

AMHERST COUNTY SERVICE AUTHORITY BOARD

MINUTES

AGENDA
May 2, 2017
ADMINISTRATION BUILDING - 153 WASHINGTON STREET - PUBLIC MEETING ROOM
11:00 A.M.

- I. Call to Order**
- II. Approval of Agenda**
- III. Citizen Comment**
- IV. Approval of Minutes**
 - A. April 4, 2017
- V. Monthly Financial Report**
 - A. March 2017
- VI. Activities of Assistant Utilities Director**
- VII. VDH's 2016 Excellence in Waterworks Operations/Performance Award**
- VIII. Matters from the Members of the Service Authority Board**
- IX. Closed Session**
 - Pursuant to § 2.2-3711 (A) (1) of the Code of Virginia to discuss personnel matters connected to a Service Authority employee.
- X. Adjournment**

MINUTES

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 2nd day of May, 2017, at 11:00 a.m., the following members were present:

SERVICE AUTHORITY BOARD:

<p>PRESENT: Claudia D. Tucker, Chair David W. Pugh, Jr., Vice-Chair L. J. Ayers, III, Supervisor John A. Marks, Jr., Supervisor</p>	<p>ABSENT: Kenneth M. Campbell, Supervisor</p>
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STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R.

BOOK 7

Proffitt; Director of Public Utilities Dan E. French; Assistant Director of Public Utilities Robert A. Hopkins; and Executive Administrative Assistant Regina Rice

I. Call to Order

Chair Tucker called the Amherst Service Authority meeting to order at 11:00 a.m.

II. Approval of Agenda

By motion of Supervisor Marks and with the following vote, the Board amended the agenda to include two additional items to the Closed Session for discussion related to the acquisition and disposition of real property, and thus so noted in IX. Closed Session.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks
 NAY: None
 ABSTAIN: None
 ABSENT: Mr. Campbell

III. Citizen Comment

There was no public comment.

IV. Approval of Minutes

A. April 4, 2017

By motion of Supervisor Ayers and with the following vote, the Board approved the Minutes of April 4, 2017.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks
 NAY: None
 ABSTAIN: None
 ABSENT: Mr. Campbell

V. Monthly Financial Report

A. March 2017

Assistant Director of Public Utilities Robert A. Hopkins addressed the Board regarding several items in the financial report, including water revenues; electronic deposits; the impact of the closure of Central Virginia Training Center and the issue with water consumption and leaks.

VI. Activities of Assistant Utilities Director

Mr. Hopkins provided the Board an update on his activities from late 2016 through early 2017.

VII. VDH's 2016 Excellence in Waterworks Operations/Performance Award

Mr. Hopkins reported to the Board that this is the fifth year in a row ACSA has received an Excellence in Waterworks Operations/Performance Award.

Chair Tucker suggested doing a press release to share this information with the public and expressed her appreciation of how fortunate the County is to have such employees running this facility.

By motion of Supervisor Marks and with the following vote, the Board instructed the Director to prepare a letter of commendation for each employee, with copies going to their personnel files relative to the VDH's 2016 Excellence in Waterworks Operations/Performance Award.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks

BOOK 7

NAY: None
 ABSTAIN: None
 ABSENT: Mr. Campbell

VIII. Matters from the Members of the Service Authority Board

Supervisor Marks had no matter to discuss.

Supervisor Ayers had no matter to discuss.

Vice-Chair Pugh said he received an email from a constituent asking whether county water could be made available to residents living on Higginbotham Road.

Mr. French advised that the population density would not support a water line and there are no plans to provide county water on this road.

Chair Tucker had no matter to discuss.

IX. Closed Session

Pursuant to § 2.2-3711 (A) (1) of the Code of Virginia to discuss personnel matters connected to a Service Authority employee.

Supervisor Marks moved that the Amherst County Service Authority Board convene in closed session pursuant to § 2.2-3711 (A)(1) of the Code of Virginia to discuss personnel matters connected to a Service Authority employee; § 2.2-3711 (A)(3) of the Code of Virginia to discuss a matter relating to the acquisition of real property; and § 2.2-3711 (A)(3) of the Code of Virginia to discuss a matter relating to the disposition of publicly held real property where discussion in open session would adversely affect the County's negotiating strategy.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks
 NAY: None
 ABSTAIN: None
 ABSENT: Mr. Campbell

Supervisor Marks motioned to come out of closed session and was approved with the following vote:

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks
 NAY: None
 ABSTAIN: None
 ABSENT: Mr. Campbell

CERTIFICATION OF CLOSED MEETING

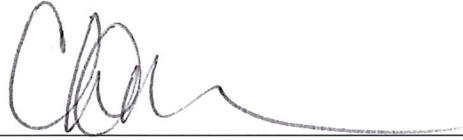
Supervisor Marks moved that the Amherst County Service Authority Board certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mrs. Tucker AYE
 Mr. Pugh AYE
 Mr. Ayers AYE
 Mr. Campbell ABSENT
 Mr. Marks AYE

BOOK 7**X. Adjournment**

By motion of Supervisor Marks and with the following vote, the Board moved to adjourn.

AYE: Mrs. Tucker, Mr. Pugh, Mr. Ayers and Mr. Marks
NAY: None
ABSTAIN: None
ABSENT: Mr. Campbell



Claudia D. Tucker, Chair
Amherst County Service Authority Board



Dean C. Rodgers, Secretary