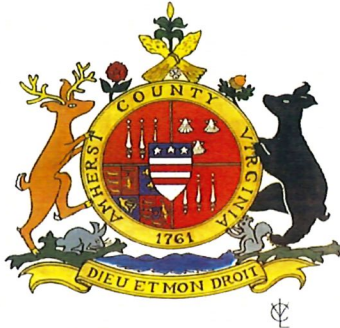


Board of Supervisors

Claudia D. Tucker, Chair
District 2
L. J. Ayers III, Vice-Chair
District 3
David W. Pugh, Jr., Supervisor
District 4
Kenneth M. Campbell, Supervisor
District 1
Jennifer R. Moore, Supervisor
District 5



County Administrator
Dean C. Rodgers

Interim County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BOARD OF SUPERVISORS

MINUTES

AGENDA
February 6, 2018

Board of Supervisors Budget Workshop

Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened – 3:00 p.m.

- I. Call to Order**
- II. FY19 Supplemental Budget Workshop**
 - A. CIP final review
 - B. Supplemental Budget Review
- III. Adjournment**

MINUTES

At a Budget Workshop Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 6th day of February 2018, at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT:	Claudia D. Tucker, Chair L. J. Ayers, III, Vice-Chair David W. Pugh, Jr., Supervisor Kenneth M. Campbell, Supervisor Jennifer R. Moore, Supervisor	ABSENT: None
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STAFF PRESENT: County Administrator Dean C. Rodgers and Deputy County Administrator David R. Proffitt

OTHERS PRESENT: Finance Director Stacey Wilkes; Public Works Director Teresa Nuckols

I. Call to Order

Chair Tucker called the meeting to order at 3:00 p.m.

II. FY19 Supplemental Budget Workshop

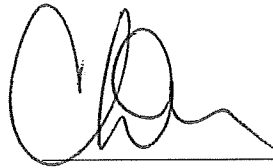
- A. CIP final review
- B. Supplemental Budget Review

The Board reviewed and discussed the Capital Improvement Projects and Supplemental Budget and received input from staff. **(See Attachments 1 and 2)**

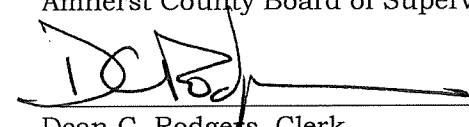
III. Adjournment

By motion of Supervisor Ayers and with the following vote, the Board adjourned at 4:00 p.m.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore
NAY: None
ABSTAIN: None



Claudia D. Tucker, Chair
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk

FY 2019-2023 CAPITAL IMPROVEMENT PLAN SCORING SHEET

Project Number	FY 2019 Projects	Staff Priority	Final Board Pop Priority	Final Board Avg Priority	Local Funding	Grant Funding	Total
	Category 1 - Critical						
1	Self Contained Breathing Apparatus (SCBA)	1	1	1	\$ 200,000		\$ 200,000
10	DS Dozer	2	2	2	\$ 285,000		\$ 285,000
13	Riveredge Phase 3 & 4	3	3	3	\$ 15,000	\$ 60,000	\$ 75,000
2	Pedlar Tanker replacement/Refurbish	4	4	4	\$ 425,000		\$ 425,000
	Category 2- Necessary						
12	Replace Bright Software	5	5	5	\$ 300,000		\$ 300,000
3	Monelison Brush Truck Replacement/Refurbish	6	6	6	\$ 175,000		\$ 175,000
11	Admin Building Controls	7	7	7	\$ 95,000		\$ 95,000
	Category 3 - Helpful						
16	Academic Excellence	8	8	8	\$ 100,000		\$ 100,000
	Total Capital Cost Est.				\$ 1,595,000	\$ 60,000	\$ 1,655,000
	Total Operating Impact Est				\$ -	\$ -	\$ -
	Total Expenditure				\$ 1,595,000	\$ 60,000	\$ 1,655,000

FY 2019-2023 CAPITAL IMPROVEMENT PLAN

Project Number		FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
	PUBLIC SAFETY							
1	Self Contained Breathing Apparatus (SCBA)	\$ 200,000						\$ 200,000
2	Pedlar Tanker replacement/Refurbish	\$ 425,000						\$ 425,000
3	Monelison Brush Truck Replacement/Refurbish	\$ 175,000						\$ 175,000
4	Amherst Engine 3 replacement/refurbish		\$ 620,000					\$ 620,000
5	Monelison Tanker Truck Replacement/Refurbish		\$ 425,000					\$ 425,000
6	Monelison Rescue Unit 50 replacement		\$ 255,000					\$ 255,000
7	Amherst Medic Unit replacement			\$ 258,000				\$ 258,000
8	Amherst Medic Unit replacement #2				\$ 260,000			\$ 260,000
16	Monelison Engine #2					\$ 630,000		\$ 630,000
9	Fire Station						\$ 4,000,000	\$ 4,000,000
	PUBLIC WORKS							
10	DS Dozer	\$ 285,000						\$ 285,000
	RECREATION & PARKS							
13	Riveredge Phase 3 & 4	\$ 75,000		\$ 874,900				\$ 949,900
14	John Lynch pedestrian walkway		\$ 750,000					\$ 750,000
15	Mill Creek Campground		\$ 100,000					\$ 100,000
	INFORMATION TECHNOLOGY							
12	Replace Bright Software	\$ 300,000	\$ 300,000					\$ 600,000
	MAINTENANCE							
11	Admin Building Controls	\$ 95,000						\$ 95,000
	COUNTY ADMINISTRATION							
16	Academic Excellence	\$ 100,000						\$ 100,000
	Total Capital Cost Est.	\$ 1,655,000	\$ 2,450,000	\$ 1,132,900	\$ 260,000	\$ 630,000	\$ 4,000,000	\$ 10,127,900
	Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditure	\$ 1,655,000	\$ 2,450,000	\$ 1,132,900	\$ 260,000	\$ 630,000	\$ 4,000,000	\$ 10,127,900

	Funding Sources	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
	Grant	\$ 60,000	\$ 710,000	\$ 284,980	\$ 110,000		\$ 1,000,000	\$ 2,164,980
	Financing						\$ 1,000,000	\$ 1,000,000
	Reserves							
	General Fund Unassigned Fund Balance	\$ 1,595,000	\$ 1,740,000	\$ 847,920	\$ 150,000	\$ 630,000	\$ 2,000,000	\$ 6,962,920
	Total Financing	\$ 1,655,000	\$ 2,450,000	\$ 1,132,900	\$ 260,000	\$ 630,000	\$ 4,000,000	\$ 10,127,900

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE Self Contained Breathing Apparatus (SCBA) **Project #** 1
DEPARTMENT/ORGANIZATION Public Safety **DATE** 10/25/17
DEPARTMENTAL PRIORITY 1 **SUBMITTED BY:** Gary Roakes
REQUIRED BY FISCAL YEAR FY 18-19 **POSITION** Director of Public Safety
Meets Board Goal: Comp Plan: Goal2, Obj1, meet reqs, insure adequate interchangeable equip; Goal3, Obj1, support/maint volunteers

Project Description

Replace Self Contained Breathing Apparatus (SCBA) on all fire apparatus located at the volunteer fire stations that will be expiring based up the 15 year NFPA standard.

Justification

The life span established by NFPA standards for SCBAs is 15 years. Providing adequate equipment, especially life protecting equipment, for our fire fighters is critical. Some of the SCBAs have reached the end of life and have been replaced at Amherst Fire Dept. in 2017. There are additional SCBAs that will be reaching end of life in 2017-2018. This would replace approximately 30 or half of the airpaks. It is critical that all SCBAs be uniform as all three departments respond together and interact on scenes at times switching out equipment such as this. Older SCBAs are not compatible with new SCBAs. We did not receive the FEMA Assistance To Firefighters Grant in 2017.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

None - SCBAs have to meet NFPA standards to protect our firefighters.
 Death of a fire fighter due to outdated equipment - moral, ethical and financial liability

Source(s) and Date (s) of Estimates:

Fire and Safety (MSA vendor) September 2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment							\$ -
Light Equipment/Furniture	\$ 200,000						\$ 200,000
Hardware/Software							\$ -
Total Capital Cost Est.	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
AFG= Assistance to Firefighter							\$ -
Grant							\$ -
Local funding	\$ 200,000						\$ 200,000
Total Financing	\$ 200,000		\$ -	\$ -	\$ -	\$ -	\$ 200,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>Pedlar Tanker replacement / refurbish</u>	Project #	<u>2</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/25/17</u>
DEPARTMENTAL PRIORITY	<u>1</u>	SUBMITTED BY:	<u>Gary Roakes</u>
REQUIRED BY FISCAL YEAR	<u>FY 18-19</u>	POSITION	<u>Director of Public Safety</u>
Meets Board Goal: <u>Comp Plan: Goal2, Obj1, meet reqs, insure adequate equip; Goal3, Obj1, support/maint volunteers</u>			

Project Description

Replace Pedlar Tanker which is located at Pedlar Fire Department.

Justification

Replace Pedlar Tanker which was placed into service in 1998. The recommended life span based on NFPA standards of a fire apparatus is twenty years of service. The tanker will be housed at Pedlar Fire Department. This is a critical piece of equipment to shuttle water especially in that area of the county in which there are no fire hydrants. The current truck has 23027 miles. The rear brakes have been replaced twice in the past three years due to the weight. The truck only has a single rear axle and carries 2200 gallons of water which limits water delivery in an area with no hydrants. A new truck would have tandem axles which would allow for up to 3000 gallons of water

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Refurbish but does not address the limited engine power this truck has to pull the hills on Long Mountain, the current issues with the amount of weight on a single rear axle or the decreased amount of water.

Source(s) and Date (s) of Estimates:

Vendor 10/2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment	\$ 425,000						\$ 425,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local funds	\$ 425,000						\$ 425,000
							\$ -
							\$ -
Total Financing	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE Monelison Brush Truck Replacement / Refurbish **Project #** 3
DEPARTMENT/ORGANIZATION Public Safety **DATE** 10/25/17
DEPARTMENTAL PRIORITY 2 **SUBMITTED BY:** Gary Roakes
REQUIRED BY FISCAL YEAR FY 18-19 **POSITION** Director of Public Safety
Meets Board Goal: Comp Plan: Goal2, Obj1, meet reqs, insure adequate equip; Goal3, Obj1, support/maint volunteers

Project Description

Replace Monelison Brush Truck 3 which is located at Monelison Fire Department

Justification

Replace Monelison Brush Truck which is on a used 2000 Ford pick up chassis. The truck will be housed at Monelison Fire Department. This truck is designed to fight brush fires and carries equipment in rough terrain. This truck needs to be four wheel drive to get into some areas while fighting the brush fires. The chassis on the current truck only allows for 150 gallons of water to be carried. A new chassis with increased gross vehicle weight would allow for more water (up to a total of 300 - 400 gallons) and more efficiency in fighting brush fires.

This truck cannot be refurbished based on its design and use.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Truck must be kept up to standards in order to serve the public.

Source(s) and Date (s) of Estimates:

Vendors 10/2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment	\$ 175,000						\$ 175,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local Funds	\$ 175,000						\$ 175,000
							\$ -
							\$ -
Total Financing	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>Amherst Engine 3 replacement / refurbish</u>	Project #	<u>4</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/26/17</u>
DEPARTMENTAL PRIORITY	<u>3</u>	SUBMITTED BY:	<u>Gary Roakes</u>
REQUIRED BY FISCAL YEAR	<u>FY 19-20</u>	POSITION	<u>Director of Public Safety</u>
Meets Board Goal: <u>Comp Plan: Goal2, Obj1, meet reqs, insure adequate equip; Goal3, Obj1, support/maint volunteers</u>			

Project Description

Replace or refurbish Amherst Engine 3 which is located at Amherst Fire Department. Based on AFD needs and equipment status at that time, it may be better to replace Engine 1 which is a 1989 engine refurbished 6 years ago.

Justification

Replace or refurbish Amherst Engine 3 which was placed into service in 2000. The recommended life span based on NFPA standards of a fire engine is twenty years of service. The engine will be housed at Amherst Fire Department. Total replacement cost is reflected below. Refurbish price would be lower cost and dependant on work that needs to be completed. Estimated refurbish cost is at \$175,000. As departmental discussions begin on these projects, it may be more advantageous to replace Engine 1 (1989) as this truck runs more calls and do a minimal refurbish on engine 3.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Refurbish instead of replacement depending on condition of truck at that time. Truck must be kept up to standards in order to serve the public. It is becoming increasing harder to find replacement parts for the older trucks.

Source(s) and Date (s) of Estimates:

Cost of new Monelison Engine 8/2016

Refurbish is estimated and dependant of the work that needs to be completed at that time

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment		\$ 620,000					\$ 620,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ 620,000		\$ -	\$ -	\$ -	\$ 620,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 620,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local Funds		\$ 620,000					\$ 620,000
							\$ -
							\$ -
Total Financing	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 620,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	Ambulance replacement #1	Project #	6
DEPARTMENT/ORGANIZATION	Public Safety	DATE	10/25/17
DEPARTMENTAL PRIORITY	3	SUBMITTED BY:	Gary Roakes
REQUIRED BY FISCAL YEAR	FY 19-20	POSITION	Director of Public Safety

Meets Board Goal: Strategic #5-promote/protect county assets; Comp Pln Goal2-provide state of art services

Project Description

Replace Monelison Rescue Unit 50 or County Medic Unit 11 dependant upon mileage and use. Unit 50 is a 2010 with 87,932 miles as of November 2017. County Medic Unit 11 is a 2013 with 91,101 miles as of November 2017. Volunteer units see limited use unless one of the County Medic units are out of service for maintenance. We will also investigate remounting the existing box on a new chassis for an approximate savings of 30% or total cost of approximately \$180,000.

Justification

Historically ambulances need to be replaced when the unit reaches the 140,000 mileage range. The County Medic units see much greater use / mileage and may need to be remounted or purchased new prior to volunteer units even though the volunteers truck may be older. A grant will be applied for when time to replace or put a new chassis under the existing box. Remounting the box cost will vary dependent on the amount of work that has to be done at the time to the box or interior to refurbish.

Volunteer units are also used by career staff when our main truck is out of service for maintenance.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

None

Source(s) and Date (s) of Estimates:

Vendor 10/2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment		\$ 255,000					\$ 255,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Apply for Rescue Squad		\$ 110,000					\$ 110,000
Assistance Grant - possible							\$ -
80% funding							\$ -
Local Funds		\$ 145,000					\$ 145,000
Total Financing	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ 255,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>Monelison Tanker replacement / refurbish</u>	Project #	<u>5</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/25/17</u>
DEPARTMENTAL PRIORITY	<u>4</u>	SUBMITTED BY:	<u>Gary Roakes</u>
REQUIRED BY FISCAL YEAR	<u>FY 19-20</u>	POSITION	<u>Director of Public Safety</u>
Meets Board Goal: <u>Comp Plan: Goal2, Obj1, meet reqs, insure adequate equip; Goal3, Obj1, support/maint volunteers</u>			

Project Description

Replace or refurbish the Monelison Tanker which located at Monelison Fire Department.

Justification

Replace or refurbish Monelison Tanker which was placed into service in 2000. The recommended life span based on NFPA standards of a fire apparatus is twenty years of service. The tanker will be housed at Monelison Fire Department. Total replacement cost is reflected below. Refurbish price would be lower and dependant on work that needs to be completed. This is a critical piece of equipment to shuttle water especially in that area of the county in which there are several areas with no fire hydrants. The current truck has 20,779 miles as of November 2017 and has electrical issues with the side tank dumps that do not work. Estimated refurbish cost is \$175,000.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Refurbish instead of replacement depending on condition of truck at that time. Truck must be kept up to standards in order to serve the public. Refurbish cost is estimated at \$150,000 and may extend the life of the truck another ten years

Source(s) and Date (s) of Estimates:

Vendor 10/2016

Refurbish is estimated and dependant of the work that needs to be completed at that time

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment		\$ 425,000					\$ 425,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local Funds		\$ 425,000					\$ 425,000
							\$ -
							\$ -
Total Financing	\$ -	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>Ambulance replacement #2</u>	Project #	<u>7</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/27/17</u>
DEPARTMENTAL PRIORITY	<u>5</u>	SUBMITTED BY:	<u>Gary Roakes</u>
REQUIRED BY FISCAL YEAR	<u>FY 20-21</u>	POSITION	<u>Director of Public Safety</u>

Meets Board Goal: Strategic #5-promote/protect county assets; Comp Pln Goal2-provide state of art services

Project Description

Replace a volunteer unit or County Medic Unit 1 dependant upon mileage and use. County Medic Unit 1 is a 2016 with 62,000 miles as of November 2017 and being in service for 18 months. We would evaluate a volunteer unit as well but they see limited use unless one of the County Medic units are out of service for maintenance. We will also investigate remounting the existing box on a new chassis for an approximate savings of 30% or total cost of approximately \$181,000.

Justification

Historically ambulances need to be replaced when the unit reaches the 140,000 mileage range. The County Medic units see much greater use / mileage and may need to be remounted or purchased new prior to volunteer units even though the volunteers truck may be older. A grant will be applied for when time to replace or put a new chassis under the existing box. Remounting the box cost will vary dependent on the amount of work that has to be done at the time to the box or interior to refurbish.

Volunteer units are also used by career staff when our main truck is out of service for maintenance.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

This is a programmed replacement plan. Failure to follow increases the age of the fleet, maintenance costs and down time of vehicles. Principal alternative is to delay purchases.

Source(s) and Date (s) of Estimates:

Vendor 10/2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment			\$ 258,000				\$ 258,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ -	\$ 258,000	\$ -	\$ -	\$ -	\$ 258,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ -	\$ 258,000	\$ -	\$ -	\$ -	\$ 258,000

Funding Sources

	FY 18-19	FY 19-20	FY 21-22	FY 21-22	FY 22-23	Beyond 2023	Total
Apply for Rescue Squad			\$ 110,000				\$ 110,000
Assistance Grant - possible							\$ -
80% funding							\$ -
Local Funds			\$ 148,000				\$ 148,000
Total Financing	\$ -	\$ -	\$ 258,000	\$ -	\$ -	\$ -	\$ 258,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE Amherst Ambulance replacement **Project #** 7
DEPARTMENT/ORGANIZATION Amherst County Public Safety **DATE** 10/27/17
DEPARTMENTAL PRIORITY 5 **SUBMITTED BY:** Gary Roakes
REQUIRED BY FISCAL YEAR FY 21-22 **POSITION** Director of Public Safety
Meets Board Goal: Strategic #5-promote/protect county assets; Comp Pln Goal2-provide state of art services

Project Description

Replace a volunteer unit or County Medic Unit 2 dependant upon mileage and use. County Medic Unit 2 is a 2016 with 35,750 miles as of November 2017 and being in service for 1 year. We would evaluate a volunteer unit as well but they see limited use unless one of the County Medic units are out of service for maintenance. We will also investigate remounting the existing box on a new chassis for an approximate savings of 30% or total cost of approximately \$182,000.

Justification

Historically ambulances need to be replaced when the unit reaches the 140,000 mileage range. The County Medic units see much greater use / mileage and may need to be remounted or purchased new prior to volunteer units even though the volunteers truck may be older. A grant will be applied for when time to replace or put a new chassis under the existing box. Remounting the box cost will vary dependent on the amount of work that has to be done at the time to the box or interior to refurbish.

Volunteer units are also used by career staff when our main truck is out of service for maintenance.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

This is a programmed replacement plan. Failure to follow increases the age of the fleet, maintenance costs and down time of vehicles. Principal alternative is to delay purchases.

Source(s) and Date (s) of Estimates:

Vendor 10/2017

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment				\$ 260,000			\$ 260,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ -		\$ 260,000	\$ -	\$ -	\$ 260,000
Total Operating Impact Est	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ -		\$ 260,000	\$ -	\$ -	\$ 260,000

Funding Sources

	FY 18-19	FY 19-20		FY 21-22	FY 22-23	Beyond 2023	Total
Apply for Rescue Squad				\$ 110,000			\$ 110,000
Assistance Grant - possible							\$ -
80% funding							\$ -
Local Funds				\$ 150,000			\$ 150,000
Total Financing	\$ -	\$ -		\$ 260,000	\$ -	\$ -	\$ 260,000

FY 2019-2023 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>Monelison Engine 2 replacement / refurbish</u>	Project #	<u>16</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/26/17</u>
DEPARTMENTAL PRIORITY	<u>6</u>	SUBMITTED BY:	<u>Gary Roakes</u>
REQUIRED BY FISCAL YEAR	<u>FY 22-23</u>	POSITION	<u>Director of Public Safety</u>
Meets Board Goal: <u>Comp Plan: Goal2, Obj1, meet reqs, insure adequate equip; Goal3, Obj1, support/maint volunteers</u>			

Project Description

Replace or refurbish Monelison Engine 2 which is located at Monelison Fire Department.

Justification

Replace or refurbish Monelison Engine 2 which was placed into service in 2003. The recommended life span based on NFPA standards of a fire engine is twenty years of service. The engine will be housed at Monelison Fire Department. Total replacement cost is reflected below. Refurbish price would be lower cost and dependant on work that needs to be completed. This is intened to show the CIP needs for year five as it is too early to anticipate repalcement or refrubish at this time.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Refurbish instead of replacement depending on condition of truck at that time.

Source(s) and Date (s) of Estimates:

Cost of new Monelison Engine 8/2016

Refurbish is estimated and dependant of the work that needs to be completed at that time

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment					\$ 630,000		\$ 630,000
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ -		\$ -	\$ 630,000	\$ -	\$ 630,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ 630,000	\$ -	\$ 630,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local Funds					\$ 630,000		\$ 630,000
							\$ -
							\$ -
Total Financing	\$ -	\$ -	\$ -	\$ -	\$ 630,000	\$ -	\$ 630,000

FY 2017-2018 CAPITAL PROJECT REQUEST

PROJECT TITLE	<u>New Fire Station</u>	Project #	<u>8</u>
DEPARTMENT/ORGANIZATION	<u>Public Safety</u>	DATE	<u>10/28/16</u>
DEPARTMENTAL PRIORITY	<u>7</u>	SUBMITTED BY:	<u>Dean Rodgers</u>
REQUIRED BY FISCAL YEAR	<u>Beyond 2022</u>	POSITION	<u>County administrator</u>

Meets Board Goal: Comp Pln-Goal1,Obj2, southern facility; Goal2, Obj2, improve response times

Project Description

Monelison Fire Station

Justification

County needs to prepare for the day when there are inadequate number of volunteer firefighters. Volunteer organizations own all existing structures and most equipment. County should have a facility and equipment for which it can hire professional staff should it become necessary. Number of volunteers can vary widely so the possibility of having inadequate manpower is real and could occur suddenly with little time to prepare.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

1. Do nothing and continue to rely on volunteer organizations.
2. Harm - risk of running out of trained volunteers and county has no facility to replace them.
3. Volunteer organizations could sell/donate facilities & equipment if they don't have enough volunteers for viability.

Source(s) and Date (s) of Estimates:

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Prelim Design/Plans							\$ -
Engineering/Arch Serv							\$ -
Land Acquisition							\$ -
Site Prep							\$ -
Construction						\$ 4,000,000	\$ 4,000,000
Heavy Equipment							\$ -
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Apply for Rescue Squad						\$ 1,000,000	\$ 1,000,000
Assistance Grant - possible						\$ 1,000,000	\$ 1,000,000
80% funding							\$ -
Local Funds						\$ 2,000,000	\$ 2,000,000
Total Financing	\$ -	\$ -	\$ -		\$ -	\$ 4,000,000	\$ 4,000,000

FY 2019 SUPPLEMENTAL BUDGET REQUESTS WORKSHEET

Project Number		Recurring Costs	One-time Costs	Other Funding Sources	Total	TOTAL SCORE	POPULAR RANK	AVERAGE RANK	FINAL RANK
Category 1 - CRITICAL									
28	Real Property Assessment		\$ 250,000		\$ 250,000	5	1	1	
1	Equipment Operator - II	\$ 50,944			\$ 50,944	15	2	3	
22	ENS Inspector	\$ 44,659			\$ 44,659	19	3	4	
31	Network Specialist II	\$ 56,932			\$ 56,932	33	4 or 8	7	
17	Fire Alarm/Security Upgrade Courthouse		\$ 40,000		\$ 40,000	20	3 or 5	4	
42	Preservation Deed Index Books		\$ 36,206		\$ 36,206	25	4 or 6	5	
35	Upgrade iSeries		\$ 35,000		\$ 35,000	31	7	6	
40	Radios for Wireless Infrastructure		\$ 15,000		\$ 15,000	34	6	7	
Category 2 - NECESSARY									
20	Platt/Plan Scanner/Printer	\$ 4,240			\$ 4,240	43	9	9	
2	Grounds Technician	\$ 44,955	\$ 10,000		\$ 54,955	50	10	10	
3	Grounds Technician	\$ 44,955	\$ 10,000		\$ 54,955	59	11	12	
8	DSS - Family Services Specialist	\$ 31,910		\$ 16,439	\$ 48,349	69	12	14	
11	Public Safety Office Staff	\$ 57,363			\$ 57,363	70	13	14	
27	CSA Support Staff	\$ 17,982			\$ 17,982	78	14	16	
13	Maintenance I	\$ 45,915			\$ 45,915	79	15	16	
26	HR Support Staff	\$ 26,973			\$ 26,973	79	16	16	
21	Equipment for Inspector		\$ 35,500		\$ 35,500	75	17	15	
43	Clerk Full-time staff position	\$ 44,955			\$ 44,955	93	18	19	
15	Cameras Goodwin Building		\$ 16,000		\$ 16,000	83	19	17	
14	Carpet Replacement Courthouse		\$ 12,500		\$ 12,500	95	20	19	
30	Exterior repairs Museum		\$ 29,750		\$ 29,750	100	21	20	
Category 3 - HELPFUL									
4	Grounds Supervisor	\$ 47,350			\$ 47,350	120	22	24	
34	Renovations IT		\$ 49,500		\$ 49,500	116	23	23	
7	DSS - Benefit Programs Specialist	\$ 29,736		\$ 15,319	\$ 45,055	124	24	25	
32	F&F Network Position		\$ 10,000		\$ 10,000	125	25	25	
6	DSS - Assistant Director	\$ 44,312		\$ 22,827	\$ 67,139	130	26	26	
44	Wayfinding Signs		\$ 15,000		\$ 15,000	140	27	28	
19	Spacesaver Mobile Shelving		\$ 14,960		\$ 14,960	141	28	28	
9	Coolwell Park Playground		\$ 47,210	\$ 10,324	\$ 57,534	149	29	30	
36	Rt 29 Beautification		\$ 15,000		\$ 15,000	149	30	30	
24	Performance Management System		\$ 6,600		\$ 6,600	145	31	29	
5	Event Parking		\$ 25,000		\$ 25,000	159	32	32	
33	Cameras Admin Building		\$ 3,100		\$ 3,100	152	33	30	
23	HR Benefits Consultant		\$ 25,000		\$ 25,000	172	34	34	
38	Metal Conservation/Luggage Cart		\$ 1,500		\$ 1,500	175	35	35	
16	Windows J&D Courtroom		\$ 30,000		\$ 30,000	178	36	36	
Category 4 - Desired									
29	Student interns/building office	\$ 4,200			\$ 4,200	186	37	37	37
25	Amherst County Wellness Initiative		\$ 2,500		\$ 2,500	189	38	38	38
39	Collaborative Programming/Museum		\$ 4,000		\$ 4,000	195	39	39	39
Personnel									
Furniture & Equipment									
					\$ -				
Total of Cost to the General Fund		\$ 597,381	\$ 739,326						
Total Other Funding Sources				\$ 64,909					
Total Project costs					\$ 1,401,616				

FY 2019-SUPPLEMENTAL REQUEST

PROJECT TITLE	Additional Staff - Equipment Operator II	Project #	1
DEPARTMENT/ORGANIZATION	Public Works/Solid Waste	DATE	11/27/17
DEPARTMENTAL PRIORITY	1	SUBMITTED BY	Teresa M. Nuckols
REQUIRED BY FISCAL YEAR	FY19	POSITION	Director, Public Works
	Meets Board Goal		4 and 5

Project Description

New staff position of an Equipment Operator II to assist with operating the active landfill. This position seeks individuals that have landfill or heavy equipment excavating experience.

Justification

The landfill is required by its state issued and approved operating permit to have a certain number of operators on staff during operating hours. At this time, the County does not meet this regulated requirement.

Alternatives to Requested Project or Cost/Harm to County of Doing Nothing

Prolonged insufficient staff may result in failure to meet state and federal requirements which could result in increased Notice of Violations and fines.

Source(s) and Date (s) of Estimates:

Project Costs

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Salary	\$ 35,000						\$ 35,000
Benefits	\$ 15,944						\$ 15,944
Land Acquisition							\$ -
Site Prep							\$ -
Construction							\$ -
Heavy Equipment							\$ -
Light Equipment/Furniture							\$ -
Hardware/Software							\$ -
Total Capital Cost Est.	\$ 50,944	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,944
Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 50,944	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,944

Funding Sources

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Beyond 2023	Total
Local funds	\$ 50,944	\$ -					\$ 50,944
							\$ -
							\$ -
Total Financing	\$ 50,944	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,944