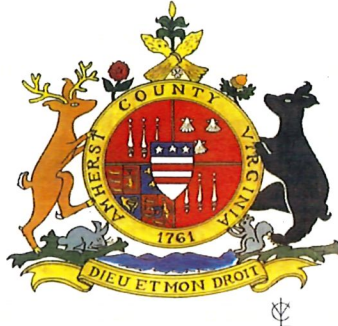


Broadband Authority

Claudia D. Tucker, Chair
David W. Pugh, Jr., Vice-Chair
L. J. Ayers III, Director
Kenneth M. Campbell, Director
John A. Marks, Jr., Director



Clerk
Dean C. Rodgers

Treasurer
Stacey L. Wilkes

Interim County Attorney
Michael W. S. Lockaby

AMHERST COUNTY BROADBAND AUTHORITY

MINUTES

AGENDA
September 5, 2017
Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 2:00 p.m.

- I. **Call to Order**
- II. **Amherst County Broadband Authority Board - Organization**
 - A. Election of Chair and Vice-Chair
 - B. Appointment of Clerk and Treasurer
- III. **Approval of Agenda**
- IV. **Citizen Comment**
- V. **Adoption of Purchasing Regulation**
- VI. **Matters from Members of the Broadband Authority Board**
- VII. **Adjournment**

MINUTES

At a Regular Meeting of the Broadband Authority of Amherst County, Virginia and held at the Amherst County Administration building thereof on Tuesday, the 5th day of September 2017, at 2:40 p.m., the following members were present:

BOARD OF SUPERVISORS:

PRESENT: Claudia D. Tucker, Chair
David W. Pugh, Jr., Vice-Chair
Kenneth M. Campbell, Director
L. J. Ayers, III, Director
John A. Marks, Jr., Director

ABSENT: None

STAFF PRESENT: County Administrator Dean C. Rodgers; Deputy County Administrator David R. Proffitt; Interim County Attorney Michael W. S. Lockaby; and Executive Administrative Assistant Regina M. Rice

I. Call to Order

County Administrator Dean Rodgers called the meeting to order at 2:37 p.m.

II. Amherst County Broadband Authority Board - Organization

County Administrator Rodgers opened the floor for nominations for Chair of the Amherst County Broadband Authority.

A. Election of Chair and Vice-Chair

By motion of Vice-Chair Pugh and with the following vote, the Authority appointed Claudia D. Tucker as Chair of Amherst County Broadband Authority.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

Mr. Rodgers then relinquished the gavel to Chair Tucker who nominated David W. Pugh, Jr. as Vice-Chair Amherst County Broadband Authority.

By motion of Chair Tucker and with the following vote, the Authority appointed David W. Pugh, Jr. as Vice-Chair of the Amherst County Broadband Authority.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

B. Appointment of Clerk and Treasurer

By motion of Chair Tucker and with the following vote, the Authority appointed Dean C. Rodgers as Clerk of the Amherst County Broadband Authority.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

By motion of Chair Tucker and with the following vote, the Authority appointed Stacey H. Wilkes as Treasurer of the Amherst County Broadband Authority.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

III. Approval of Agenda

By motion of Supervisor Campbell and with the following vote, the Authority approved the Agenda for September 5, 2017.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

IV. Citizen Comment

There was no public comment.

V. Adoption of Purchasing Regulation

Deputy County Administrator David Proffitt requested that the Authority adopt the Amherst County Purchasing regulations as its own.

Mr. Proffitt advised that by adopting the procurement policies and procedures set forth in Amherst County Regulation 7, it would allow the Authority to pursue proposals for development of a rural broadband system in Amherst County.

By motion of Supervisor Ayers and with the following vote, the Authority adopted the policies and procedures of Amherst County Regulation 7 as its own.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None

VI. Matters from Members of the Broadband Authority Board

Supervisor Marks had no issue to discuss.

Supervisor Campbell had no issue to discuss.

Supervisor Ayers had no issue to discuss.

Vice-Chair Pugh had no issue to discuss.

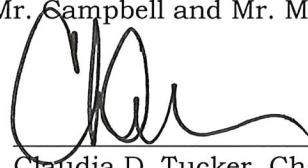
Chair Tucker had no issue to discuss.

County Administrator Rodgers advised that the Broadband Authority By-Laws state setting an established meeting schedule; however, he recommended calling the Authority together only when it was needed and to align the Authority's meeting with regularly scheduled Board of Supervisors' meetings.

VII. Adjournment

By motion of Supervisor Campbell and with the following vote, the Authority adjourned at 2:50 p.m.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers, Mr. Campbell and Mr. Marks
NAY: None
ABSTAIN: None



Claudia D. Tucker, Chair
Amherst County Broadband Authority



Dean C. Rodgers, Clerk