



Community Development Division of Planning & Zoning

AMHERST COUNTY ADMINISTRATION BUILDING
153 WASHINGTON STREET
P. O. Box 390
AMHERST, VIRGINIA 24521
TELEPHONE (434) 946-9303
www.countyofamherst.com

Zoning Permit Application

Section A: Applicant Information *(Please print in blue or black ink)*

Last (Name of Applicant)	First	MI	
Mailing Address	City	State	Zip
Property Address	City	State	Zip
Telephone Number(s)	Home	Business	
Last (Name of Property Owner, if different)	First	MI	

Section B: Property Information *(Please fill out as completely as possible)*

Parcel Address (if applicable) _____	
Tax Parcel ID No. _____	
Lot area _____ acres	Lot width _____ feet
The lot is served by (check all that apply): Public Water _____ Public Sewer _____	
Private Well _____ Private Sewer _____	
Is the lot a corner lot? Yes _____ No _____	
Zoning District: _____	
Is the lot located within the Route 130 overlay district? Yes _____ No _____	
Is the lot in a watershed district? Yes _____ No _____	
If so, what watershed district: _____	
Is the lot located in a flood district? Yes _____ No _____	
If so, what flood district: _____	
Is the lot located within a dam inundation zone? Yes _____ No _____	

[illegible]



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Section D: Major Plan, Minor Plan, or Plot Plan

A site plan shall be submitted with all zoning permit applications.

The site plan will be one (1) of three (3) categories: a plot plan, minor site plan, or major site plan. If a site plan can be categorized under more than one (1) type of plan, it shall be reviewed under the most stringent requirements. The major and minor site plan review process shall involve review by the development review committee.

Plot plans shall be legibly drawn and shall clearly indicate the area, shape, and dimensions of the property proposed for development. All existing easements, natural water courses, and existing and proposed improvements shall also be shown on the plan. The plan shall clearly indicate the minimum distances between existing and proposed uses and all property lines. Proposed access to the property shall also be shown. **This type of plan is required for single-family dwellings, accessory structures such as pools and garages, agricultural buildings, etc.**

Developments subject to minor site plan review:

- Additions to an existing commercial or industrial structure and to an existing institutional facility such as schools, hospitals, churches and clubs where the addition is less than twenty (20) percent of the square footage of the existing structure.
- A proposed revision to a site plan where an existing major site plan is on file.
- Non-commercial wind turbines as specified in Section 918.
- All development requiring a commercial entrance permit from the Virginia Department of Transportation.

Developments subject to major site plan review:

- All new commercial and industrial facilities, including off-street parking.
- Additions to existing commercial or industrial facilities and all new institutional facilities such as schools, hospitals, churches and clubs where the addition is greater than twenty (20) percent of the existing structure.
- Mobile home parks.
- Residential projects with more than four (4) units in one (1) building or on one (1) lot.
- Planned unit developments.
- A change of use that requires the addition of ten (10) or more parking spaces.
- Any development requiring public water and/or sewer connections for more than four (4) units.
- Wireless communication facilities.
- Townhouse development projects.



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Section E: Signature

I hereby certify that the foregoing information and attachments are true and accurate to the best of my knowledge.

Property Owner Signature	Date	Property Owner Signature	Date
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Property Owner Signature	Date	Property Owner Signature	Date
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Agent Signature	Date	Agent Signature	Date
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