

**AMHERST COUNTY SERVICE AUTHORITY BOARD**

**MINUTES**

**A G E N D A**

September 6, 2016

ADMINISTRATION BUILDING - 153 WASHINGTON STREET - SCHOOL BOARD ROOM  
11:00 A.M.

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Minutes**
  - A. August 2, 2016
- IV. Monthly Financial Report**
  - A. July 2016
- V. Proposed 2017 ACSA Utility Rate Ordinance and Ad**
- VI. PER Update on Graham Creek Reservoir Dam Modifications**
- VII. Assistant Director, Three Month Activities Report**
- VIII. Virginia Tech & DEQ Recognition of ACSA**
- IX. Matters from the Members of the Service Authority Board**
- X. Adjournment**

**MINUTES**

At a regular meeting of the Amherst County Service Authority Board and held at the Amherst County Administration building on Tuesday, the 6<sup>th</sup> day of September, 2016, at 11:00 a.m., the following members were present:

**SERVICE AUTHORITY BOARD:**

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| <p><b>PRESENT:</b></p> <p>John A. Marks, Jr., Chairman<br/>David W. Pugh, Jr., Vice-Chair<br/>Claudia D. Tucker, Supervisor<br/>L. J. Ayers, III, Supervisor<br/>Kenneth M. Campbell, Supervisor</p> | <p><b>ABSENT:</b> None</p> |
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STAFF PRESENT: Authority Secretary Dean C. Rodgers; Authority Deputy Secretary David R. Proffitt; Director of Public Utilities Dan E. French; Assistant Director Robert A. Hopkins; Operations and Maintenance Supervisor Glenn Micklem; and Executive Administrative Assistant Regina Rice

**I. Call to Order**

Chairman Marks called the meeting to order at 11:00 a.m.

**II. Approval of Agenda**

By motion of Chairman Marks and with the following vote, the Board approved the September 6, 2016 Agenda.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSTAIN: None

**III. Approval of Minutes**

A. August 2, 2016

By motion of Supervisor Ayers and with the following vote, the Board approved the Minutes for August 2, 2016.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSTAIN: None

**IV. Monthly Financial Report**

A. July 2016

Chairman Marks asked about the CVTC consumption on this report and who else does the Service Authority provide Lynchburg City water with the exception of Central Virginia Training Center. Mr. French responded water is also provided to VC Mobile Home Park and this year's usage versus last year's is not an unusual fluctuation, in view of their site conditions.

**V. Proposed 2017 ACSA Utility Rate Ordinance and Ad**

Chairman Marks stated the Board has previously discussed the water and sewer rate increase and is now being asked to direct the Service Authority to advertise this ordinance.

By motion of Vice-Chair Pugh and with the following vote, the Board authorized the Authority's staff to advertise the rate hearing and post the proposed ordinance changes. The Board further recommends that the Amherst County Board of Supervisors hold a public hearing considering adoption of these rate adjustments on the evening for October 18, 2016, at or about 7:00 p.m.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell  
 NAY: None  
 ABSTAIN: None

**VI. PER Update on Graham Creek Reservoir Dam Modifications**

Mr. French explained to the Board the financial implications of the new Probable Maximum Precipitation calculations on the cost of dam modification at Graham Creek Reservoir. The

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Department of Conservation and Recreation's dam division reevaluated the Probable Maximum Precipitation (PMP) calculations in 2015. Modification costs are expected to range from \$2.8M to \$3.7M. Mr. French suggested this work be financed the next time ACSA has a bond issue.

Supervisor Tucker asked about the regulatory implications.

Mr. French advised these requirements are state mandated and tentatively scheduled for approximately 2022-2024.

Vice-Chair Pugh asked about the other three lakes located in the County. Mr. French suggested Vice-Chair contact Teresa Nuckols, Director of Public Works and ask if she can provide any information on the dams at these lakes.

Vice-Chair Pugh mentioned increasing the spillway width and Mr. French advised this would not be an option because it would require more land from adjacent property owners, greater than the length of the dam, and that the proposed parapet wall would be more economical.

Mr. French recommended that the Board plan on this in the next ACSA bond issue.

**VII. Assistant Director, Three Month Activities Report**

Mr. Hopkins presented a report to the Board with a brief overview of projects and activities he has been involved with. Mr. French advised a report will be provided to the Board every three months, so that they can become more familiar with both Mr. Hopkins and his work.

**VIII. Virginia Tech & DEQ Recognition of ACSA**

Chairman Marks stated he received a letter from Mr. Wayne Staples commending Mr. French on his efforts as an instructor of the Short School at Virginia Tech. Mr. French said this has been the 34<sup>th</sup> year that he has been involved as an instructor with this program.

**IX. Matters from the Members of the Service Authority Board**

Supervisor Campbell had no matter to discuss.

Supervisor Ayers commented he was contacted by a gentleman regarding public fishing at the Graham Creek Reservoir.

Mr. French explained it is very easy to contaminate a water source and he does not have the staff to monitor this, police the gate and inspect boats brought in to the reservoir.

Mr. Hopkins said if boats brought in are contaminated with zebra or other exotic mussels it would create a problem clogging the fresh water screens.

Supervisor Tucker asked about fishing from the bank with a pole. Mr. French stated there are other security issues involved, some can only be discussed in closed session, and this issue was discussed extensively by past Boards three times and defeated each time.

Vice-Chair Pugh had no matter to discuss.

Supervisor Tucker had no matter to discuss.

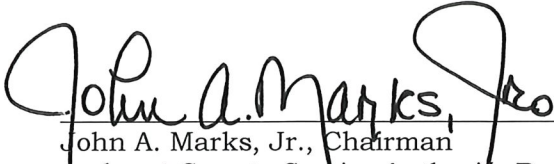
Chairman Marks had no matter to discuss.

**X. Adjournment**

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By motion of Chairman Marks and with the following vote, the Board moved to adjourn.

AYE: Mr. Marks, Mr. Pugh, Mrs. Tucker, Mr. Ayers and Mr. Campbell  
NAY: None  
ABSTAIN: None

  
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John A. Marks, Jr., Chairman  
Amherst County Service Authority Board

  
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Dean C. Rodgers, Secretary