



COUNTY OF AMHERST



Public Information Officer

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For Immediate Release

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Caitlin Jack Promoted to Director of Human Resources

Amherst County would like to congratulate Caitlin Jack on her role as Human Resources Director and Risk Manager. Ms. Jack has served as Interim HR Director since her predecessor retired. As Director, her responsibilities include overseeing all functions of the Human Resources Department, including interpreting and directing county policy, serving as the primary benefits administrator for the county, ensuring compliance related to new employee onboarding, and serving as the Risk Manager for the county.

Ms. Jack was born in South Carolina but has called Central Virginia home for nearly 17 years. She first joined county staff in the summer of 2024 as an HR generalist. She attended Lynchburg College, earning a Bachelor's degree in Psychology before receiving her Master's from the University of Phoenix in Industrial/Organization Psychology with an HR discipline. In 2018, she was certified by the Society for Human Resource Management and is currently working on her Public Sector HR certification with the Public Sector Human Resources Association (formerly IMPA). She is also currently enrolled in Virginia Tech's Local Government Management Certificate program alongside the Master's of Public Administration program. She brings ten years of hands-on HR experience to her new role, including experience working with federal contractors based in Washington, D.C.

She looks forward to giving back to her local community and serving those who work for the local government in this new capacity.



Additional information may be obtained from Joy Niehaus at jlniehaus@countyofamherst.com or (434) 946-9400.