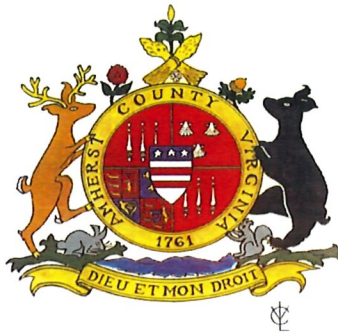


**Board of Supervisors**

Claudia D. Tucker, Chair  
District 2  
L. J. Ayers III, Vice-Chair  
District 3  
David W. Pugh, Jr., Supervisor  
District 4  
Kenneth M. Campbell, Supervisor  
District 1  
Jennifer R. Moore, Supervisor  
District 5



**County Administrator**  
Dean C. Rodgers

**Interim County Attorney**  
Michael W. S. Lockaby

**AMHERST COUNTY BOARD OF SUPERVISORS**

**MINUTES**

AGENDA  
March 6, 2018

Board of Supervisors Budget Workshop

Administration Building - 153 Washington Street - Public Meeting Room  
Amherst, Virginia 24521  
Meeting Convened – 2:00 p.m.

- I. Call to Order**
- II. Discussion FY19 Operational Maintenance Budget**
  - A. FY 2019 Budget Discussion
- III. Adjournment**

**MINUTES**

At a Budget Workshop Meeting of the Amherst County Board of Supervisors and held at the Amherst County Administration building, Amherst, Virginia, thereof on Tuesday, the 6<sup>th</sup> day of February 2018, at 2:00 p.m., the following members were present:

**BOARD OF SUPERVISORS:**

<b>PRESENT:</b>	Claudia D. Tucker, Chair	<b>ABSENT:</b> None
	L. J. Ayers, III, Vice-Chair	
	David W. Pugh, Jr., Supervisor	
	Kenneth M. Campbell, Supervisor	
	Jennifer R. Moore, Supervisor	

**STAFF PRESENT:** County Administrator Dean C. Rodgers and Deputy County Administrator David R. Proffitt

**OTHERS PRESENT:** Finance Director Stacey H. Wilkes

- I. Call to Order**

Chair Tucker called the meeting to order at 2:00 p.m.

Chair Tucker amended the agenda in response to a citizen comment made at the 1:00 p.m. Board of Supervisors meeting earlier today regarding the budgeting process between the Schools and the County, and specifically all appropriations made over the last several years.

Chair Tucker requested the accounting firm of Davenport & Company look into this and report to the Board with an independent third-party evaluation.

By motion of Chair Tucker and with the following vote, the Board amended the agenda in response to a citizen comment today regarding the budgeting process between the Schools and the County, and all appropriations made during the last several years; and asked that Davenport & Company look into this and report to the Board with an independent third-party evaluation.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT None

**II. Discussion FY19 Operational Maintenance Budget**

**A. FY 2019 Budget Discussion**

The Board reviewed and discussed the FY19 Operations and Maintenance Budget. The following motions were voted upon:

By motion of Supervisor Pugh and with the following vote, the Board removed the \$100,000 for Academic Excellence from the FY 2019 CIP Budget.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT None

By motion of Chair Tucker and with the following vote, the Board directed staff to follow up with the Amherst Education Foundation to gauge their level of interest and accountability; directed staff to follow up with concerns of how many trade licenses and opportunities are available at Central Virginia Community College; to talk to the Schools how they could increase their CTE program; and later arrange for a town hall meeting to gauge the community's interest.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSENT None

Supervisor Pugh moved the Board to fund only Category 1 – Critical needs for the FY 2019 Supplemental Budget. By the following vote, the motion failed leaving the proposed Supplemental Budget for FY19 unchanged at this time.

**ROLL CALL VOTE**

Supervisor Pugh        AYE  
Vice-Chair Ayers       AYE  
Chair Tucker           NAY  
Supervisor Moore       NAY  
Supervisor Campbell   NAY

Chair Tucker stated that everything above the red cut line on the FY 2019 Supplemental Budget Requests Worksheet would remain funded. (See Attachment 1)

**BOOK 36**

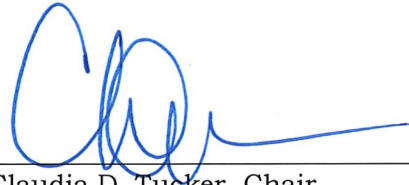
MINUTES – March 6, 2018

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**III. Adjournment**

By motion of Supervisor Ayers and with the following vote, the Board adjourned at 3:38 p.m.

AYE: Mrs. Tucker, Mr. Ayers, Mr. Pugh, Mr. Campbell and Ms. Moore  
NAY: None  
ABSTAIN: None



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Claudia D. Tucker, Chair  
Amherst County Board of Supervisors



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Dean C. Rodgers, Clerk

## FY 2019 SUPPLEMENTAL BUDGET REQUESTS WORKSHEET

Project Number		Recurring Costs	One-time Costs	Other Funding Sources	Total	FINAL RANK
<b>Category 1 - CRITICAL</b>						
28	Real Property Assessment		\$ 250,000		\$ 250,000	1
1	Equipment Operator - II	\$ 50,944			\$ 50,944	1
22	Residential Inspector	\$ 44,659	\$ 35,500	\$ -	\$ 80,159	2
31	Network Specialist II	\$ 56,932	\$ 10,000	\$ -	\$ 66,932	3
17	Fire Alarm/Security Upgrade Courthouse		\$ 40,000		\$ 40,000	2
42	Preservation Deed Index Books		\$ 36,206		\$ 36,206	3
35	Upgrade iSeries		\$ 35,000		\$ 35,000	4
40	Radios for Wireless Infrastructure		\$ 15,000		\$ 15,000	5
<b>Category 2 - NECESSARY</b>						
20	Platt/Plan Scanner/Printer	\$ 4,240			\$ 4,240	6
21	Equipment for Inspector		\$ -		\$ -	
15	Cameras Goodwin Building		\$ 16,000		\$ 16,000	7
14	Carpet Replacement Courthouse		\$ 12,500		\$ 12,500	8
30	Exterior repairs Museum		\$ 29,750		\$ 29,750	9
<b>Category 3 - HELPFUL</b>						
34	Renovations IT		\$ 49,500		\$ 49,500	10
32	F&F Network Position		\$ -		\$ -	11
44	Wayfinding Signs		\$ 15,000		\$ 15,000	12
19	Spacesaver Mobile Shelving		\$ 14,960		\$ 14,960	13
9	Coolwell Park Playground		\$ 47,210	\$ 10,324	\$ 57,534	14
36	Rt 29 Beautification		\$ 15,000		\$ 15,000	15
24	Performance Management System		\$ 6,600		\$ 6,600	16
5	Event Parking		\$ 25,000		\$ 25,000	17
33	Cameras Admin Building		\$ 3,100		\$ 3,100	18
38	Metal Conservation/Luggage Cart		\$ 1,500		\$ 1,500	19
16	Windows J&D Courtroom		\$ 30,000		\$ 30,000	20
			\$ 128,410			
<b>Category 4 - Desired</b>						
29	Student interns/building office		\$ 4,200		\$ 4,200	21
25	Amherst County Wellness Initiative		\$ 2,500		\$ 2,500	22
39	Collaborative Programming/Museum		\$ 4,000		\$ 4,000	23
			\$ 10,700			
<b>Personnel</b>						
2	Grounds Technician	\$ 44,955	\$ 10,000		\$ 54,955	4
3	Grounds Technician	\$ 44,955	\$ 10,000		\$ 54,955	5
8	DSS - Family Services Specialist	\$ 31,910		\$ 16,439	\$ 48,349	6
11	Public Safety Office Staff	\$ 57,363			\$ 57,363	7
27	CSA Support Staff	\$ 17,982			\$ 17,982	8
13	Maintenance I	\$ 45,915			\$ 45,915	9
26	HR Support Staff	\$ 26,973			\$ 26,973	10
43	Clerk Full-time staff position	\$ 44,955			\$ 44,955	11
4	Grounds Supervisor	\$ 47,350			\$ 47,350	12
7	DSS - Benefit Programs Specialist	\$ 29,736		\$ 15,319	\$ 45,055	13
6	DSS - Assistant Director	\$ 44,312		\$ 22,827	\$ 67,139	14
		\$497,578	\$ 20,000			
<b>Furniture &amp; Equipment</b>						
					\$ -	
<b>Total of Cost to the General Fund</b>		<b>\$ 593,181</b>	<b>\$ 718,526</b>			
<b>Total Other Funding Sources</b>				<b>\$ 64,909</b>		
<b>Total Project costs</b>					<b>\$ 1,376,616</b>	